

**Village of Martin's Additions**  
**7013 Brookville Road, Suite B, Chevy Chase, MD 20815**  
**Minutes for Council Meeting on**  
**June 16, 2016**

**Council Members Present:** Richard Krajeck (Chair), Arthur Alexander, Tiffany Cissna, Susan Fattig; Katya Hill **Village Manager:** Matt Trollinger; **Assistant Village Manager:** Beth Boa; **Attorney:** Ron Bolt; **Building Administrator:** Doug Lohmeyer; **Residents and other attendees:** Anita Difanis (Bradley Ln), Marc Efron (Raymond St), Jon and Cris Fleming (Shepherd St), Dan and Kirsten Gardner (Delfield St), Marty Langelan (Chestnut St), Naomi Naierman (Quincy St), Steve Schmal (Summit Ave), Lynn Welle (Oxford St).

7:45 PM Call to Order: Krajeck

7:45 PM Opportunity for Council to hear residents' comments: Krajeck

Steve Schmal (Summit Ave) raised the issue of the Village newsletter, *Martin's Edition*, asking when the policy was enacted that restricted it to Village business. He feels that this policy is counter to the goal of encouraging residents' involvement in the community. He said that the google groups listserv is unofficial and it is not clear how many people are on that listserv. He asked that the Council reconsider this policy and stated he would help develop guidelines for not-for-profit organizations and governmental institutions to submit items.

Discussion ensued on the role of the newsletter. Chairman Krajeck said that the decision was made on the basis that non-Village business diluted the effectiveness of the newsletter. Councilmembers Alexander and Fattig enjoyed the previous format with local and community news items. Councilmember Cissna stressed that the newsletter is the voice of Village government and that many Village residents have expressed appreciation for the current format. Steve Schmal said the current format of the newsletter is dull.

Naomi Naierman (Quincy St) recommended that the communication needs of the Village be examined so that staff can be contacted in emergencies and there is a method of back and forth electronic communication between staff, the Council, and residents. Councilmember Cissna reminded those in attendance that the staff regularly monitors their email outside of "office hours" and responds to inquiries/issues as needed.

8:00 PM Update from the Centennial Celebration Committee: Naierman

The video from the Celebration has been posted on the Village website and the second video of interviews will be posted as well. Staff will make DVDs of the first video for

those residents that have requested them (so far only four have been requested.) The Centennial Celebration expenses are below the \$20,000 budget.

Centennial Celebration Committee update attached.

8:00 PM Update from the Election Committee: Naierman

The 2016 Election Committee is pleased to present our final, year-end report to the Council members and residents of Martin's Additions. Following is a summary of the Committee's actions:

- o Held an open community solicitation and successfully recruited six candidates for the Council's consideration to fill the vacant seat on the Council in August 2015.
- o Analyzed the electoral process in VMA, in order to improve the process and address residents' concerns about previous elections.
- o Conducted the first-ever village-wide survey about VMA elections, to obtain residents' comments and suggestions.
- o Created and publicized a Committee email address, held open meetings, posted dozens of Committee notices and articles in the VMA newsletter, and listed the names of all the Committee members to make it easy for people to reach us.
- o Developed and recommended an official set of Election Rules and Procedures for VMA, which the Council adopted in February 2016.
- o Designed and implemented new procedures to enable residents to request and receive absentee ballots by email.
- o Improved the security and privacy of the absentee voting process, by assigning randomized control numbers for absentee ballots and providing a new secure P.O. Box address for ballots to be returned by mail.
- o Extended the voting hours at the polling table to 8 p.m. to make voting more accessible for residents.
- o Solicited nominations for the 2016 election, standardized the guidelines for candidates' statements, obtained the new conflict-of-interest disclosure forms from the candidates, designed the ballots, prepared the election materials, and met all electoral deadlines.
- o Wrote and mailed the official election information packet to all VMA households, posted the information on Constant Contact, and held the public Candidates Forum on April 28.
- o Updated the official list of eligible voters.
- o Responded to all requests for absentee ballots.
- o Staffed the polling table on May 12, conducted the election, counted the 228 ballots cast, and announced the voting results at the Council Meeting on May 12.
- o Provided a prompt written report on the election results to the Council, and posted the report on Constant Contact and in the VMA newsletter.

- o Held a final open Committee meeting on May 31 to review the election process and welcome residents' comments.

To complete our service, the Committee will draft a memo outlining the details of the electoral operating procedures, time-lines, and logistics, for the benefit of the new 2017 Election Committee.

It has been a pleasure to serve on the 2016 Committee. We believe the new written Election Rules and Procedures ensure fair and efficient elections and we were pleased to implement them this year. We thank the Council and the VMA staff for the consistent support they provided to assist us in carrying out our tasks. We are especially pleased that this Committee was able to help to set a new tone of open, accessible, and responsive local government by warmly inviting community participation throughout the past year.

8:05 PM Update from the Ethics Committee: Marc Efron

The Ethics Committee developed an Ethics Questionnaire for staff and Council members in FY2016. The Committee will consider whether to redo the entire code of ethics based on the Maryland Model Code of Ethics. The Maryland Model Code is much more detailed than Village Code of Ethics. Ron Bolt (Attorney) noted that the Village is exempted from adopting the Maryland Model Code.

8:10PM Review the Taylor-Brookville Intersection and Proposed State Highway Plans: Krajeck.

The Council reviewed the two State Highway (SHA) options for fixing the Taylor-Brookville intersection due to the limited sight of pedestrians and cars at the intersection. The Council agreed that option 1 is preferable; which is also preferred by Section 3 and the Maryland state delegates. Matt Trollinger, (Village Manager) will contact SHA about the Council's preference and ask for a timeline on the project. He will copy the congressional and state lawmakers for Martin's Additions.

Proposed State Highway Plans attached.

8:20 PM Action on Annual Meeting Minutes of May 12, 2016: Krajeck

Motion by Councilmember Fattig to approve the draft minutes for the Annual meeting held on May 12, 2016; seconded by Councilmember Alexander. All in favor.

The minutes as approved are attached.

8:20 PM Introduction of Ordinance No. 6-16-1, renewal of RCN Cable TV Franchise: Bolt

Motion by Councilmember Alexander to introduce Ordinance No. 6-16-1, renewal of RCN Cable TV Franchise; seconded by Councilmember Hill. All in favor.

There will be a public hearing on the ordinance at the July 21, 2016 Council meeting.

Ordinance No. 6-16-1, renewal of RCN Cable TV Franchise attached.

8:25 PM Financial matters, including Treasurer's Report: Hill

Councilmember Hill reported that in the month of May Village revenues were greater than expenses. The Village's financial status is in great shape.

Motion by Councilmember Alexander to approve the Treasurer's Report; seconded by Councilmember Fattig. All in favor.

Motion by Councilmember Hill to approve budget amendments for Legal expenses and Building Administrator expenses; seconded by Councilmember Fattig. All in favor.

Treasurer's Report attached.

8:30 PM Public Hearing on Ordinance 4-16-1 to amend Chapter 7 of the Village Code and adding a Counsel for Ethics Committee Reference in Code: Krajeck

Changes to the Established Building Line (EBL), legal counsel for Ethics Committee, and other edits were proposed.

Discussion ensued on proposed Section 7-402 which would limit application of the EBL front setback to new construction. Discussion was held on whether the existing front setback for front porches should be modified, because the proposal may result in porches being located much closer to front property lines. The Council agreed to revisit the porch/setback issue at a later time and to not edit the EBL application at this time.

Motion by Councilmember Cissna to approve Ordinance 4-16-1, as amended; seconded by Councilmember Krajeck. All in favor.

Ordinance 4-16-1, as adopted, is attached.

8:45 PM Manager's Report: Trollinger

Village Manager Matt Trollinger gave his report.

Administrative Matters:

- Community Events:
  - o Celebration on the Sidewalk/Election: The Village celebrated its annual Celebration on the Sidewalk on May 12. Thanks to all who showed up and voted, and to the volunteers, artists, and businesses who gave their time and donated. Special thanks to the Election Committee (Lee Ann Anderson, Chair; Natalie Welle, Steve Trowern, Marty

Langelan, and Naomi Naierman), and Beth Boa, the Assistant Village Manager, all of whom put in a great deal of time and effort to make the Celebration a success.

- Website: Google Analytics reports that we had 2,796 page views from April 9 – May 8, and 2,189 views from May 9- June 8, which is a bump up from previous months, likely due to the election.

- Contacting the Office: The VMA Office is staffed from at least 9:00 am – 5:00 pm Monday through Friday, although someone is often in the office earlier than that. Outside of the regular office hours, the best way to get in contact with Village staff is via email at [martinsadditions@gmail.com](mailto:martinsadditions@gmail.com).

- Annual MML Convention: From June 26-29, Village Staff will be attending the Maryland Municipal League Annual Convention. Staff will be accessible via email, and will be checking the office voicemail periodically. We are also working out ways to potentially staff the office for parts of the day, and will notify residents via Constant Contact. Councilmembers Cissna and Fattig can cover the office part of the time.

- Newsletter: continues to be published monthly online.

- Directory: Staff has put together and sent out 2016 Village Directories to residents. There are extra copies in the office if residents need them.

- FEMA reimbursement for snow plowing: FEMA reviewed and approved of VMA's worksheet for reimbursement costs resulting from the 2016 snowstorm. VMA will be receiving a reimbursement check of \$17,184.03 within the next four weeks.

- Contracts:

- o Municipal Code Enforcement: Staff is working to finalize an RFP for Code Enforcement and Municipal Operations. Currently, work is done on an informal basis.

- o Lease: The Village has signed its lease option, and will remain at its Brookville Market location. Trollinger will write up a background on the lease explaining its origin and amendments, as well as the handwritten notes on the original lease.

Safety and police:

- Police continue to contribute safety tips to newsletter on a semi-monthly basis to increase community awareness and help prevent crime.

Utilities: WSSC

- Staff met with Dwayne Green, Construction Inspector for WSSC, Greg Staley of Rustler Construction (WSSC's contractor for the Village), and Michael Alves of Power Enterprises Construction (sub-Contractor for Quincy Street) to go over any issues that have arisen over the past month, progress on the project, and expectations moving forward. Trollinger will update Quincy and Oxford residents about this meeting.

- Bradley Lane is almost entirely complete, with the exception of the tie-in at the dead end.

- Work continues on Quincy. New expectations are for the project to be finished in mid-July. Individual house connections will begin in about two weeks. Staff will notify residents ahead of time when their house's connection is being done.

- Work is expected to be completed by approximately Friday July 15, weather permitting.

- Last week the Village received a letter from WSSC about sewer main replacements that will be affecting VMA. WSSC is planning to replace the sewer mains

at the intersection of Quincy and Oxford, on about half of Raymond Street, and part of Thornapple between Delfield and Summit. The project is still in the planning stage. WSSC has not selected a contractor for the work yet, so does not have a specific timetable, but are tentatively hoping to complete all work in the Fall of 2016 and Fall of 2017.

#### Streets Lighting:

- PEPCO sent one its engineers to VMA to observe the layout of the Village, and assess the locations of new poles, according to our design. Staff expects PEPCO to send a price for the 8 new poles within the next two weeks.
- Staff has been in discussions with PEPCO about reducing the cost of new installations. VMA's current mercury vapor lights are out-dated, and have been largely phased out by PEPCO.
- VMA also has the option to sign a master agreement with PEPCO, buying the light fixtures from them outright, and then installing new lights on its own. However, this would require the Village, not PEPCO, to maintain all street lights, including replacing any lights that go out in the future. According to PEPCO, no municipality in the area has ever signed its master agreement and taken over maintenance responsibilities. Trollinger will write an update for residents on the status of the streetlights.

#### Streets & Sidewalks:

- Street Repaving: Staff is finalizing an RFP to be sent out to potential bidders. All bids would be due by mid-August, when a contractor would be selected. Trollinger will send out RFP next week.
  - o Washington Gas sent over reimbursement agreements for paving repairs. Trollinger will ask Joe Cutro (Engineer) to examine agreement to determine if it covers needed repairs. Doug Lohmeyer (Building Administrator) advised trying to negotiate with WGL on needed repairs.
- Corner of Quincy and Oxford: Montgomery County is unlikely to agree to moving the storm drain. Staff is considering other options, including adding bollards at the corner, and designating a No Parking area directly across from the corner. Lohmeyer estimates that it would cost \$15,000-\$20,000 to change the storm drain; he will check the pricing.

#### Sanitation:

- Bulk Trash: Next pickup July 9, again coordinated with A Wider Circle pick up on Friday July 8.

#### Building Administration:

- Please see report from Doug Lohmeyer, our Building Administrator, attached.

9:25 PM Building Administrator's Report: Lohmeyer

Doug Lohmeyer, Village Building Administrator, gave his report.

7210 / 7212 Chestnut St.

Both lots are owned by the people who live at 7212. Recently, a neighbor contacted the Village office about the trash, debris, and rodents at 7210. The County has been contacted and they have instructed the owners to clean up the lot. The clean-up is on-going and we are monitoring it with the staff at the County.

It appears that the owners are preparing to demolish the existing house at 7210, but no demolition or building permits have been applied for at the County or the Village. The homeowner has been advised of the Village requirements and we are monitoring the situation.

7219 Chestnut St.

The homeowner is having stone tiles placed over top of the existing concrete lead sidewalk. Since the existing sidewalk runs from the front porch to the curb, some of the work is occurring in the Village right of way. The work should be completed in the next few days. A right of way license agreement is required for that portion of the sidewalk in the Village right of way. We are preparing that agreement for the homeowner's signature and recordation.

3414 Cummings Lane

The construction of the detached garage, pool, pool decking, and driveway is on-going.

7210 Delfield St.

The homeowner has planted 4 rose bushes, outside the new fence at the front of the property. They are within the Village right of way and a right of way license agreement is required. We are preparing the agreement for the homeowner's signature and recordation.

3505 Raymond Street

Work is continuing on the original house improvements and a new building permit was issued for the front porch addition, which has not begun.

3507 Raymond St.

The homeowner has submitted plans and a building permit application to the Village make interior improvements and to add a deck to the rear of the house. The initial Village review has been completed and we are waiting for the County building permit approval, before the Village permit is issued.

3512 Taylor Street

The staff noticed that the existing retaining wall along the front property line was being totally removed and is being re-built. I visited the site and determined that the old and

new retaining walls are anywhere from 3' for 4' inside the Village right of way. The work should be finished by the end of this week.

The homeowner has been contacted. The Village no longer issues permits for retaining walls. We are in the process of preparing a right of way license agreement and a performance bond has been requested.

#### 3506 Turner Lane

The staff observed the installation of a new landscape retaining wall in the front yard. The right of way license agreement has been prepared, but the homeowner has not returned the signed and executed copy.

#### 3507 Turner Lane

The building permit has been issued. Work is wrapping up on the two story addition. Ms. Metwalli called and asked for a final review and the return of the performance bond.

After visiting the site, I observed two issues with the new construction. The steps at the rear of the house were originally proposed to project north off the rear of the house. They were constructed projecting to the west. The new location does not extend beyond the side of the house, so no setback issues were created by the change. The second issue relates to the covered front porch, which was revised from 36" to 30" during the Variance Hearing. The new porch extends 35.5" from the front wall of the house. I spoke to Ms. Metwalli and she said her contractor carefully constructed the porch 29.5" from the existing house soffit. I explained that the Village Code states the "Front wall plane means the horizontal surface along the face of the exterior wall facing the front yard" and that measurements are made from the front wall of the house and not the soffit.

If the Council decides to amend the Code to agree with the County EBL section, the front porch depth will not be an issue, because improvements to existing house will be excluded from the EBL calculations. I recommend The Council and Ron discuss the front porch issue.

#### MCDOT – Quincy and Oxford

Presently, large trucks are having difficulty making the turning movement at the intersection of Quincy and Oxford and the rear wheels are driving across the curb and sidewalk. We met at the site and discussed several options to improve the turning movement. One option would be to post "No Parking" signs on the north side of Quincy. Another option would be to place bollards at the southwest corner. The third option is for MCDOT to replace or modify their storm drain inlet and for the Village to rebuild the curb fillet at the southwest corner of the intersection.

In April, we met with the MCDOT maintenance staff and discussed rebuilding the existing brick inlet to allow a larger turning radius at the western side of the intersection.

The MCDOT staff said they would consider possible modifications and get back to us. The staff has since decided that if they make this change, other tight intersections will also need to be modified. But, they said they would discuss our request with their managers. We are still waiting for that decision.

#### MSHA – Brookville Road

When the WSSC contractor was flushing the fire hydrant on the east side of Brookville Road, the staff noticed that the existing MSHA storm drain inlet, just north of Shepherd St. was missing a grate and a large hole was located adjacent to the sidewalk and bike lane. The MSHA maintenance crew has rebuilt the inlet, but the opening, where the water enters the inlet, is restricted. I contacted MSHA and they agreed the opening is too small. They are scheduled to enlarge the opening in September.

Lohmeyer has been contacting AMT about updating the survey to resolve boundary survey discrepancies on Village lots. The Office will update AMT with any changes building lines in the front.

9:35 PM      Opportunity for Council to hear residents' comments: Krajeck

Lynn Welle (Oxford St) asked to be part of a meeting with WSSC, Lohmeyer, and Trollinger to look at the possible realignment at the corner of Quincy and Oxford Streets. He asked that the boulders be removed from that corner.

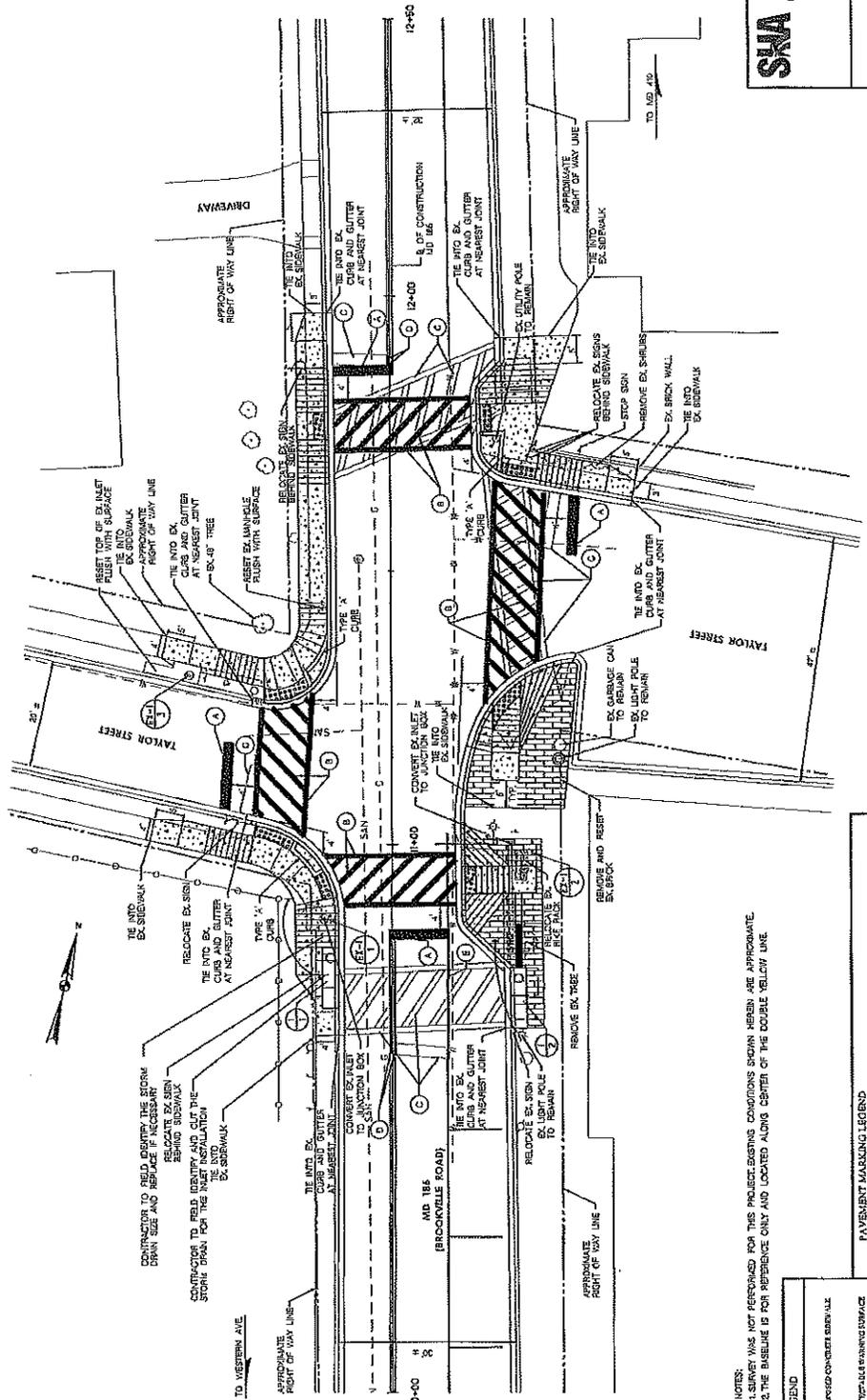
9:45 PM      Councilmember Fattig made a motion to enter closed session pursuant to Maryland Code, General Provisions Article, Section 3-305(b)(1) to discuss the appointment, assignment, and compensation of a specific appointee over whom it has jurisdiction, and Section 3-305(b)(7) to consult with counsel to obtain legal advice on a legal matter, concerning an existing contract; seconded by Councilmember Cissna. All in favor. Present were Doug Lohmeyer, Ron Bolt, Matt Trollinger and Beth Boa. An RFP will be developed for the Code Enforcement/ Municipal Operations contractor position in the Village. The closed session adjourned at 10:15 pm.

10:15 PM      Adjournment: Krajeck

## Centennial Celebration Committee: update to VMA Council 6/16/2016

1. The Committee consists of: Naomi Naierman (chair), Richard Krajeck, Susan Fattig, and Michelle Malloy.
2. There were about 125 adults and 25 children in attendance.
3. Residents were able to hear from Maryland State Delegate Al Carr and Montgomery County Executive Ike Leggett as well as Karen McManus representing Congressman Chris Van Hollen. The Village received congratulatory certificates from all three.
4. Thanks to speakers Paul Weller, Arthur Alexander, and Tiffany Cissna. Peggy Eastman read her new poem "A Community to Celebrate" and Anthony Blake Clark performed an anthem commissioned for the Village Centennial. Anthony Blake Clark wrote the music and Nan Ottenritter wrote the lyrics.
5. Thank you also to the sponsors of the event who provided donations: Brookville Market; Chevy Chase Supermarket; and La Ferme. Raffle donations were provided by Brook Taylor Interiors, Brookville Barbershop, and Brookville Pharmacy.
6. The Committee will develop videos from the Centennial Celebration events: one of the event itself and one with snippets of interviews of residents of VMA.
7. Budget estimate: Thus far the budget estimate is \$19,820, including expenses related to the program itself, such as children's entertainment, videography and AV equipment. The estimated expense of the development of the two videos is included and it will not exceed the \$20,000 event budget. The total includes purchasing 50 copies of the DVD of the event for households requesting them.
8. We are looking into a dedication plaque for the white oak tree donated to commemorate the centennial. A dedication ceremony will be announced later this spring.





CONCEPT 1

**SMA** STATE OF MARYLAND  
DEPARTMENT OF TRANSPORTATION  
DISTRICT 3 - PROJECT DEVELOPMENT

100 ISS AT TAYLOR STREET

**ROADWAY PLAN**

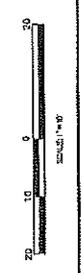
SCALE: 1" = 40' DATE: FEBRUARY 2018 CONTRACT NO. NA

DRAWN BY: JMM DATE: 02/01/18  
CHECKED BY: SHM DATE: 02/01/18  
DESIGNED BY: JMM DATE: 02/01/18

PROJECT NO. 1 OF 2  
SHEET NO. 1 OF 2

**W**

SAVANA ENGINEERING, INC.  
10000 WOODBURN ROAD  
COLUMBIA, MD 21046  
TEL: 410-326-7000  
WWW.SAVANAENGINEERING.COM



NOTES:  
1. SURVEY WAS NOT PERFORMED FOR THIS PROJECT. EXISTING CONDITIONS SHOWN HEREIN ARE APPROXIMATE.  
2. THE BASELINE IS FOR REFERENCE ONLY AND LOCATED ALONG CENTER OF THE DOUBLE YELLOW LINE.

**LEGEND**

	PROPOSED CONCRETE BASE/SLAB
	PROPOSED CONCRETE SURFACE
	ASPHALT PAVEMENT
	SUBGRADE
	PROPOSED DRAINAGE

**PAVEMENT MARKING LEGEND**

	24" WHITE REFLECTIVE PAVEMENT MARKING LINES
	6" WHITE REFLECTIVE PAVEMENT MARKING LINES
	4" YELLOW REFLECTIVE PAVEMENT MARKING LINES
	2" YELLOW REFLECTIVE PAVEMENT MARKING LINES

NET WEIGHT: 25 LBS. NET WEIGHT: 25 LBS. NET WEIGHT: 25 LBS. NET WEIGHT: 25 LBS. NET WEIGHT: 25 LBS.



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**7013 Brookville Road, Suite B, Chevy Chase, MD 20815**  
**Minutes for Annual Meeting on**  
**May 12, 2016**

**Council Members Present:** Richard Krajeck (Chair), Arthur Alexander, Tiffany Cissna, Susan Fattig, Katya Hill; **Village Manager:** Matt Trollinger; **Assistant Village Manager:** Beth Boa; **Attorney:** Ron Bolt; **Building Administrator:** Doug Lohmeyer; **Residents and other attendees:** Lee Ann Anderson (Quincy St) (arrived 9:15PM), Marty Langelan (Chestnut St) (arrived 9:15 PM), Naomi Naierman (Quincy St) (arrived 9:15 PM), Molly Ruhl (Delfield St), Steve Schmal (Summit Ave), Steve Trowern (Raymond St) (arrived 9:15 PM), Lynn Welle (Oxford St), Natalie Welle (Oxford St) (arrived 9:15 PM).

8:15 PM Call to Order; Welcome and Introductions: Krajeck

8:15 PM Action on Council Meeting Minutes of April 21, 2016: Krajeck

Motion by Councilmember Alexander to approve the draft minutes for the Council meeting held on April 21, 2016; seconded by Councilmember Fattig. All in favor.

The minutes as approved are attached.

8:15 PM Financial matters, including Treasurer's Report: Hill

Councilmember Hill reported that the Village continues to be in a very good financial state. Income has exceeded the budget and expenses are below budget for the month of April. The Village has a surplus of about \$30,000.

Motion by Councilmember Alexander to approve the Treasurer's Report; seconded by Councilmember Cissna. All in favor.

Treasurer's Report attached.

8:20 PM FY2016 State of the Village: Krajeck

Councilmember Alexander, Chair of the Tree Committee, gave his report. The Village Council established a tree committee in January 2014, almost two and a half years ago. Its instructions were to assess the state of the tree canopy in the Village, and if appropriate, propose policies to remedy identified deficiencies or to otherwise improve the state of the Village canopy.

Comparisons with earlier times revealed some worrying trends. Overhead photography going back to the 1960s indicates considerable tree loss, which

became especially noticeable in the 1980s, driven by larger houses and increased paved areas. In the most recent data for 2013, however, the community did not experience a net loss over a four-year period. The images show the capability of large trees to significantly increase their spread, compensating for significant losses due to natural loss from age, house building, power line clearing, and storms.

We took account of the many positive attributes of a healthy tree population. Of particular interest, trees on private property increase not only a given lot's monetary value, but also that of its neighbors. More broadly, the entire Village benefits, both monetarily and through the many other values generated by the presence of trees. We therefore proposed that the Village take steps to maintain and enlarge the tree population on private property.

In particular, we urged the Village to subsidize and implement the purchase and installation of native canopy trees for residents on their property. We found that often residents desire to plant, but do not have the information on sources, species, and service provider. Adding a private tree program to the Village's public plantings could take advantage of scale economies. However, we suggest that the Village not bear the entire cost, but that property owners also contribute in order to create an incentive to care for the newly planted specimens.

The Village has budgeted an initial amount to begin this program. We are now putting together request forms, procedures, and a list of trees. We discussed specific species with experts and examined the experience of neighboring towns. Objectives included availability, cost, suitability to private properties, and diversity. We came up with the following list:

- American beech
- American elm
- Black gum
- Northern red oak
- Pin oak
- Red maple
- Sugar maple
- Swamp white oak
- Sweet gum
- Willow oak

So, look forward to an announcement in the coming fiscal year of the new tree program. In twenty, thirty, or forty years, we should be living with the benefits of this program

This subsidy proposal was not the only one that the Committee came up with. The others, shown below, were judged by the Council to be too expensive to administer or involve too much administrative time. One consultant called it the "full employment act for arborists."

The second proposal intends to identify trends in the tree population by requiring construction site plans to list the trees on the property that will be affected by development.

The third proposal requires that large canopy trees that are removed in conjunction with a building project be replaced.

The final proposal requires the planting of a net new canopy tree when significant construction is undertaken on a property that has no canopy trees, thereby enhancing renewal of the Village tree canopy.

Councilmember Alexander made a motion to sunset the Tree Committee; second by Councilmember Hill. All in favor.

Councilmember Cissna discussed the Requests for Proposals (RFPs) that have been disseminated by the Village in FY2016. The RFPs provide documentation for the process of hiring contractors and the scope of work and are posted on the Village website.

Policies and regulations have been updated, including a new data security policy which is posted on the website and a Records Retention Policy which has been approved by Maryland State Archives.

The Village Code has been updated, with a process including open meetings, hearings, and feedback from the residents.

All of these changes and updates are documented on the Village website.

Councilmember Hill gave an update on the streetlight project. The Council has agreed on fixtures and the RFP is in development for installation and maintenance. \$500,000 is set aside for the street lights project.

Councilmember Fattig gave an update on street repairs. The Village has set aside \$750,000 for relevant repairs, which includes \$250,000 for sidewalks and \$500,000 for streets. Washington Gas and WSSC will contribute toward these repairs. An RFP is being drafted for streets with assistance from Joe Cutro, PE. The street repaving and repairs will begin after WSSC completes work on Quincy St.

Chairman Krajeck noted that the Village has accomplished a lot.

Village Manager Trollinger gave his report (attached.)

Chairman Krajeck thanked the Village office staff and the committee volunteers: Centennial Celebration Committee; Election Committee; Ethics Committee; and Tree Committee. He also thanked the Tree Supervisor Dan Gardner, the Village Arborist Paul Wolfe, and Attorney Ron Bolt.

8:40 PM      FY17 Budget and Tax Rate Public Hearing: Krajeck

Councilmember Alexander reported on the state of the budget for FY16 (attached.) He noted that expenses for building review and legal were larger than anticipated. Property taxes for FY17 are the same as FY16.

Resident Comments:

Steve Schmal (Summit Ave) commented that he is delighted about street lights moving forward. He asked if the street repaving project would include milling. He had questions about the FY17 budget that the Council addressed.

Councilmember Hill moved to approve the Ordinance to Adopt a Budget for Fiscal Year July 1, 2016 to June 30, 2017 (No. 3-16-1); seconded by Councilmember Fattig. All in favor.

Councilmember Hill moved to approve a Resolution to Approve Levying a Tax on Certain Real and Personal Property under the Provisions of Section 6-203 of the Tax-Property Article of the Annotated Code of Maryland, as Amended (No. 3-16-2); seconded by Councilmember Fattig. All in favor.

Ordinance to Adopt a Budget for Fiscal Year July 1, 2016 to June 30, 2017 (No. 3-16-1) attached.

Resolution to Approve Levying a Tax on Certain Real and Personal Property under the Provisions of Section 6-203 of the Tax-Property Article of the Annotated Code of Maryland, as Amended (No. 3-16-2) attached.

9:00 PM      Discussion about 3505 Raymond Street Request to Build a Front Porch:  
Krajeck

The resident at 3505 Raymond Street, Michael Connelly, proposes to build a 9 foot porch on the front of his home. Mr. Connelly met with Richard Krajeck (Council Chairman), Matt Trollinger (Village Manager), Doug Lohmeyer (Building Administrator), and Ron Bolt (Attorney) on May 12, 2016 to discuss his pending application. He argued that since Melville Place intersects Raymond (albeit only on the south side), the Established Building Line (EBL) front setback calculation should not include homes east of the Raymond Street / Melville Place intersection, under the current wording of the Code. The Council agreed that this was a reasonable interpretation of the EBL calculation as currently drafted. As a result, Mr. Connelly's application will be approved and the definition of EBL will be clarified in the proposed amendment to the VMA Code that is pending.

9:20 PM      Announcement of Council Election Results: Anderson

Lee Ann Anderson (Quincy Street), Chair, Election Committee, reported the results of the May 12, 2016, Council Election for the Village of Martin's Additions:

Total ballots cast: 228

207 ballots were cast at the polling table.

34 absentee ballots were requested and sent out; 21 completed absentee ballots came in before voting opened at the polling table.

Almost all of the absentee voters used the new election procedures that allow residents to request and receive their absentee ballots by email.

Results:

Tiffany Cissna	179 votes
Susan Fattig	169 votes
Arthur Alexander	168 votes

Various write-in candidates received a total of 33 votes, as follows:

Jean Sperling	16 votes
Katie Howard	6 votes
Kathy Bishop	2 votes
Ben Dunford	2 votes
Paul Bishop, Bill Catherwood, Frank Correl, Dan Gardner, Andrew Kauders, Bill Lebovich, and Halie Soifer	each received one vote.

In addition, there was one vote for Hillary Clinton and one for Angela Merkel, which the Election Committee disqualified on grounds that they are not residents or property owners in the Village of Martin's Additions. There was one ballot on which the voter wrote in unknown nicknames, which the Election Committee disqualified because it could not identify the candidates, and there were two ballots on which voters wrote in Larry, Moe, and Curly, which the Election Committee disqualified on grounds that they are deceased.

The Election Committee thanks all the residents of Martins Additions who came out to vote or sent in their absentee ballots. The tally of 228 votes, while below the record set in 2015, was more than twice the level in preceding years. We extend our warmest congratulations to the winning candidates.

We thank the VMA staff for their very helpful assistance with the election mailing, postings, and Election Day logistics.

We'd also like to thank the VMA staff for setting up the outstanding Celebration on the Sidewalk this year, all the artists, participants, and community organizations who added to the festivities, and the shops for contributing such generous support with their participation on Election Day.

9:25 PM Discussion of Village Office Lease: Krajeck

Ron Bolt reported that the Village office landlord, Michael Shirazi, has not responded to the letter from the Council requesting an amendment to the renewal of the office lease. Ron Bolt will call the landlord for his response to the letter and report back to the Council.

9:30 PM Adjournment: Krajeck

**The Village of Martin's Additions  
Ordinance Granting Non-Exclusive Franchise for the  
Operation of a Cable Television System**

Resolution No.: 6-16-1  
Introduced: June 16, 2016  
Adopted:  
Effective Date:

WHEREAS, Maryland Code, Local Government Article, Section 5-202, as amended, grants to the legislative body of every incorporated municipality in Maryland, including the Village of Martin's Additions, general power to pass such ordinances not contrary to the Constitution of Maryland, or the public general law, as deemed necessary in order to assure the good government of the municipality, to protect and preserve the municipality's rights, property, and privileges, to preserve peace and good order, to secure persons and property from danger and destruction, and to protect the health, comfort and convenience of the citizens of the municipality;

WHEREAS, Maryland Code, Local Government Article, Section 5-204(d) and Section 1-708(c), as amended, authorize the legislative body of each municipal corporation in the State of Maryland to grant a franchise for a cable television system;

WHEREAS, Section 501 of the Charter of the Village of Martin's Additions authorizes the Village Council to pass such ordinances as it may deem necessary for the preservation of the property, rights, and privileges of the Village of Martin's Additions (the "Village") and its residents;

WHEREAS, Starpower Communications, L.L.C. has applied for renewal of its non-exclusive franchise for the operation of a cable television system within Montgomery County, Maryland, including within the corporate limits of the Village;

WHEREAS, on behalf of the Village and other participating municipalities, Montgomery County, Maryland negotiated a franchise agreement renewal with Starpower Communications, L.L.C., upon the terms and conditions set forth in that certain Cable Franchise Agreement by and between Montgomery County, Maryland and Starpower Communications, L.L.C., and conducted a public hearing on said Franchise Agreement on May 3, 2016 (the "Franchise Agreement");

WHEREAS, the Franchise Agreement was approved by the Montgomery County Council on May 3, 2016;

WHEREAS, the Franchise Agreement is to be administered by Montgomery County, Maryland within the Village, according to Montgomery County Chapter 8A;

WHEREAS, the Village Council introduced the following Ordinance in public session assembled on the 19<sup>th</sup> day of May, 2016;

WHEREAS, the Village Council, after proper notice to the public, considered the following Ordinance at a public hearing held on the \_\_\_ day of \_\_\_\_\_, 2016; and

WHEREAS, the Village Council finds that the foregoing Ordinance would assure the good government of the municipality, protect and preserve the municipality's rights, property, and privileges, preserve peace and good order, secure persons and property from danger and destruction, and protect the health, comfort and convenience of the citizens of the Village of Martin's Additions, and is necessary for the preservation of the property, rights, and privileges of the Village and its residents.

NOW, THEREFORE, the Village Council does hereby adopt the foregoing uncodified Ordinance.

BE IT ORDAINED AND ORDERED, this \_\_\_ day of \_\_\_\_\_, 2016, by the Village Council, acting under and by virtue of the authority given it by the Maryland Code and the Village Charter that a non-exclusive franchise for the operation of a cable communications system be and the same is hereby granted upon the following conditions:

1. Starpower Communications, L.L.C. shall enter into an agreement with the Village upon the same terms and conditions as are set forth in the Franchise Agreement; and
2. The franchise within the Village shall be effective from the effective date of the Franchise Agreement until the end of the term of the Franchise Agreement in the unincorporated areas of Montgomery County.

AND BE IT FURTHER ORDAINED AND ORDERED, by the Village Council, acting under and by virtue of the authority granted to it by the Maryland Code and the Village Charter, that:

1. The Chair of the Village Council be and is hereby authorized to execute any and all documents necessary to effectuate the intent and purpose of this Ordinance;
2. If any part or provision of this Ordinance is declared by a court of competent jurisdiction to be invalid, the part or provision held to be invalid shall not affect the validity of the Ordinance as a whole or any remaining part thereof; and
3. This Ordinance shall take effect on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:

THE VILLAGE OF MARTIN'S ADDITIONS

\_\_\_\_\_  
\_\_\_\_\_, Secretary

\_\_\_\_\_  
\_\_\_\_\_, Chair  
Village Council

**Village of Martin's Additions  
Balance Sheet  
As of May 31, 2016**

	<b>May 31, 16</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 - United Bank	55,906.95
1001 - Suntrust Bank	60,280.61
1005 - Congressional Bank	248,430.00
1020 - MLGIP	
1021 - MLGIP - Infrastructure	168,432.96
1020 - MLGIP - Other	2,249,128.23
<b>Total 1020 - MLGIP</b>	<b>2,417,561.19</b>
<b>Total Checking/Savings</b>	2,782,178.75
<b>Other Current Assets</b>	
1010 - Petty Cash	100.00
1120 - Security Deposit - Office	1,767.00
<b>Total Other Current Assets</b>	<b>1,867.00</b>
<b>Total Current Assets</b>	2,784,045.75
<b>Fixed Assets</b>	
1205 - Other Assets	4,619.00
1210 - Office Equipment	6,196.29
1215 - Leasehold Improvements	1,381.00
1220 - Capital Fund Infrastructure	226,974.95
<b>Total Fixed Assets</b>	<b>239,171.24</b>
<b>Other Assets</b>	
1160 - Real Property Tax Receivable	91.82
<b>Total Other Assets</b>	<b>91.82</b>
<b>TOTAL ASSETS</b>	<b>3,023,308.81</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 - Accounts Payable	2,474.12
<b>Total Accounts Payable</b>	<b>2,474.12</b>
<b>Other Current Liabilities</b>	
2010 - Accounts Payable - Accrual	468.20
2200 - Refundable Deposits	11,500.00
<b>Total Other Current Liabilities</b>	<b>11,968.20</b>
<b>Total Current Liabilities</b>	<b>14,442.32</b>
<b>Total Liabilities</b>	14,442.32
<b>Equity</b>	
3000 - Fund Balance	431,456.43
3010 - Fund Balance - Infrastructure	600,000.00
3100 - Investments in GFA	239,171.24
3900 - Retained Earnings	1,381,988.18
Net Income	356,250.64
<b>Total Equity</b>	<b>3,008,866.49</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,023,308.81</b>

Village of Martin's Additions  
General Ledger  
As of May 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>3900 - Retained Earnings</b>							<b>1,385,679.74</b>
Total 3900 - Retained Earnings							1,385,679.74
<b>4000 - Revenue</b>							<b>0.00</b>
<b>4010 - Permit Fees</b>							<b>0.00</b>
Deposit	08/14/2015	153	John C. Macmillan Jr.	3414 cummings Lane - building Permit	1000 - United Bank	2,151.00	2,151.00
Deposit	08/21/2015	08212015	Gilday Renovations	3525 Raymond Fence Permit	1000 - United Bank	75.00	2,226.00
Deposit	09/11/2015	3827	James A. Huizinga	120 Quincy Street - Deck Permit	1000 - United Bank	75.00	2,301.00
Deposit	09/11/2015	2828	Maryellen B. Metwalli	3507 turner Lane	1000 - United Bank	250.00	2,551.00
Deposit	09/21/2015	4251	Expert Fence	Fence Permit	1000 - United Bank	75.00	2,626.00
Deposit	10/07/2015	21743	Associated Desert Dry of Wash.	702 Oxford	1000 - United Bank	75.00	2,701.00
Deposit	11/30/2015	11302015	Matwalli	3507 Turner Lane	1001 - Suntrust Bank	707.00	3,408.00
Deposit	11/30/2015	11302015	Huizinga	120 Quincy Street	1001 - Suntrust Bank	75.00	3,483.00
Deposit	12/24/2015	1037	Parkwood Construction, LLC	3511 Turner Lane - Fence Permit	1001 - Suntrust Bank	75.00	3,558.00
Deposit	12/24/2015	1523	KMN-MD, LLC	7210 Delfield Street - Fence Permit	1001 - Suntrust Bank	75.00	3,633.00
Deposit	01/13/2016	11111	Permit Fees	3413 Bradley - Shed	1001 - Suntrust Bank	75.00	3,708.00
Deposit	01/21/2016	0980302676	Michael W. Connelly	3505 Raymond Permit	1001 - Suntrust Bank	2,514.00	6,222.00
Deposit	02/04/2016	1077	The Medici Portfolio LLC	3505 Raymond Street	1001 - Suntrust Bank	369.00	6,591.00
Deposit	02/23/2016	3009	I. David Shocket, MD	Permit 3519 radley Lane	1001 - Suntrust Bank	75.00	6,666.00
Deposit	03/21/2016	5381	Howard La Franchi, Jr.	7304 summit Avenue - Storage Unit	1001 - Suntrust Bank	75.00	6,741.00
Deposit	04/07/2016	1536	RJRE Investments LLC	3504 Turner Lane	1001 - Suntrust Bank	100.00	6,841.00
Deposit	04/12/2016	6335	Michael W. Connelly	3505 Raymond Permit Fee	1001 - Suntrust Bank	224.00	7,065.00
Deposit	05/10/2016	05102016	Cash	Permits	1001 - Suntrust Bank	600.00	7,665.00
Total 4010 - Permit Fees							7,665.00
<b>4020 - Cable TV Franchise Fees</b>							<b>0.00</b>
Deposit	08/06/2015	5052	Montgomery County - Cable	4th Quarter Cable TV Franchise Fee	1020 - MLGIP	2,037.39	2,037.39
General Journal	08/31/2015	646		Reverse June accrual	-SPLIT-	-2,037.39	0.00
Deposit	12/03/2015	426372	Montgomery County - Cable	1st Quarter Comcast	1020 - MLGIP	529.69	529.69
Deposit	12/10/2015	426869	Montgomery County - Cable	1st Quarter RCN and Verizon	1020 - MLGIP	1,438.44	1,968.13
Deposit	02/26/2016	433328	Montgomery County - Cable	2nd Quarter Franchise Fees	1020 - MLGIP	2,025.46	3,993.59
Deposit	04/29/2016	438681	Montgomery County - Cable	3rd Quarter	1020 - MLGIP	554.73	4,548.32
Total 4020 - Cable TV Franchise Fees							4,548.32
<b>4040 - County Revenue Sharing</b>							<b>0.00</b>
Deposit	09/25/2015	421082	Montgomery County - Revenue Sharing	FY2016	1020 - MLGIP	26,832.00	26,832.00
Total 4040 - County Revenue Sharing							26,832.00
<b>4050 - Highway Users Fees</b>							<b>0.00</b>
Deposit	09/02/2015	503976325	Maryland - Highway Users	June Collections	1020 - MLGIP	1,428.39	1,428.39
General Journal	09/02/2015	643		To reverse June accrual of Highway User Revenue	1110 - Accounts Receivable Accrual	-1,428.39	0.00
Deposit	10/15/2015	504038377	Maryland - Highway Users	FY16 One time grant	1020 - MLGIP	16,180.56	16,180.56
Deposit	11/04/2015	504062411	Maryland - Highway Users	July - August Highway User	1020 - MLGIP	691.37	16,871.93
Deposit	01/05/2016	504143752	Maryland - Highway Users	October 2015	1020 - MLGIP	1,108.17	17,980.10
Deposit	03/02/2016	504222918	Maryland - Highway Users	December Highway Users	1020 - MLGIP	961.59	18,941.69
Deposit	04/15/2016	504294656	Maryland - Highway Users	February 2016	1020 - MLGIP	918.45	19,860.14
Total 4050 - Highway Users Fees							19,860.14
<b>4060 - Income Tax</b>							<b>0.00</b>
Deposit	07/29/2015	503931679	Maryland - Income Tax	July Distribution	1020 - MLGIP	2,564.53	2,564.53
General Journal	07/31/2015	626		To reverse June accrual	1110 - Accounts Receivable Accrual	-2,564.53	0.00
Deposit	10/28/2015	504053912	Maryland - Income Tax	October 2015	1020 - MLGIP	4,913.55	4,913.55
Deposit	11/24/2015	504089864	Maryland - Income Tax	November Collections	1020 - MLGIP	198,914.05	203,827.60
Deposit	01/27/2016	504174739	Maryland - Income Tax	January Distribution	1020 - MLGIP	144,068.08	347,895.68
Deposit	02/25/2016	504216722	Maryland - Income Tax	February Distribution	1020 - MLGIP	118,071.50	465,967.18
Deposit	03/17/2016	504250988	Maryland - Income Tax	Address Reallocation Distribution	1020 - MLGIP	83,019.00	548,986.18

Village of Martin's Additions  
General Ledger  
As of May 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
Deposit	03/29/2016	504265314	Maryland - Income Tax	March Distribution	1020 - MLGIP	6.67	548,992.85
Deposit	05/26/2016	504356556	Maryland - Income Tax	May Distribution	1020 - MLGIP	152,036.10	701,028.95
Total 4060 - Income Tax						701,028.95	701,028.95
<b>4080 - Personal Property Tax</b>							<b>0.00</b>
Deposit	11/16/2015	11162015	Montgomery County - RE Tax	October Collections	1020 - MLGIP	1,201.40	1,201.40
Deposit	12/11/2015	426917	Montgomery County - RE Tax	November Collections	1020 - MLGIP	2,704.72	3,906.12
Deposit	12/11/2015	426917	Montgomery County - RE Tax	November Collections	1020 - MLGIP	2,236.95	6,143.07
Deposit	01/15/2016	01152016	Montgomery County - RE Tax	Deposit	1020 - MLGIP	22.32	6,165.39
Deposit	02/15/2016	02152016	Montgomery County - RE Tax	January 2016	1020 - MLGIP	35.10	6,200.49
Deposit	05/12/2016	439586	Montgomery County - RE Tax	April Collection	1020 - MLGIP	9.45	6,209.94
Total 4080 - Personal Property Tax						6,209.94	6,209.94
<b>4090 - Real Property Tax</b>							<b>0.00</b>
Deposit	07/15/2015	07152015	Montgomery County - RE Tax	June Collections received in July	1020 - MLGIP	91.82	91.82
Deposit	08/17/2015	0817201	Montgomery County - RE Tax	July Collections	1020 - MLGIP	4,865.31	4,957.13
Deposit	09/11/2015	419747	Montgomery County - RE Tax	August 2015	1020 - MLGIP	7,021.20	11,978.33
Deposit	10/13/2015	422197	Montgomery County - RE Tax	September 2015	1020 - MLGIP	60,753.90	72,732.23
Deposit	11/16/2015	11162015	Montgomery County - RE Tax	October Collections	1020 - MLGIP	7,914.90	80,647.13
Deposit	01/15/2016	01152016	Montgomery County - RE Tax	December Collections	1020 - MLGIP	60,067.78	140,714.91
Deposit	02/15/2016	02152016	Montgomery County - RE Tax	January 2016	1020 - MLGIP	4,311.21	145,026.12
Deposit	03/15/2016	03152016	Montgomery County - RE Tax	March Collections	1020 - MLGIP	831.37	145,857.49
Deposit	04/15/2016	04152016	Montgomery County - RE Tax	April Collection	1020 - MLGIP	1,404.89	147,262.38
Deposit	05/12/2016	439586	Montgomery County - RE Tax	April Collection	1020 - MLGIP	230.69	147,493.07
Total 4090 - Real Property Tax						147,493.07	147,493.07
<b>4095 - Utility Property Tax</b>							<b>0.00</b>
Deposit	12/11/2015	426917	Montgomery County - RE Tax	November Collections	1020 - MLGIP	991.22	991.22
Deposit	04/15/2016	04152016	Montgomery County - RE Tax	April Collection	1020 - MLGIP	12,828.01	13,819.23
Total 4095 - Utility Property Tax						13,819.23	13,819.23
<b>4100 - Holiday Fund</b>							<b>0.00</b>
Deposit	12/18/2015	12182015	Holiday Fund	2015 Holiday Fund	1001 - Suntrust Bank	75.00	75.00
Deposit	12/18/2015	12182015	Holiday Fund	2015 Holiday Fund	1001 - Suntrust Bank	6,110.00	6,185.00
Deposit	12/22/2015	12222015	Holiday Fund	2015 Holiday Fund	1001 - Suntrust Bank	1,935.00	8,120.00
Deposit	12/23/2015	12232015	Holiday Fund	2015 Holiday Fund Donations	1001 - Suntrust Bank	50.00	8,170.00
Deposit	01/12/2016	01122016	Holiday Fund	2015 HOLIDAY Fund Donations	1001 - Suntrust Bank	175.00	8,345.00
Total 4100 - Holiday Fund						8,345.00	8,345.00
<b>4110 - Interest</b>							<b>0.00</b>
General Journal	07/31/2015	620		July Interest Income	5010 - Office Expenses	3.28	3.28
General Journal	07/31/2015	642		August Interest Income	1020 - MLGIP	123.74	127.02
General Journal	08/31/2015	644		August Interest Income	5010 - Office Expenses	1.92	128.94
Deposit	09/11/2015	419747	Montgomery County - RE Tax	August 2015	1020 - MLGIP	0.20	129.14
General Journal	09/30/2015	650		September Interest Income	5010 - Office Expenses	2.73	131.87
General Journal	09/30/2015	652		September Interest Income	1020 - MLGIP	130.09	261.96
General Journal	10/31/2015	658		October Interest Income	1020 - MLGIP	151.18	413.14
General Journal	10/31/2015	659		October Interest Income	5010 - Office Expenses	3.45	416.59
General Journal	11/30/2015	662		NOVember Interest Income	5010 - Office Expenses	2.95	419.54
General Journal	11/30/2015	664		November Interest Income	1020 - MLGIP	156.44	575.98
General Journal	12/31/2015	668		December Interest Income on MLGIP	1020 - MLGIP	160.89	736.87
General Journal	12/31/2015	669		December interest income	1000 - United Bank	2.81	739.68
Deposit	01/15/2016	01152016	Montgomery County - RE Tax	Deposit	1020 - MLGIP	0.51	740.19
General Journal	01/31/2016	673		January Interest Income on United Bank Account	1000 - United Bank	2.37	742.56
General Journal	01/31/2016	675		January Interest Income	1020 - MLGIP	289.80	1,032.36
General Journal	02/29/2016	678		February Interest Income	1000 - United Bank	2.21	1,034.57

Village of Martin's Additions  
General Ledger  
As of May 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
General Journal	02/29/2016	679		February 2016	1020 - MLGIP	469.76	1,504.33
General Journal	03/31/2016	684		March 2016 Interest Income	1000 - United Bank	2.37	1,506.70
General Journal	03/31/2016	685		March Interest Income	1020 - MLGIP	592.98	2,099.68
General Journal	04/30/2016	688		April Interest Income	1020 - MLGIP	697.17	2,796.85
General Journal	04/30/2016	693		April Interest Income	1000 - United Bank	2.29	2,799.14
Deposit	05/12/2016	439586	Montgomery County - RE Tax	April Collection	1020 - MLGIP	14.08	2,813.22
General Journal	05/31/2016	692		May Interest Income	1020 - MLGIP	699.31	3,512.53
Total 4110 - Interest						3,512.53	3,512.53
<b>4135 - Other Revenue</b>							<b>0.00</b>
Deposit	09/24/2015	504007037	Maryland - Licenses	Business License	1020 - MLGIP	14.10	14.10
Deposit	05/03/2016	504318516	Maryland - Licenses	Licenses	1020 - MLGIP	305.50	319.60
Deposit	05/25/2016	504351977	Maryland - Licenses	Licenses	1020 - MLGIP	446.50	766.10
Total 4135 - Other Revenue						766.10	766.10
Total 4000 - Revenue						940,080.28	940,080.28
<b>5000 - General Government</b>							<b>0.00</b>
<b>5010 - Office Expenses</b>							<b>0.00</b>
Bill	07/01/2015	6564112	Brookville Supermarket	Drinks for trash guys	2000 - Accounts Payable	-11.35	-11.35
Bill	07/01/2015	1435665701232	Constant Contact	Email Marketing	2000 - Accounts Payable	-13.29	-24.64
Bill	07/01/2015	5036630667	Ricoh USA	Maintenance Contract - 6/28/2015 to 9/27/2015	2000 - Accounts Payable	-850.09	-874.73
Bill	07/02/2015	95003317	Ricoh USA, Inc.	Copier Maintenance 7/21/2015 - 8/20/2015	2000 - Accounts Payable	-160.00	-1,034.73
Bill	07/03/2015	71340	Isabel's Home Services	6/5/2015 and 6/19/2015	2000 - Accounts Payable	-140.00	-1,174.73
Bill	07/05/2015	Locksmith Reimb.	Tiffany Cissna	Reimbursement for locksmith to change the locks at	2000 - Accounts Payable	-175.50	-1,350.23
Bill	07/13/2015	55017894092	PEPCO - Office	7/13/2015	2000 - Accounts Payable	-160.24	-1,510.47
Bill	07/20/2015	XQUGKSTAB20115	Constant Contact	Email Marketing	2000 - Accounts Payable	0.00	-1,510.47
Bill	07/31/2015	Reimbursement	Wayne Fowler	Paper for Village Office	2000 - Accounts Payable	-57.23	-1,567.70
Bill	07/31/2015	Reimbursement	Wayne Fowler	Extra Keys for Village office	2000 - Accounts Payable	-14.74	-1,582.44
General Journal	07/31/2015	620		ADP Fees - July	-SPLIT-	-208.74	-1,791.18
General Journal	07/31/2015	620		Wire Fees	5010 - Office Expenses	-14.00	-1,805.18
General Journal	07/31/2015	628		To reverse June accrual	2010 - Accounts Payable - Accrual	11.35	-1,793.83
General Journal	07/31/2015	628		To reverse June accrual	2010 - Accounts Payable - Accrual	140.00	-1,653.83
General Journal	07/31/2015	628		To reverse June accrual	2010 - Accounts Payable - Accrual	723.26	-930.57
Bill	08/01/2015	71355	Isabel's Home Services	7/3, 7/17, 7/31/2015	2000 - Accounts Payable	-210.00	-1,140.57
Bill	08/01/2015	95168494	Ricoh USA, Inc.	Copier Maintenance 8/21/2015 - 9/20/2015	2000 - Accounts Payable	-168.00	-1,308.57
Bill	08/10/2015	XQUGKSTAB22215	Constant Contact	Email Marketing	2000 - Accounts Payable	-96.00	-1,404.57
Bill	08/13/2015	Reimb.	Devon Gallagher	Table Mic	2000 - Accounts Payable	-43.20	-1,447.77
Bill	08/13/2015	REimb	Devon Gallagher	Desktop Printer	2000 - Accounts Payable	-173.50	-1,621.27
Bill	08/17/2015	05G0433305372	Deer Park	Water & Rental	2000 - Accounts Payable	-37.21	-1,658.48
Bill	08/17/2015	05F0433305372	Deer Park	Water & Rental	2000 - Accounts Payable	-83.88	-1,742.36
Deposit	08/21/2015	990418	United Bank Card	Refund Credit balance before closing account	1000 - United Bank	258.30	-1,484.06
General Journal	08/31/2015	644		August ADP Fees	-SPLIT-	-134.28	-1,618.34
General Journal	08/31/2015	646		Reverse June accrual	4020 - Cable TV Franchise Fees	-258.30	-1,876.64
Bill	09/01/2015	71366	Isabel's Home Services	8/14 and 8/28/2015	2000 - Accounts Payable	-140.00	-2,016.64
Bill	09/01/2015	5H0433305372	ReadyRefresh by Nestle	Water	2000 - Accounts Payable	-48.92	-2,065.56
Bill	09/01/2015	55017894092	PEPCO	Office to 8/12/2015	2000 - Accounts Payable	-141.39	-2,206.95
Bill	09/11/2015	55017894092	PEPCO - Office	9/11/2015	2000 - Accounts Payable	-298.27	-2,505.22
Bill	09/21/2015	95375914	Ricoh USA, Inc.	Copier Maintenance 9/21/2015 - 10/20/2015	2000 - Accounts Payable	-160.00	-2,665.22
Bill	09/21/2015	5038079254	Ricoh USA	Maintenance Contract - 9/28/2015 to 12/27/2015	2000 - Accounts Payable	-367.25	-3,032.47
Deposit	09/22/2015	PE80002394	Pepco - Customer	Pepco Refund for overcharge	1000 - United Bank	286.25	-2,746.22
Bill	09/25/2015	XQUGKSTAB26815	Constant Contact	Email Marketing and Survey	2000 - Accounts Payable	-252.00	-2,998.22
Bill	09/25/2015	71383	Isabel's Home Services	9/11 and 9/25/2015	2000 - Accounts Payable	-140.00	-3,138.22
Bill	09/26/2015	051043305372	ReadyRefresh by Nestle	Water	2000 - Accounts Payable	-21.92	-3,160.14
Bill	09/30/2015	Reimburse	Victoria Hall	Posage and Staples Charges	2000 - Accounts Payable	-61.24	-3,221.38
Bill	09/30/2015	Reimbursement	Wayne Fowler	Card Stock for signs	2000 - Accounts Payable	-19.07	-3,240.45

Village of Martin's Additions  
General Ledger  
As of May 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
Bill	09/30/2015	Reimbursement	Wayne Fowler	Laminate & sign material	2000 · Accounts Payable	-113.92	-3,354.37
General Journal	09/30/2015	650		September Wire and ADP FEES	-SPLIT-	-151.94	-3,506.31
Bill	10/02/2015	95562370	Ricoh USA, Inc.	Copier Maintenance 10/21/2015 - 11/20/2015	2000 · Accounts Payable	-160.00	-3,666.31
Bill	10/08/2015	0057098915	Deluxe	Checks & Envelopes for Suntrust A/C	2000 · Accounts Payable	-526.13	-4,192.44
Bill	10/12/2015	Reimb.	Victoria Hall	Stamps and Staples Office Supplies	2000 · Accounts Payable	-126.88	-4,319.32
General Journal	10/31/2015	659		October ADP Fees	-SPLIT-	-137.94	-4,457.26
General Journal	10/31/2015	659		October Wire Fees	5010 · Office Expenses	-14.00	-4,471.26
General Journal	10/31/2015	659		October Stop Payment	5010 · Office Expenses	-36.00	-4,507.26
Bill	11/01/2015	71377	Isabel's Home Services	10/9 and 10/23/2015	2000 · Accounts Payable	-140.00	-4,647.26
Bill	11/02/2015	95738070	Ricoh USA, Inc.	Copier Maintenance 11/21/2015 - 12/20/2015	2000 · Accounts Payable	-168.00	-4,815.26
Bill	11/02/2015	5592	Suntrust	USPS - Postage	2000 · Accounts Payable	-5.75	-4,821.01
Bill	11/02/2015	5592	Suntrust	Readyfresh by Nestle - Water for office	2000 · Accounts Payable	-52.20	-4,873.21
Bill	11/10/2015	55017894092	PEPCO - Office	Electric to 11/10/2015	2000 · Accounts Payable	-118.55	-4,991.76
General Journal	11/30/2015	662		ADP Fees	-SPLIT-	-70.80	-5,062.56
General Journal	11/30/2015	662		Verification of Deposit Fee	5010 · Office Expenses	-20.00	-5,082.56
General Journal	11/30/2015	662		Stop Payment Charges	5010 · Office Expenses	-75.00	-5,157.56
General Journal	11/30/2015	663		ADP Fees - November	-SPLIT-	-70.80	-5,228.36
General Journal	11/30/2015	663		Account Analysis Fees	5010 · Office Expenses	-13.50	-5,241.86
Bill	12/01/2015	Reimb.	Tiffany Cissna	Condolence - Wayne Fowler	2000 · Accounts Payable	-163.70	-5,405.56
Bill	12/02/2015	95912282	Ricoh USA, Inc.	Copier Maintenance 12/21/2015 - 1/20/2016	2000 · Accounts Payable	-168.00	-5,573.56
Bill	12/03/2015	1059418642	Ricoh USA	Freight/Restock Fee	2000 · Accounts Payable	-41.00	-5,614.56
Bill	12/06/2015	December 2015	Daniel R. Baden, C.P.A. Chartered	July - December Postage & Phone	2000 · Accounts Payable	-90.84	-5,705.40
Bill	12/10/2015	55017894092	PEPCO - Office	Electric to 12/10/2015	2000 · Accounts Payable	-163.26	-5,868.66
Bill	12/11/2015	71413	Isabel's Home Services	11/6/15 and 11/20/2015	2000 · Accounts Payable	-140.00	-6,008.66
Bill	12/19/2015	Notary Supplies	Elizabeth Boa	Notary Supplies for Boa	2000 · Accounts Payable	-54.90	-6,063.56
Bill	12/19/2015	12022015	Suntrust	amazon Prime - Membership Fee	2000 · Accounts Payable	-99.00	-6,162.56
Bill	12/19/2015	12022015	Suntrust	Office Depot - Office Supplies and smoke alarm	2000 · Accounts Payable	-70.14	-6,232.70
Bill	12/19/2015	12022015	Suntrust	Office Depot - Office Supplies	2000 · Accounts Payable	-115.90	-6,348.60
Bill	12/19/2015	12022015	Suntrust	MD.Gov - Service Fee	2000 · Accounts Payable	-23.00	-6,371.60
Bill	12/19/2015	12022015	Suntrust	Office Depot - Supplies	2000 · Accounts Payable	-7.73	-6,379.33
Bill	12/19/2015	12022015	Suntrust	USPS - Stamps	2000 · Accounts Payable	-14.70	-6,394.03
Bill	12/19/2015	12022015	Suntrust	REady Fresh - Water for Office	2000 · Accounts Payable	-64.48	-6,458.51
Bill	12/19/2015	12022015	Suntrust	Late Fee	2000 · Accounts Payable	-39.00	-6,497.51
General Journal	12/31/2015	670		December ADP Fees	1001 · Suntrust Bank	-143.25	-6,640.76
Bill	01/01/2016	5039704561	Ricoh USA	9/28/2015 - 12/27/2015 Charges	2000 · Accounts Payable	-500.68	-7,141.44
Bill	01/01/2016	96085774	Ricoh USA, Inc.	Copier Maintenance 1/21/2015 - 2/20/2016	2000 · Accounts Payable	-160.00	-7,301.44
Bill	01/01/2016	96085774	Ricoh USA, Inc.	Personal Property Taxes	2000 · Accounts Payable	-70.56	-7,372.00
Bill	01/02/2016	December 2015	Suntrust	Office Depot - Office Supplies	2000 · Accounts Payable	-125.73	-7,497.73
Bill	01/02/2016	December 2015	Suntrust	Office Depot - Office Supplies	2000 · Accounts Payable	-10.17	-7,507.90
Bill	01/02/2016	December 2015	Suntrust	USPS - Postage	2000 · Accounts Payable	-162.55	-7,670.45
Bill	01/02/2016	December 2015	Suntrust	Staples - Office supplies	2000 · Accounts Payable	-59.32	-7,729.77
Bill	01/02/2016	December 2015	Suntrust	Office Depot - Office supplies	2000 · Accounts Payable	-67.28	-7,797.05
Bill	01/02/2016	December 2015	Suntrust	USPS - Postage	2000 · Accounts Payable	-5.75	-7,802.80
Bill	01/02/2016	December 2015	Suntrust	Sure Fit Lock and Safe - Locks for office	2000 · Accounts Payable	-876.50	-8,679.30
Bill	01/02/2016	December 2015	Suntrust	USPS - Postage	2000 · Accounts Payable	-11.50	-8,690.80
Bill	01/02/2016	December 2015	Suntrust	Readyfresh - Water for Office	2000 · Accounts Payable	-33.92	-8,724.72
Bill	01/08/2016	71424	Isabel's Home Services	12/4/15 and 12/18/2015	2000 · Accounts Payable	-140.00	-8,864.72
Bill	01/12/2016	55017894092	PEPCO - Office	Electric to 1/12/2016	2000 · Accounts Payable	-186.36	-9,051.08
General Journal	01/31/2016	674		January ADP Fees	-SPLIT-	-308.75	-9,359.83
General Journal	01/31/2016	674		January A/C Analysis Fee	5010 · Office Expenses	-27.00	-9,386.83
Bill	02/01/2016	Reimburse	Elizabeth Boa	Stamps for Mailing	2000 · Accounts Payable	-57.52	-9,444.35
Bill	02/02/2016	2/2/2016	Suntrust	Office Depot - Office Supplies	2000 · Accounts Payable	-130.92	-9,575.27
Bill	02/02/2016	2/2/2016	Suntrust	Readyfresh - Water for office	2000 · Accounts Payable	-63.90	-9,639.17
Bill	02/02/2016	96257303	Ricoh USA, Inc.	Copier Maintenance 2/21/2016 - 3/20/2016	2000 · Accounts Payable	-160.00	-9,799.17
Bill	02/02/2016	96257303	Ricoh USA, Inc.	Late Charges	2000 · Accounts Payable	-11.03	-9,810.20
Bill	02/08/2016	Reimburse	Elizabeth Boa	Markers, Envelopes and TP	2000 · Accounts Payable	-24.75	-9,834.95

Village of Martin's Additions  
General Ledger  
As of May 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
Bill	02/09/2016	55017894092	PEPCO - Office	Electric to 2/9/2016	2000 · Accounts Payable	-217.66	-10,052.61
Bill	02/12/2016	71445	Isabel's Home Services	1/1/2016, 1/15/2016, 1/29/2016	2000 · Accounts Payable	-210.00	-10,262.61
General Journal	02/29/2016	680		ADP Fees	1001 · Suntrust Bank	-105.82	-10,368.43
Bill	03/02/2016	96426095	Ricoh USA, Inc.	Copier Maintenance 3/21/2016 - 4/20/2016	2000 · Accounts Payable	-160.00	-10,528.43
Bill	03/02/2016	3/2/2016	Suntrust	USPS - Postage	2000 · Accounts Payable	-24.60	-10,553.03
Bill	03/02/2016	3/2/2016	Suntrust	Readyfresh - Water for office	2000 · Accounts Payable	-34.92	-10,587.95
Bill	03/02/2016	3/2/2016	Suntrust	Office Depot - Office Supplies	2000 · Accounts Payable	-37.23	-10,625.18
Bill	03/02/2016	3/2/2016	Suntrust	Parking for Montgomery County Income Tax Issues	2000 · Accounts Payable	-7.00	-10,632.18
Bill	03/02/2016	3/2/2016	Suntrust	Olympia Cafe - Meetig Refreshments	2000 · Accounts Payable	-24.17	-10,656.35
Bill	03/02/2016	3/2/2016	Suntrust	Olympia Cafe - Meeting Refreshments	2000 · Accounts Payable	-52.43	-10,708.78
Bill	03/02/2016	3/2/2016	Suntrust	USPS - election Committee 6 months P.O. Box Rent	2000 · Accounts Payable	-67.00	-10,775.78
Bill	03/02/2016	3/2/2016	Suntrust	Paypal - Gift to Tori upon leaving	2000 · Accounts Payable	-100.00	-10,875.78
Bill	03/07/2016	Stamps	Naomi Naierman - Vendor	Stamps	2000 · Accounts Payable	-196.00	-11,071.78
Bill	03/10/2016	55017894092	PEPCO - Office	Office to 3/10/2016	2000 · Accounts Payable	-203.15	-11,274.93
Bill	03/22/2016	71764	Allegra Print & Mailing	Stationery	2000 · Accounts Payable	-437.94	-11,712.87
General Journal	03/31/2016	687		March ADP Fees	-SPLIT-	-137.94	-11,850.81
General Journal	03/31/2016	687		March A/C Analysis Fee	5010 · Office Expenses	-13.50	-11,864.31
Bill	04/01/2016	71474	Isabel's Home Services	February, 3/11/2016, 3/25/2016	2000 · Accounts Payable	-280.00	-12,144.31
Bill	04/01/2016	96589755	Ricoh USA, Inc.	Copier Maintenance 4/21/2016 - 5/20/2016	2000 · Accounts Payable	-160.00	-12,304.31
Bill	04/01/2016	5041173238	Ricoh USA	12/28/2015 - 3/27/2016 Charges	2000 · Accounts Payable	-323.49	-12,627.80
Bill	04/03/2016	Reimb.	Matthew Trollinger	Poster from Fed Ex.	2000 · Accounts Payable	-46.96	-12,674.76
Bill	04/12/2016	55017894092	PEPCO - Office	Office to 4/12/2016	2000 · Accounts Payable	-127.23	-12,801.99
Bill	04/19/2016	April 2016	Daniel R. Baden, C.P.A. Chartered	November 2015 - March 2016 Postage	2000 · Accounts Payable	-87.15	-12,889.14
Bill	04/22/2016	2016025047	Montgomery County	Fire Code Compliance Permit	2000 · Accounts Payable	-27.50	-12,916.64
General Journal	04/30/2016	694		April ADP Fees	-SPLIT-	-138.55	-13,055.19
General Journal	04/30/2016	694		April A/C Analysis Fees	5010 · Office Expenses	-13.50	-13,068.69
Bill	05/01/2016	04022016	Suntrust	Office Depot - Office supplies	2000 · Accounts Payable	-66.56	-13,125.25
Bill	05/01/2016	04022016	Suntrust	Office Depot - Flash Drive	2000 · Accounts Payable	-39.99	-13,165.24
Bill	05/01/2016	04022016	Suntrust	Office Depot - Privacy Boards	2000 · Accounts Payable	-13.39	-13,178.63
Bill	05/01/2016	04022016	Suntrust	Office Depot - Office Supplies	2000 · Accounts Payable	-37.58	-13,216.21
Bill	05/01/2016	04022016	Suntrust	Office Depot - Office Supplies	2000 · Accounts Payable	-78.98	-13,295.19
Bill	05/01/2016	04022016	Suntrust	USPS - Postage	2000 · Accounts Payable	-6.45	-13,301.64
Bill	05/01/2016	04022016	Suntrust	Office Depot - Picture Frame	2000 · Accounts Payable	-14.59	-13,316.23
Bill	05/01/2016	04022016	Suntrust	Olympia Cafe - Trollinger Training	2000 · Accounts Payable	-25.92	-13,342.15
Bill	05/01/2016	04022016	Suntrust	Office Depot - Trash Bags	2000 · Accounts Payable	-22.94	-13,365.09
Bill	05/01/2016	04022016	Suntrust	Oriental Trading - Community Event	2000 · Accounts Payable	-41.97	-13,407.06
Bill	05/01/2016	04022016	Suntrust	USPS - Postage	2000 · Accounts Payable	-18.46	-13,425.52
Bill	05/01/2016	04022016	Suntrust	Ready Refresh - Water	2000 · Accounts Payable	-34.92	-13,460.44
Bill	05/02/2016	5/2/2016	Suntrust	Brookville Market - Soap	2000 · Accounts Payable	-6.63	-13,467.07
Bill	05/02/2016	5/2/2016	Suntrust	amazon - Air Filters	2000 · Accounts Payable	-15.66	-13,482.73
Bill	05/02/2016	5/2/2016	Suntrust	FedEx - Mounting	2000 · Accounts Payable	-134.75	-13,617.48
Bill	05/02/2016	5/2/2016	Suntrust	Office Depot - Supplies	2000 · Accounts Payable	-42.98	-13,660.46
Bill	05/02/2016	5/2/2016	Suntrust	Ready Refresh - Water	2000 · Accounts Payable	-42.91	-13,703.37
Bill	05/02/2016	5/2/2016	Suntrust	amazon - Supplies	2000 · Accounts Payable	-9.99	-13,713.36
Bill	05/02/2016	5/2/2016	Suntrust	Amazon - Office	2000 · Accounts Payable	-6.06	-13,719.42
Bill	05/02/2016	5/2/2016	Suntrust	USPS - Postage	2000 · Accounts Payable	-20.40	-13,739.82
Bill	05/02/2016	5/2/2016	Suntrust	Late Fee - April	2000 · Accounts Payable	-29.00	-13,768.82
Bill	05/02/2016	5/2/2016	Suntrust	Brookville Market - Refreshments	2000 · Accounts Payable	-11.64	-13,780.46
Bill	05/11/2016	55017894092	PEPCO - Office	Office to 5/11/2016	2000 · Accounts Payable	-102.89	-13,883.35
General Journal	05/31/2016	695		May ADP Fees	1001 · Suntrust Bank	-138.55	-14,021.90
Total 5010 · Office Expenses						-14,021.90	-14,021.90
<b>5030 · Insurance</b>							<b>0.00</b>
Bill	07/01/2015	112859	LGIT	FY2016 Insurance	2000 · Accounts Payable	-1,546.00	-1,546.00
General Journal	07/31/2015	636		Chesapeake Employers FY2016 Premium	-SPLIT-	-3,325.00	-4,871.00
Deposit	09/21/2015	5416763	Chesapeake Employers - Customer	Return for W/Comp Audit FY15	1000 · United Bank	353.00	-4,518.00

Village of Martin's Additions  
General Ledger  
As of May 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
Bill	12/01/2015	25593	United States Ins. Services	Bond - Hill	2000 - Accounts Payable	-77.00	-4,595.00
Bill	12/01/2015	25592	United States Ins. Services	Bond - Krajeck	2000 - Accounts Payable	-100.00	-4,695.00
Deposit	12/17/2015	34355	LGIT Customer	Refund form LGIT	1001 - Suntrust Bank	7.00	-4,688.00
Total 5030 - Insurance						-4,688.00	-4,688.00
<b>5040 - Printing &amp; Mailing</b>							<b>0.00</b>
Bill	07/01/2015	204841	Specturm Printing & Graphics	May Newsletter and insert	2000 - Accounts Payable	-560.17	-560.17
General Journal	07/31/2015	628		To reverse June accrual	2010 - Accounts Payable - Accrual	560.17	0.00
Bill	03/26/2016	Directory Mailing	Postmaster	Directory Mailing	2000 - Accounts Payable	-576.72	-576.72
Bill	04/15/2016	Stamps - Election	Naomi Naierman - Vendor	Stamps for mailing Election Committee Packet	2000 - Accounts Payable	-391.00	-967.72
Check	04/26/2016	4065	US Postmaster	Postage	1001 - Suntrust Bank	-69.84	-1,037.56
Bill	04/27/2016	210326	Specturm Printing & Graphics	Election Mailing	2000 - Accounts Payable	-957.94	-1,995.50
Bill	05/23/2016	210566	Specturm Printing & Graphics	Annual Meeting Mailing	2000 - Accounts Payable	-501.60	-2,497.10
Total 5040 - Printing & Mailing						-2,497.10	-2,497.10
<b>5050 - Dues &amp; Subscriptions/Conference</b>							<b>0.00</b>
Bill	07/01/2015	7908	Maryland Municipal League	FY16 Annual Dues	2000 - Accounts Payable	-3,564.94	-3,564.94
Bill	07/06/2015	MML Conf. Reimb.	Tiffany Cissna	MML Conference Reimbursement	2000 - Accounts Payable	-1,134.26	-4,699.20
General Journal	07/31/2015	628		To reverse June accrual	2010 - Accounts Payable - Accrual	1,134.26	-3,564.94
Bill	08/03/2015	295	Montgomery County Chapter - MML	FY2016 Dues	2000 - Accounts Payable	-100.00	-3,664.94
Bill	08/17/2015	FY2016 Dues	ICMA	FY2016 Dues	2000 - Accounts Payable	-680.00	-4,344.94
Bill	12/08/2015	MML Chapter Dinner	Victoria Hall	MML Chapter Meeting	2000 - Accounts Payable	-120.00	-4,464.94
Bill	05/02/2016	5/2/2016	Suntrust	MML - Summer Conference - Boa	2000 - Accounts Payable	-380.00	-4,844.94
Bill	05/02/2016	5/2/2016	Suntrust	MML - conference Trollinger	2000 - Accounts Payable	-482.00	-5,326.94
Bill	05/02/2016	5/2/2016	Suntrust	Maridel - MML Hotel	2000 - Accounts Payable	-94.00	-5,420.94
Total 5050 - Dues & Subscriptions/Conference						-5,420.94	-5,420.94
<b>5055 - Storage Rental</b>							<b>0.00</b>
Bill	07/07/2015	4157919	Extra Space Storage	Rent	2000 - Accounts Payable	-236.00	-236.00
Bill	07/27/2015	Unit #1143	Extra Space Storage	Rent	2000 - Accounts Payable	-236.00	-472.00
General Journal	07/31/2015	628		To reverse June accrual	2010 - Accounts Payable - Accrual	236.00	-236.00
Bill	09/05/2015	4157919	Extra Space Storage	Rent	2000 - Accounts Payable	-236.00	-472.00
Bill	09/12/2015	4157919	Extra Space Storage	Rent	2000 - Accounts Payable	-283.20	-755.20
Bill	12/19/2015	12022015	Suntrust	Extra Space - November Storage	2000 - Accounts Payable	-236.00	-991.20
Bill	01/02/2016	December 2015	Suntrust	Extra Space - December Storage	2000 - Accounts Payable	-236.00	-1,227.20
Bill	02/02/2016	2/2/2016	Suntrust	Extra Space -January Storage	2000 - Accounts Payable	-236.00	-1,463.20
Bill	03/02/2016	3/2/2016	Suntrust	Extra Space -February Storage	2000 - Accounts Payable	-236.00	-1,699.20
Bill	05/01/2016	04022016	Suntrust	Extra Space - March Storage	2000 - Accounts Payable	-236.00	-1,935.20
Bill	05/02/2016	5/2/2016	Suntrust	Extra Space - April Storage	2000 - Accounts Payable	-236.00	-2,171.20
Total 5055 - Storage Rental						-2,171.20	-2,171.20
<b>5060 - Office Lease</b>							<b>0.00</b>
Bill	07/17/2015	July 2015	Shirazi Enterprises	July 2015	2000 - Accounts Payable	-1,979.00	-1,979.00
Bill	08/17/2015	August 2015	Shirazi Enterprises	August 2015	2000 - Accounts Payable	-1,979.00	-3,958.00
Bill	09/01/2015	FY2016 T&I	Shirazi Enterprises	FY2016 Taxes and Insurance	2000 - Accounts Payable	-3,747.62	-7,705.62
Bill	09/17/2015	September	Shirazi Enterprises	September 2015	2000 - Accounts Payable	-1,979.00	-9,684.62
Bill	10/17/2015	October	Shirazi Enterprises	October	2000 - Accounts Payable	-1,979.00	-11,663.62
Bill	11/17/2015	November	Shirazi Enterprises	November	2000 - Accounts Payable	-1,979.00	-13,642.62
Bill	12/17/2015	December	Shirazi Enterprises	December 2015	2000 - Accounts Payable	-1,979.00	-15,621.62
Bill	01/17/2016	January	Shirazi Enterprises	January 2016	2000 - Accounts Payable	-1,979.00	-17,600.62
Bill	02/17/2016	February 2016	Shirazi Enterprises	February 2016	2000 - Accounts Payable	-1,979.00	-19,579.62
Bill	03/17/2016	March 2016	Shirazi Enterprises	March 2016	2000 - Accounts Payable	-1,979.00	-21,558.62
Bill	04/17/2016	April 2016	Shirazi Enterprises	April 2016	2000 - Accounts Payable	-1,979.00	-23,537.62
Bill	05/17/2016	May 2016	Shirazi Enterprises	May 2016	2000 - Accounts Payable	-1,979.00	-25,516.62
Total 5060 - Office Lease						-25,516.62	-25,516.62

Village of Martin's Additions  
General Ledger  
As of May 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>5065 - Telephone</b>							<b>0.00</b>
Bill	07/01/2015	5069505674Y	Verizon	Phone Service	2000 - Accounts Payable	-257.32	-257.32
General Journal	07/31/2015	628		To reverse June accrual	2010 - Accounts Payable - Accrual	257.32	0.00
Bill	08/01/2015	00005069505674Y	Verizon	Phone Service	2000 - Accounts Payable	-284.87	-284.87
Bill	09/01/2015	00005069505674Y	Verizon	Phone Service	2000 - Accounts Payable	-272.04	-556.91
Bill	09/25/2015	00005069505674Y	Verizon	Phone Service	2000 - Accounts Payable	-273.67	-830.58
Bill	11/01/2015	00005069505674Y	Verizon	Phone Service	2000 - Accounts Payable	-270.03	-1,100.61
Bill	12/01/2015	00005069505674Y	Verizon	Phone Service	2000 - Accounts Payable	-277.76	-1,378.37
Bill	01/01/2016	00005069505674Y	Verizon	Phone Service	2000 - Accounts Payable	-274.41	-1,652.78
Bill	02/01/2016	00005069505674Y	Verizon	Phone Service	2000 - Accounts Payable	-273.01	-1,925.79
Bill	03/01/2016	573.02	Verizon	Phone Service	2000 - Accounts Payable	-273.02	-2,198.81
Bill	04/01/2016	00005069505674Y	Verizon	Phone Service	2000 - Accounts Payable	-272.56	-2,471.37
Total 5065 - Telephone						-2,471.37	-2,471.37
<b>5080 - Holiday Fund</b>							<b>0.00</b>
Check	12/21/2015	3653	Jose Alas	2015 Holiday Fund	1000 - United Bank	-1,697.14	-1,697.14
Check	12/21/2015	3654	Burton Powell	Holiday Fund 2015	1000 - United Bank	-1,131.42	-2,828.56
Check	12/21/2015	3655	Jose Paredes	2015 Holiday Fund	1000 - United Bank	-1,697.14	-4,525.70
Check	12/21/2015	4061	Marcos Hernandez	2015 Holiday Fund	1001 - Suntrust Bank	-200.00	-4,725.70
Check	12/22/2015	4062	Roberto Jijon	2015 Holiday Fund	1001 - Suntrust Bank	-942.85	-5,668.55
Check	12/22/2015	4063	Jovino Donis	2015 Holiday Fund	1001 - Suntrust Bank	-942.85	-6,611.40
Check	12/22/2015	4064	Jose Lara	2015 Holiday Fund	1001 - Suntrust Bank	-942.85	-7,554.25
Bill	01/13/2016	Holiday Fund	Roberto Jijon	2015 Holiday Fund	2000 - Accounts Payable	-75.00	-7,629.25
Bill	01/13/2016	Holiday Fund	Jovino Donis	2015 Holiday fund	2000 - Accounts Payable	-75.00	-7,704.25
Bill	01/13/2016	Holiday Fund	Jose Lara	2015 Holiday Fund	2000 - Accounts Payable	-75.00	-7,779.25
Bill	01/23/2016	Holiday Fund	Jovino Donis	2015 Holiday fund	2000 - Accounts Payable	-188.58	-7,967.83
Bill	01/23/2016	Holiday Fund	Roberto Jijon	2015 Holiday Fund	2000 - Accounts Payable	-188.58	-8,156.41
Bill	01/23/2016	Holiday Fund	Jose Lara	2015 Holiday Fund	2000 - Accounts Payable	-188.59	-8,345.00
Total 5080 - Holiday Fund						-8,345.00	-8,345.00
Total 5000 - General Government						-65,132.13	-65,132.13
<b>5100 - Salaries &amp; Benefits</b>							<b>0.00</b>
<b>5110 - Managerial &amp; Office Salaries</b>							<b>0.00</b>
General Journal	07/09/2015	617		7/9/2015 Payroll	-SPLIT-	-3,407.21	-3,407.21
General Journal	07/23/2015	623		7/23/2015 Payroll	-SPLIT-	-4,019.23	-7,426.44
General Journal	07/31/2015	638		To reverse accrued salaries payable	2020 - Accrued Salaries Payable	2,385.05	-5,041.39
General Journal	08/06/2015	619		8/6/2015 Payroll	-SPLIT-	-4,056.73	-9,098.12
General Journal	08/20/2015	629		8/20/2015 Payroll	-SPLIT-	-2,450.00	-11,548.12
General Journal	09/03/2015	630		9/3/2015 Payroll	-SPLIT-	-5,159.23	-16,707.35
General Journal	09/17/2015	648		9/17/2015 Payroll	-SPLIT-	-3,269.23	-19,976.58
General Journal	10/01/2015	649		10/1/2015 Payroll	-SPLIT-	-3,269.23	-23,245.81
General Journal	10/15/2015	655		10/15/2015 Payroll	-SPLIT-	-2,615.39	-25,861.20
General Journal	10/15/2015	655		10/15/2015 Payroll - Ck #10003	5110 - Managerial & Office Salaries	-653.84	-26,515.04
General Journal	10/29/2015	656		10/29/2015 Payroll	-SPLIT-	-2,615.39	-29,130.43
General Journal	10/29/2015	656		10/29/2015 Payroll Ck #1004	5110 - Managerial & Office Salaries	-653.84	-29,784.27
General Journal	11/12/2015	657		11/12/2015 Payroll	-SPLIT-	-4,769.23	-34,553.50
General Journal	11/25/2015	660		11/25/2015 Payroll	-SPLIT-	-4,115.39	-38,668.89
General Journal	11/25/2015	661		11/25/2015 Payroll - ICMA Check 4033	-SPLIT-	-653.84	-39,322.73
General Journal	12/10/2015	665		12/10/2015 Payroll	-SPLIT-	-4,015.39	-43,338.12
General Journal	12/10/2015	665		12/10/2015 Payroll - 401(K)	5110 - Managerial & Office Salaries	-653.84	-43,991.96
General Journal	12/24/2015	666		12/24/2015 Payroll	-SPLIT-	-4,021.64	-48,013.60
General Journal	12/24/2015	666		12/24/2015 Payroll	5110 - Managerial & Office Salaries	-653.84	-48,667.44
General Journal	01/07/2016	667		1/7/2016 Payroll	-SPLIT-	-3,165.39	-51,832.83
General Journal	01/07/2016	667		1/7/2016 Payroll (401k)	5110 - Managerial & Office Salaries	-653.84	-52,486.67

Village of Martin's Additions  
General Ledger  
As of May 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
General Journal	01/21/2016	671		1/21/2016 Payroll	-SPLIT-	-4,769.23	-57,255.90
General Journal	02/04/2016	672		2/4/2016 Payroll	-SPLIT-	-5,526.73	-62,782.63
General Journal	02/18/2016	676		2/18/2016 Payroll	-SPLIT-	-2,800.00	-65,582.63
General Journal	03/03/2016	677		3/3/2016 Payroll	-SPLIT-	-2,800.00	-68,382.63
General Journal	03/17/2016	681		3/17/2016 Payroll	-SPLIT-	-2,800.00	-71,182.63
General Journal	03/31/2016	682		3/31/2016 Payroll	-SPLIT-	-2,800.00	-73,982.63
General Journal	04/14/2016	683		4/14/2016 Payroll	-SPLIT-	-4,387.31	-78,369.94
General Journal	04/28/2016	686		4/28/2016 Payroll	-SPLIT-	-5,114.81	-83,484.75
General Journal	05/12/2016	689		5/12/2016 Payroll	-SPLIT-	-4,829.81	-88,314.56
General Journal	05/26/2016	690		5/26/2016 Payroll	-SPLIT-	-5,092.31	-93,406.87
Total 5110 - Managerial & Office Salaries						-93,406.87	-93,406.87
<b>5120 - Payroll Taxes &amp; Benefits</b>							<b>0.00</b>
General Journal	07/09/2015	617		7/9/2015 Payroll	5110 - Managerial & Office Salaries	-281.08	-281.08
General Journal	07/23/2015	623		7/23/2015 Payroll	5110 - Managerial & Office Salaries	-331.59	-612.67
General Journal	08/06/2015	619		8/6/2015 Payroll	5110 - Managerial & Office Salaries	-332.72	-945.39
General Journal	08/20/2015	629		8/20/2015 Payroll	5110 - Managerial & Office Salaries	-202.13	-1,147.52
General Journal	09/03/2015	630		9/3/2015 Payroll	5110 - Managerial & Office Salaries	-406.02	-1,553.54
General Journal	09/08/2015	631		D.C Taxes refunded to Devon Gallagher	1000 - United Bank	-476.72	-2,030.26
General Journal	09/11/2015	651		To credit a/c for DC Taxes W/H from D. Gallagher	1000 - United Bank	476.73	-1,553.53
General Journal	09/17/2015	648		9/17/2015 Payroll	5110 - Managerial & Office Salaries	-250.09	-1,803.62
General Journal	10/01/2015	649		10/1/2015 Payroll	5110 - Managerial & Office Salaries	-250.09	-2,053.71
Bill	10/12/2015	Health Reimb.	Victoria Hall	July - October Health Insurance	2000 - Accounts Payable	-419.28	-2,472.99
Bill	10/12/2015	A/C 306466	Vantage Point Transfer Agent	Hall July - Oct 2015 Village Contribution	2000 - Accounts Payable	-559.04	-3,032.03
General Journal	10/15/2015	655		10/15/2015 Payroll	5110 - Managerial & Office Salaries	-250.09	-3,282.12
General Journal	10/29/2015	656		10/29/2015 Payroll	5110 - Managerial & Office Salaries	-250.09	-3,532.21
General Journal	11/12/2015	657		11/12/2015 Payroll	5110 - Managerial & Office Salaries	-373.84	-3,906.05
Bill	11/16/2015	November Health	Victoria Hall	November Health Insurance	2000 - Accounts Payable	-104.82	-4,010.87
General Journal	11/25/2015	660		11/25/2015 Payroll	5110 - Managerial & Office Salaries	-373.84	-4,384.71
General Journal	11/25/2015	661		11/25/2015 Payroll - ICMA Check 4033	5110 - Managerial & Office Salaries	-98.07	-4,482.78
Bill	11/30/2015	606466	Vantage Point Transfer Agent	Hall Oct 15th - Nov. 12th 2015 Village Contribution	2000 - Accounts Payable	-294.21	-4,776.99
Bill	12/01/2015	December Health Ins	Victoria Hall	December Health Insurance	2000 - Accounts Payable	-104.82	-4,881.81
General Journal	12/10/2015	665		12/10/2015 Payroll	5110 - Managerial & Office Salaries	-365.59	-5,247.40
General Journal	12/10/2015	665		12/10/2015 401(k) Match	5110 - Managerial & Office Salaries	-98.07	-5,345.47
General Journal	12/24/2015	666		12/24/2015 Payroll	5110 - Managerial & Office Salaries	-366.11	-5,711.58
General Journal	12/24/2015	666		12/24/2015 Payroll - 401(k) Match	5110 - Managerial & Office Salaries	-98.07	-5,809.65
General Journal	01/07/2016	667		1/7/2016 Payroll Taxes	5110 - Managerial & Office Salaries	-315.09	-6,124.74
General Journal	01/07/2016	667		1/7/2016 Payroll - 401(k) Match	5110 - Managerial & Office Salaries	-98.07	-6,222.81
Bill	01/10/2016	January Health	Victoria Hall	January Health Insurance	2000 - Accounts Payable	-104.82	-6,327.63
General Journal	01/21/2016	671		1/21/2016 Payroll	5110 - Managerial & Office Salaries	-393.46	-6,721.09
General Journal	02/04/2016	672		2/4/2016 Payroll	5110 - Managerial & Office Salaries	-435.44	-7,156.53
General Journal	02/18/2016	676		2/18/2016 Payroll Taxes	5110 - Managerial & Office Salaries	-222.60	-7,379.13
General Journal	03/03/2016	677		3/3/2016 Payroll	5110 - Managerial & Office Salaries	-218.38	-7,597.51
General Journal	03/17/2016	681		3/17/2016 Payroll	5110 - Managerial & Office Salaries	-214.20	-7,811.71
General Journal	03/31/2016	682		3/31/2016 Payroll	5110 - Managerial & Office Salaries	-214.20	-8,025.91
General Journal	04/14/2016	683		4/14/2016 Payroll	5110 - Managerial & Office Salaries	-343.71	-8,369.62
General Journal	04/28/2016	686		4/28/2016 Payroll	5110 - Managerial & Office Salaries	-399.37	-8,768.99
General Journal	05/12/2016	689		5/12/2016 Payroll	5110 - Managerial & Office Salaries	-377.56	-9,146.55
General Journal	05/26/2016	690		5/26/2016 Payroll	5110 - Managerial & Office Salaries	-390.83	-9,537.38
Total 5120 - Payroll Taxes & Benefits						-9,537.38	-9,537.38
Total 5100 - Salaries & Benefits						-102,944.25	-102,944.25
<b>5200 - Professional Fees</b>							<b>0.00</b>
<b>5210 - Accounting &amp; Auditing</b>							<b>0.00</b>
Bill	07/07/2015	July 2015	Daniel R. Baden, C.P.A. Chartered	July 2015	2000 - Accounts Payable	-2,416.66	-2,416.66

Village of Martin's Additions  
General Ledger  
As of May 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
Bill	08/17/2015	August 2015	Daniel R. Baden, C.P.A. Chartered	August 2015	2000 - Accounts Payable	-2,416.66	-4,833.32
Bill	09/01/2015	September 2015	Daniel R. Baden, C.P.A. Chartered	September 2015	2000 - Accounts Payable	-2,416.66	-7,249.98
Bill	10/25/2015	October 2015	Daniel R. Baden, C.P.A. Chartered	October 2015	2000 - Accounts Payable	-2,416.66	-9,666.64
Bill	11/05/2015	52306	Linton Shafer Warfield & Garrett, P.A.	FY2015 Audit	2000 - Accounts Payable	-5,600.00	-15,266.64
Bill	11/16/2015	November	Daniel R. Baden, C.P.A. Chartered	November 2015	2000 - Accounts Payable	-2,416.66	-17,683.30
Bill	12/06/2015	December 2015	Daniel R. Baden, C.P.A. Chartered	December 2015	2000 - Accounts Payable	-2,416.66	-20,099.96
Bill	01/10/2016	January 2016	Daniel R. Baden, C.P.A. Chartered	January 2016	2000 - Accounts Payable	-2,416.66	-22,516.62
Bill	02/09/2016	February 2016	Daniel R. Baden, C.P.A. Chartered	February 2016	2000 - Accounts Payable	-2,416.66	-24,933.28
Bill	03/14/2016	March 2016	Daniel R. Baden, C.P.A. Chartered	March 2016	2000 - Accounts Payable	-2,416.66	-27,349.94
Bill	04/19/2016	April 2016	Daniel R. Baden, C.P.A. Chartered	April 2016	2000 - Accounts Payable	-2,416.66	-29,766.60
Bill	05/19/2016	May 2016	Daniel R. Baden, C.P.A. Chartered	May 2016	2000 - Accounts Payable	-2,416.66	-32,183.26
Total 5210 - Accounting & Auditing						-32,183.26	-32,183.26
<b>5220 - Building &amp; Permitting</b>							<b>0.00</b>
<b>5222 - Building Review &amp; Permits</b>							<b>0.00</b>
Bill	08/01/2015	08012015	Montgomery Consulting, LLC	July 2015	2000 - Accounts Payable	-800.00	-800.00
Bill	08/01/2015	08012015	Montgomery Consulting, LLC	7218 chestnut Street	2000 - Accounts Payable	-300.00	-1,100.00
Bill	08/01/2015	08012015	Montgomery Consulting, LLC	3414 Cummings Lane	2000 - Accounts Payable	-750.00	-1,850.00
Bill	09/01/2015	August	Montgomery Consulting, LLC	August 2015	2000 - Accounts Payable	-5,050.00	-6,900.00
Bill	09/01/2015	012515AB6	Mid-Atlantic Inspection Services	January - June 2015	2000 - Accounts Payable	-2,875.00	-9,775.00
Bill	09/01/2015	012515AB6	Mid-Atlantic Inspection Services	July 2015	2000 - Accounts Payable	-125.00	-9,900.00
General Journal	09/15/2015	647		To reverse June accrual	2010 - Accounts Payable - Accrual	2,875.00	-7,025.00
Bill	10/01/2015	September 2015	Montgomery Consulting, LLC	September 2015	2000 - Accounts Payable	-5,300.00	-12,325.00
Bill	11/01/2015	5222	Montgomery Consulting, LLC	October 2015	2000 - Accounts Payable	-3,250.00	-15,575.00
Bill	12/01/2015	5222	Montgomery Consulting, LLC	November 2015	2000 - Accounts Payable	-2,800.00	-18,375.00
Bill	01/01/2016	5222	Montgomery Consulting, LLC	December 2015	2000 - Accounts Payable	-1,400.00	-19,775.00
Bill	02/01/2016	5222	Montgomery Consulting, LLC	January 2016	2000 - Accounts Payable	-3,000.00	-22,775.00
Bill	03/01/2016	5222	Montgomery Consulting, LLC	February 2016	2000 - Accounts Payable	-4,100.00	-26,875.00
Bill	04/01/2016	5222	Montgomery Consulting, LLC	March 2016	2000 - Accounts Payable	-4,300.00	-31,175.00
Bill	05/01/2016	April	Montgomery Consulting, LLC	April 2016	2000 - Accounts Payable	-4,250.00	-35,425.00
Total 5222 - Building Review & Permits						-35,425.00	-35,425.00
<b>5224 - Enforcement &amp; Oversight</b>							<b>0.00</b>
Bill	09/01/2015	VMA1114	Blue Crab Contracting, LLC	November 2014	2000 - Accounts Payable	-1,845.00	-1,845.00
Bill	09/01/2015	VMA1214	Blue Crab Contracting, LLC	December 2015	2000 - Accounts Payable	-1,727.50	-3,572.50
Bill	09/03/2015	VMA1015	Blue Crab Contracting, LLC	October 2015	2000 - Accounts Payable	-1,665.00	-5,237.50
Bill	09/04/2015	VMA0914	Blue Crab Contracting, LLC	September 2014	2000 - Accounts Payable	-3,435.00	-8,672.50
Bill	09/07/2015	VMA0714	Blue Crab Contracting, LLC	July 2014	2000 - Accounts Payable	-4,860.00	-13,532.50
Bill	09/07/2015	VMA0814	Blue Crab Contracting, LLC	August 2014	2000 - Accounts Payable	-4,755.00	-18,287.50
Bill	09/08/2015	VMA0615	Blue Crab Contracting, LLC	June 2015	2000 - Accounts Payable	-2,655.00	-20,942.50
General Journal	09/15/2015	647		To reverse June accrual	2010 - Accounts Payable - Accrual	20,942.50	0.00
Bill	10/14/2015	VMA24-0715	Blue Crab Contracting, LLC	July 2015	2000 - Accounts Payable	-525.00	-525.00
Bill	02/16/2016	24-0815	Blue Crab Contracting, LLC	August 2015	2000 - Accounts Payable	-2,490.00	-3,015.00
Bill	02/18/2016	VMA24-0915	Blue Crab Contracting, LLC	September 2016	2000 - Accounts Payable	-1,575.00	-4,590.00
Bill	02/18/2016	24-1015	Blue Crab Contracting, LLC	October 2016	2000 - Accounts Payable	-480.00	-5,070.00
Bill	03/07/2016	24-1115	Blue Crab Contracting, LLC	November 2015	2000 - Accounts Payable	-720.00	-5,790.00
Bill	04/22/2016	VMA24-1215	Blue Crab Contracting, LLC	December 2015	2000 - Accounts Payable	-480.00	-6,270.00
Bill	05/04/2016	VMA24-0116	Blue Crab Contracting, LLC	January 2016	2000 - Accounts Payable	-450.00	-6,720.00
Total 5224 - Enforcement & Oversight						-6,720.00	-6,720.00
<b>5226 - Municipal Operations</b>							<b>0.00</b>
Bill	10/14/2015	VMA26-0715	Blue Crab Contracting, LLC	July 2015	2000 - Accounts Payable	-675.00	-675.00
Bill	02/16/2016	26-0815	Blue Crab Contracting, LLC	August 2015	2000 - Accounts Payable	-1,025.00	-1,700.00
Bill	02/18/2016	26-0915	Blue Crab Contracting, LLC	September 2016	2000 - Accounts Payable	-1,740.00	-3,440.00
Bill	02/18/2016	26-01015	Blue Crab Contracting, LLC	October 2016	2000 - Accounts Payable	-2,490.00	-5,930.00
Bill	03/07/2016	26-1115	Blue Crab Contracting, LLC	November 2015	2000 - Accounts Payable	-1,530.00	-7,460.00

Village of Martin's Additions  
General Ledger  
As of May 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
Bill	04/22/2016	VMA26-1215	Blue Crab Contracting, LLC	December 2015	2000 - Accounts Payable	-840.00	-8,300.00
Bill	05/03/2016	VMA26-0116	Blue Crab Contracting, LLC	January 2016	2000 - Accounts Payable	-450.00	-8,750.00
Total 5226 - Municipal Operations						-8,750.00	-8,750.00
Total 5220 - Building & Permitting						-50,895.00	-50,895.00
<b>5230 - Legal</b>							<b>0.00</b>
Bill	07/06/2015	June 2015	Thomas Schild Law Group, LLC	June 2015	2000 - Accounts Payable	-8,980.43	-8,980.43
General Journal	07/31/2015	628		To reverse June accrual	2010 - Accounts Payable - Accrual	8,980.43	0.00
Bill	08/03/2015	July 2015	Thomas Schild Law Group, LLC	July 2015	2000 - Accounts Payable	-4,289.93	-4,289.93
Bill	09/01/2015	15	Bolt Legal, LLC	August 2015	2000 - Accounts Payable	-13,629.00	-17,918.93
Bill	09/30/2015	103	Bolt Legal, LLC	September 2015	2000 - Accounts Payable	-9,882.50	-27,801.43
Bill	11/02/2015	49	Bolt Legal, LLC	October 2015	2000 - Accounts Payable	-7,581.50	-35,382.93
Bill	12/01/2015	58083	Funk & Bolton	Review of Cahrter and Code	2000 - Accounts Payable	-3,700.00	-39,082.93
Check	12/15/2015	3652	Bolt Legal, LLC	November 2015	1000 - United Bank	-4,808.50	-43,891.43
Bill	01/04/2016	83	Bolt Legal, LLC	December 2015	2000 - Accounts Payable	-3,923.50	-47,814.93
Bill	02/01/2016	January 2016	Bolt Legal, LLC	January 2016	2000 - Accounts Payable	-5,575.50	-53,390.43
Bill	03/01/2016	114	Bolt Legal, LLC	February 2016	2000 - Accounts Payable	-6,224.50	-59,614.93
Bill	04/01/2016	131	Bolt Legal, LLC	March 2016	2000 - Accounts Payable	-5,605.00	-65,219.93
Bill	05/02/2016	148	Bolt Legal, LLC	April 2016	2000 - Accounts Payable	-7,935.50	-73,155.43
Bill	05/31/2016	167	Bolt Legal, LLC	May 2016	2000 - Accounts Payable	-3,245.00	-76,400.43
Total 5230 - Legal						-76,400.43	-76,400.43
<b>5240 - Police</b>							<b>0.00</b>
General Journal	07/09/2015	617		7/9/2015 Payroll	5110 - Managerial & Office Salaries	-1,948.50	-1,948.50
General Journal	07/23/2015	623		7/23/2015 Salaries	5110 - Managerial & Office Salaries	-2,200.00	-4,148.50
General Journal	07/23/2015	623		7/23/2015 P/R Taxes	5110 - Managerial & Office Salaries	-181.50	-4,330.00
General Journal	07/31/2015	638		To reverse accrued salaries payable	2020 - Accrued Salaries Payable	1,260.00	-3,070.00
General Journal	09/03/2015	630		9/3/2015 Payroll	5110 - Managerial & Office Salaries	-2,200.00	-5,270.00
General Journal	09/03/2015	630		9/3/2015 Payroll	5110 - Managerial & Office Salaries	-181.50	-5,451.50
General Journal	10/01/2015	649		10/1/2015 Payroll	5110 - Managerial & Office Salaries	-2,279.49	-7,730.99
General Journal	10/29/2015	656		10/29/2015 Payroll	5110 - Managerial & Office Salaries	-2,200.00	-9,930.99
General Journal	10/29/2015	656		10/29/2015 Payroll	5110 - Managerial & Office Salaries	-168.30	-10,099.29
General Journal	11/25/2015	660		11/25/2015 Payroll	5110 - Managerial & Office Salaries	-2,200.00	-12,299.29
General Journal	11/25/2015	660		11/25/2015 Payroll	5110 - Managerial & Office Salaries	-168.30	-12,467.59
General Journal	12/24/2015	666		12/24/2015 Payroll	5110 - Managerial & Office Salaries	-2,200.00	-14,667.59
General Journal	12/24/2015	666		12/24/2015 Payroll Taxes	5110 - Managerial & Office Salaries	-168.30	-14,835.89
General Journal	01/21/2016	671		1/21/2016 Payroll	5110 - Managerial & Office Salaries	-2,117.50	-16,953.39
General Journal	01/21/2016	671		1/21/2016 Payroll	5110 - Managerial & Office Salaries	-174.70	-17,128.09
General Journal	02/18/2016	676		2/18/2016 Payroll	5110 - Managerial & Office Salaries	-2,282.50	-19,410.59
General Journal	02/18/2016	676		2/18/2016 Payroll Taxes	5110 - Managerial & Office Salaries	-181.47	-19,592.06
General Journal	03/17/2016	681		3/17/2016 Payroll	5110 - Managerial & Office Salaries	-2,200.00	-21,792.06
General Journal	03/17/2016	681		3/17/2016 Payroll	5110 - Managerial & Office Salaries	-174.90	-21,966.96
General Journal	04/14/2016	683		4/14/2016 Payroll	5110 - Managerial & Office Salaries	-2,200.00	-24,166.96
General Journal	04/14/2016	683		4/14/2016 Payroll	5110 - Managerial & Office Salaries	-174.90	-24,341.86
General Journal	05/12/2016	689		5/12/2016 Payroll	5110 - Managerial & Office Salaries	-2,200.00	-26,541.86
General Journal	05/12/2016	689		5/12/2016 Payroll - P/R taxes	5110 - Managerial & Office Salaries	-174.90	-26,716.76
Total 5240 - Police						-26,716.76	-26,716.76
<b>5244 - Traffic Engineering</b>							<b>0.00</b>
Bill	11/06/2015	1525	Joseph Cutro, P.E.	July - October	2000 - Accounts Payable	-960.00	-960.00
Bill	02/05/2016	1603	Joseph Cutro, P.E.	December 2015 - January 2016	2000 - Accounts Payable	-352.00	-1,312.00
Bill	04/03/2016	1607	Joseph Cutro, P.E.	February & March	2000 - Accounts Payable	-384.00	-1,696.00
Total 5244 - Traffic Engineering						-1,696.00	-1,696.00
Total 5200 - Professional Fees						-187,891.45	-187,891.45

Village of Martin's Additions  
General Ledger  
As of May 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance	
<b>5300 - Streets</b>							<b>0.00</b>	
<b>5305 - Streets - General</b>							<b>0.00</b>	
<b>5310 - Street Lighting - PEPCO</b>							<b>0.00</b>	
Bill	07/01/2015	55017245642	Pepco - Street Lights	June Street Lights	2000 - Accounts Payable	-1,071.20	-1,071.20	
General Journal	07/31/2015	628		To reverse June accrual	2010 - Accounts Payable - Accrual	1,071.20	0.00	
Bill	08/01/2015	55017245642	Pepco - Street Lights	July Street Lights	2000 - Accounts Payable	-1,070.80	-1,070.80	
Bill	09/25/2015	55017245642	Pepco - Street Lights	August Street Lights	2000 - Accounts Payable	-2,193.05	-2,193.85	
Bill	10/01/2015	55017245642	Pepco - Street Lights	September Street Lights	2000 - Accounts Payable	-1,187.45	-3,381.30	
Bill	11/01/2015	55017245642	Pepco - Street Lights	October Street Lights	2000 - Accounts Payable	-1,316.49	-4,697.79	
Bill	12/01/2015	55017245642	Pepco - Street Lights	November Street Lights	2000 - Accounts Payable	-1,256.76	-5,954.55	
Bill	01/01/2016	55017245642	Pepco - Street Lights	December Street Lights	2000 - Accounts Payable	-1,336.46	-7,291.01	
Bill	02/01/2016	55017245642	Pepco - Street Lights	January Street Lights	2000 - Accounts Payable	-1,321.87	-8,612.88	
Bill	03/01/2016	55017245642	Pepco - Street Lights	February Street Lights	2000 - Accounts Payable	-1,243.87	-9,856.75	
Bill	04/01/2016	55017245642	Pepco - Street Lights	March Street Lights	2000 - Accounts Payable	-1,237.03	-11,093.78	
Bill	05/01/2016	55017245642	Pepco - Street Lights	April Street Lights	2000 - Accounts Payable	-1,190.13	-12,283.91	
Total 5310 - Street Lighting - PEPCO							-12,283.91	-12,283.91
<b>5322 - Street Cleaning - Fall/Spring</b>							<b>0.00</b>	
Bill	11/01/2015	12537	Rolling Acres Landscaping	Street Cleaning	2000 - Accounts Payable	-385.00	-385.00	
Bill	11/03/2015	12554	Rolling Acres Landscaping	Street Cleaning	2000 - Accounts Payable	-5,940.00	-6,325.00	
Bill	12/23/2015	12678	Rolling Acres Landscaping	Street Cleaning and Sewere Drain Cleaning	2000 - Accounts Payable	-9,999.47	-16,324.47	
Total 5322 - Street Cleaning - Fall/Spring							-16,324.47	-16,324.47
<b>5324 - Street Maintenance - Other</b>							<b>0.00</b>	
Bill	10/08/2015	1031	Verges Construction	Working with Joe Cutro	2000 - Accounts Payable	-200.00	-200.00	
Bill	02/22/2016	16010835	Seal Pros, Inc.	Concrete Repairs	2000 - Accounts Payable	-3,250.00	-3,450.00	
Bill	04/01/2016	0203344	Shannon-Baum Signs	5 Misc. Signs	2000 - Accounts Payable	-157.50	-3,607.50	
Bill	04/27/2016	2947	Verges Construction	Put sign up on Raymond Street	2000 - Accounts Payable	-150.00	-3,757.50	
Total 5324 - Street Maintenance - Other							-3,757.50	-3,757.50
Total 5305 - Streets - General							-32,365.88	-32,365.88
<b>5349 - Snow Removal Services</b>							<b>0.00</b>	
<b>5350 - Snow Removal - Shoveling</b>							<b>0.00</b>	
Bill	02/01/2016	12686	Rolling Acres Landscaping	Snow Shoveling 1/22/2016 to 1/24/2016	2000 - Accounts Payable	-2,425.00	-2,425.00	
Bill	02/01/2016	12701	Rolling Acres Landscaping	Snow Shoveling 1/27/2016 to 1/28/2016	2000 - Accounts Payable	-400.00	-2,825.00	
Bill	02/01/2016	12685	Rolling Acres Landscaping	Snow Shoveling 1/21/2016	2000 - Accounts Payable	-300.00	-3,125.00	
Bill	02/16/2016	12737	Rolling Acres Landscaping	Snow Shovelers 2/15/2016	2000 - Accounts Payable	-330.00	-3,455.00	
Total 5350 - Snow Removal - Shoveling							-3,455.00	-3,455.00
<b>5351 - Snow Removal - Plowing</b>							<b>0.00</b>	
Bill	02/01/2016	12686	Rolling Acres Landscaping	Snow plowing 1/22/2016 to 1/24/2016	2000 - Accounts Payable	-26,995.00	-26,995.00	
Bill	02/01/2016	12701	Rolling Acres Landscaping	Snow plowing 1/27/2016 to 1/28/2016	2000 - Accounts Payable	-2,080.00	-29,075.00	
Bill	02/01/2016	12685	Rolling Acres Landscaping	Snow plowing 1/21/2016	2000 - Accounts Payable	-875.00	-29,950.00	
Bill	02/05/2016	33924	Montgomery County, Maryland	Salt Purchases	2000 - Accounts Payable	-1,292.04	-31,242.04	
Bill	02/09/2016	12726	Rolling Acres Landscaping	Snow plowing 2/9/2016	2000 - Accounts Payable	-1,662.50	-32,904.54	
Bill	02/11/2016	12728	Rolling Acres Landscaping	Snow plowing 2/10/16 - 2/12/2016	2000 - Accounts Payable	-1,400.00	-34,304.54	
Bill	02/16/2016	12737	Rolling Acres Landscaping	Snow plowing 2/15/2016	2000 - Accounts Payable	-3,625.00	-37,929.54	
Bill	05/01/2016	35143	Montgomery County, Maryland	Salt Purchases - February	2000 - Accounts Payable	-1,292.04	-39,221.58	
Bill	05/01/2016	12805	Rolling Acres Landscaping	Remove yellow salt containers	2000 - Accounts Payable	-500.00	-39,721.58	
Total 5351 - Snow Removal - Plowing							-39,721.58	-39,721.58
Total 5349 - Snow Removal Services							-43,176.58	-43,176.58
Total 5300 - Streets							-75,542.46	-75,542.46

Village of Martin's Additions  
General Ledger  
As of May 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance	
<b>5400 - Waste &amp; Recycling</b>							<b>0.00</b>	
<b>5410 - Waste Collection &amp; Recycling</b>							<b>0.00</b>	
Bill	07/09/2015	Shred Event	Section 3 of the Village of Chevy Chase	Shred-It Event 6/20/2015	2000 - Accounts Payable	-140.00	-140.00	
Bill	07/27/2015	2425708-0275-9	Waste Management	August 2015	2000 - Accounts Payable	-6,922.76	-7,062.76	
Bill	07/31/2015	Reimbursement	Wayne Fowler	New Recycling bin for Village office	2000 - Accounts Payable	-7.94	-7,070.70	
General Journal	07/31/2015	628		To reverse June accrual	2010 - Accounts Payable - Accrual	140.00	-6,930.70	
General Journal	07/31/2015	636		Waste Management July Payment	5030 - Insurance	-6,922.76	-13,853.46	
Bill	09/01/2015	2432823-0275-7	Waste Management	September 2015	2000 - Accounts Payable	-6,922.76	-20,776.22	
Bill	09/27/2015	2439944-0275-4	Waste Management	October 2015	2000 - Accounts Payable	-6,922.76	-27,698.98	
Bill	09/30/2015	Reimbursement	Wayne Fowler	Recycling Bins for Residents	2000 - Accounts Payable	-193.88	-27,892.86	
Bill	10/25/2015	2447736-0275-4	Waste Management	November 2015	2000 - Accounts Payable	-6,922.76	-34,815.62	
Bill	11/29/2015	245475402757	Waste Management	December 2015	2000 - Accounts Payable	-6,922.76	-41,738.38	
Bill	12/28/2015	2461852-0275	Waste Management	January 2016	2000 - Accounts Payable	-6,922.76	-48,661.14	
Bill	01/23/2016	2469349-0275	Waste Management	February 2016	2000 - Accounts Payable	-6,922.76	-55,583.90	
Bill	03/01/2016	2480564-0275-8	Waste Management	March 2016	2000 - Accounts Payable	-6,922.76	-62,506.66	
Bill	03/27/2016	2487520-0275-3	Waste Management	April 2016	2000 - Accounts Payable	-6,922.76	-69,429.42	
Bill	04/30/2016	24949940275	Waste Management	May 2016	2000 - Accounts Payable	-6,922.76	-76,352.18	
Bill	05/31/2016	250185202752	Waste Management	June 2016	2000 - Accounts Payable	-6,922.76	-83,274.94	
Total 5410 - Waste Collection & Recycling							-83,274.94	-83,274.94
<b>5420 - Leaf Bags</b>							<b>0.00</b>	
Bill	11/01/2015	234101-0	Laniado Wholesale Maint. Products Inc.	300 Leaf Bags	2000 - Accounts Payable	-12,375.00	-12,375.00	
Bill	11/02/2015	234339-0	Laniado Wholesale Maint. Products Inc.	Leaf Bag Delivery Charge	2000 - Accounts Payable	-1,355.00	-13,730.00	
Total 5420 - Leaf Bags							-13,730.00	-13,730.00
<b>5425 - Recycling Bins</b>							<b>0.00</b>	
Bill	01/02/2016	December 2015	Suntrust	Home Depot - 3 Trash Carts	2000 - Accounts Payable	-190.74	-190.74	
Bill	01/02/2016	December 2015	Suntrust	Home Depot - Recycling Bins	2000 - Accounts Payable	-88.45	-279.19	
Total 5425 - Recycling Bins							-279.19	-279.19
Total 5400 - Waste & Recycling							-97,284.13	-97,284.13
<b>5500 - Other</b>							<b>0.00</b>	
<b>5510 - Tree Maintenance</b>							<b>0.00</b>	
Bill	07/01/2015	39825	Integrated Plant Care	Replace 6 watering bags	2000 - Accounts Payable	-150.00	-150.00	
Bill	07/01/2015	39945	Integrated Plant Care	1st & 2nd Waterig of new trees	2000 - Accounts Payable	-1,120.00	-1,270.00	
Bill	07/01/2015	39849	Integrated Plant Care	Butterfly Garden Cleanup	2000 - Accounts Payable	-420.00	-1,690.00	
Bill	07/01/2015	13726	Integrated Plant Care	Tree Care April - June	2000 - Accounts Payable	-5,590.00	-7,280.00	
General Journal	07/31/2015	628		To reverse June accrual	2010 - Accounts Payable - Accrual	1,690.00	-5,590.00	
General Journal	07/31/2015	628		To reverse June accrual	2010 - Accounts Payable - Accrual	5,590.00	0.00	
Bill	09/01/2015	40379	Integrated Plant Care	Scale Treatment - Pyracanthas on Taylor by Brookvil	2000 - Accounts Payable	-130.00	-130.00	
Bill	09/01/2015	40378	Integrated Plant Care	Third Watering of new trees	2000 - Accounts Payable	-560.00	-690.00	
Bill	09/30/2015	38425	Integrated Plant Care	Remove low branches and trunk sprouts	2000 - Accounts Payable	-2,550.00	-3,240.00	
Bill	09/30/2015	38845	Integrated Plant Care	Weed Control and Scale Treatment	2000 - Accounts Payable	-545.00	-3,785.00	
Bill	09/30/2015	40495	Integrated Plant Care	4th & 5th Watering	2000 - Accounts Payable	-1,120.00	-4,905.00	
Bill	09/30/2015	40630	Integrated Plant Care	Pruning	2000 - Accounts Payable	-1,360.00	-6,265.00	
Bill	09/30/2015	40631	Integrated Plant Care	Pruning	2000 - Accounts Payable	-2,180.00	-8,445.00	
Bill	09/30/2015	40643	Integrated Plant Care	Replace Watering Bags and Bee Treatment	2000 - Accounts Payable	-285.00	-8,730.00	
Bill	11/01/2015	40711	Integrated Plant Care	Dutch Elm disease treatment	2000 - Accounts Payable	-550.00	-9,280.00	
Bill	11/01/2015	40712	Integrated Plant Care	6th and 7th watering of trees	2000 - Accounts Payable	-1,120.00	-10,400.00	
Bill	11/01/2015	40761	Integrated Plant Care	7220 and 7210 Chestnut St. tree work	2000 - Accounts Payable	-425.00	-10,825.00	
Bill	11/01/2015	40762	Integrated Plant Care	7201 Chestnut St. Hornet Treatment	2000 - Accounts Payable	-80.00	-10,905.00	
Bill	12/01/2015	40944	Integrated Plant Care	Prune & Takedown	2000 - Accounts Payable	-6,775.00	-17,680.00	
Bill	01/01/2016	41000	Integrated Plant Care	Attendance at meetings in November and December	2000 - Accounts Payable	-550.00	-18,230.00	
Bill	01/01/2016	40996	Integrated Plant Care	Ground out stumps, haul debris and backfill holes	2000 - Accounts Payable	-3,330.00	-21,560.00	

Village of Martin's Additions  
General Ledger  
As of May 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
Bill	01/01/2016	40976	Integrated Plant Care	Fertilize 123 trees	2000 - Accounts Payable	-3,430.00	-24,990.00
Bill	03/01/2016	41022	Integrated Plant Care	Site Visit 3519 Bradley Lane	2000 - Accounts Payable	-170.00	-25,160.00
Bill	05/31/2016	41232	Integrated Plant Care	1st Watering of Trees	2000 - Accounts Payable	-400.00	-25,560.00
Total 5510 - Tree Maintenance						-25,560.00	-25,560.00
<b>5515 - Tree Replacement</b>							<b>0.00</b>
Bill	01/01/2016	40958	Integrated Plant Care	7 Trees planted	2000 - Accounts Payable	-2,780.00	-2,780.00
Total 5515 - Tree Replacement						-2,780.00	-2,780.00
<b>5518 - Right-of-Way Maintenance</b>							<b>0.00</b>
Bill	07/01/2015	11189	Ianbelli Lawn Service, Inc.	June Grass Cut	2000 - Accounts Payable	-42.00	-42.00
General Journal	07/31/2015	628		To reverse June accrual	2010 - Accounts Payable - Accrual	42.00	0.00
Bill	08/01/2015	11253	Ianbelli Lawn Service, Inc.	July Grass Cut	2000 - Accounts Payable	-287.00	-287.00
Bill	09/01/2015	11457	Ianbelli Lawn Service, Inc.	August Grass Cut	2000 - Accounts Payable	-63.00	-350.00
Bill	10/01/2015	11555	Ianbelli Lawn Service, Inc.	September Grass Cut	2000 - Accounts Payable	-42.00	-392.00
Bill	11/01/2015	11617	Ianbelli Lawn Service, Inc.	October Grass Cut	2000 - Accounts Payable	-287.00	-679.00
Bill	11/02/2015	5592	Suntrust	Amazon.com - Dogi and Leaf Bags	2000 - Accounts Payable	-186.97	-865.97
Bill	12/17/2015	38829	Abrahams Lawn Service Inc.	Landscape Beds in Village	2000 - Accounts Payable	-3,750.00	-4,615.97
Bill	12/19/2015	12022015	Suntrust	Amazon.com -Doggie Waste Bags	2000 - Accounts Payable	-62.34	-4,678.31
Bill	03/22/2016	39174	Abrahams Lawn Service Inc.	Landscape Beds in Village	2000 - Accounts Payable	-1,150.00	-5,828.31
Total 5518 - Right-of-Way Maintenance						-5,828.31	-5,828.31
<b>5520 - Community Events</b>							<b>0.00</b>
Bill	09/22/2015	Halloween	Thomas A. Lilly	Halloween	2000 - Accounts Payable	-250.00	-250.00
Bill	10/25/2015	1086379	Bristol Sounds DeeJays	Community Picnic 10/25/2015	2000 - Accounts Payable	-425.00	-675.00
Bill	11/01/2015	Halloween	Potomac Ice Cream	Halloween Ice Cream	2000 - Accounts Payable	-375.00	-1,050.00
Bill	11/01/2015	40860	Integrated Plant Care	Pumbkins for Halloween event	2000 - Accounts Payable	-350.00	-1,400.00
Bill	11/02/2015	5592	Suntrust	Gaithersburg Party Rentals - Halloween Rentals	2000 - Accounts Payable	-317.50	-1,717.50
Bill	11/02/2015	5592	Suntrust	Amazon.com - Halloween Rentals	2000 - Accounts Payable	-49.48	-1,766.98
Bill	11/02/2015	5592	Suntrust	Amazon.com - Halloween Rentals	2000 - Accounts Payable	-21.99	-1,788.97
Bill	11/02/2015	5592	Suntrust	Amazon.com - Halloween Rentals	2000 - Accounts Payable	-19.96	-1,808.93
Bill	11/02/2015	5592	Suntrust	Amazon.com - Halloween Rentals	2000 - Accounts Payable	-24.21	-1,833.14
Bill	11/02/2015	5592	Suntrust	Staples - Halloween Supplies	2000 - Accounts Payable	-92.61	-1,925.75
Bill	11/02/2015	5592	Suntrust	Armands Pizza - Halloween Event	2000 - Accounts Payable	-500.00	-2,425.75
Bill	12/10/2015	1457	Woman's Club of Chevy Chase	Centennial Party Deposit for 4/17/2015 Event	2000 - Accounts Payable	-2,200.00	-4,625.75
Bill	02/10/2016	4/17/2016 Event	Thomas A. Lilly	100 Years of Self-Governance Event	2000 - Accounts Payable	-1,000.00	-5,625.75
Bill	02/22/2016	303948	Windows Catering	Centennial Celebration	2000 - Accounts Payable	-2,816.25	-8,442.00
Bill	04/04/2016	Event Balance	Woman's Club of Chevy Chase	Centennial Party Balance for 4/17/2015 Event	2000 - Accounts Payable	-1,960.00	-10,402.00
Bill	04/10/2016	Centennial	Anthony Blake Clark	Centennial Celebration & Anthem	2000 - Accounts Payable	-850.00	-11,252.00
Bill	04/10/2016	Bal. Centennial	Windows Catering	Centennial Celebration Final Balance	2000 - Accounts Payable	-1,278.75	-12,530.75
Bill	04/12/2016	Centennial Plants	Naomi Naierman - Vendor	Centennial Plants	2000 - Accounts Payable	-85.86	-12,616.61
Bill	04/18/2016	Reimb. Centennial	Richard Krajeck -Vendor	Centennial Reimb. - Tips	2000 - Accounts Payable	-680.00	-13,296.61
Bill	04/20/2016	REimb.	Michelle Malloy	Drinks & Table Cloths for Centennial Event	2000 - Accounts Payable	-357.74	-13,654.35
Bill	04/26/2016	84417	Allied Party Rentals	Table & Chirs for Election Event	2000 - Accounts Payable	-377.30	-14,031.65
Bill	05/01/2016	Celebration Sidewalk	Brookville Supermarket	Celebration on the Sidewalk	2000 - Accounts Payable	-401.50	-14,433.15
Bill	05/02/2016	Election	Brook Taylor Interiors	Ballot Counting for Election	2000 - Accounts Payable	-200.00	-14,633.15
Bill	05/02/2016	5/2/2016	Suntrust	amazon - Cake supplies	2000 - Accounts Payable	-31.98	-14,665.13
Bill	05/02/2016	5/2/2016	Suntrust	Giant - Coloring Books for Election	2000 - Accounts Payable	-35.98	-14,701.11
Bill	05/02/2016	5/2/2016	Suntrust	amazon - Vote Stickers	2000 - Accounts Payable	-29.12	-14,730.23
Bill	05/02/2016	5/2/2016	Suntrust	Giant - Election Refreshments	2000 - Accounts Payable	-125.97	-14,856.20
Bill	05/02/2016	5/2/2016	Suntrust	Armands - Election Pizza	2000 - Accounts Payable	-140.98	-14,997.18
Bill	05/02/2016	5/2/2016	Suntrust	Safeway - Election Items	2000 - Accounts Payable	-27.62	-15,024.80
Bill	05/12/2016	May 12th	Olympia Cafe	Sodas for celebration on the Sidewalk	2000 - Accounts Payable	-37.81	-15,062.61
Bill	05/17/2016	MADDS-100.1	HP Productions, Inc.	Centennial Celebration - Production	2000 - Accounts Payable	-5,000.00	-20,062.61
Total 5520 - Community Events						-20,062.61	-20,062.61

Village of Martin's Additions  
**General Ledger**  
 As of May 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
5530 - Website							0.00
Bill	07/01/2015	1688	Calvert Design Group, Inc.	Website Hosting	2000 - Accounts Payable	-114.90	-114.90
General Journal	07/31/2015	628		To reverse June accrual	2010 - Accounts Payable - Accrual	114.90	0.00
Bill	09/01/2015	1747	Calvert Design Group, Inc.	Website Hosting	2000 - Accounts Payable	-114.90	-114.90
Bill	09/30/2015	1769	Calvert Design Group, Inc.	Website Hosting	2000 - Accounts Payable	-114.90	-229.80
Bill	11/01/2015	1783	Calvert Design Group, Inc.	Website Hosting	2000 - Accounts Payable	-114.90	-344.70
Bill	12/01/2015	1809	Calvert Design Group, Inc.	Website Hosting	2000 - Accounts Payable	-114.90	-459.60
Bill	01/01/2016	1840	Calvert Design Group, Inc.	Website Hosting	2000 - Accounts Payable	-114.90	-574.50
Bill	03/01/2016	1883	Calvert Design Group, Inc.	Website Hosting	2000 - Accounts Payable	-114.90	-689.40
Bill	05/01/2016	1930	Calvert Design Group, Inc.	Website Hosting	2000 - Accounts Payable	-114.90	-804.30
Total 5530 - Website						<u>-804.30</u>	<u>-804.30</u>
Total 5500 - Other						<u>-55,035.22</u>	<u>-55,035.22</u>
<b>TOTAL</b>						<u><u>356,250.64</u></u>	<u><u>1,741,930.38</u></u>

Village of Martin's Additions

Profit & Loss

May 2016

Jul '15 - May 16

Income

4000 - Revenue

4010 - Permit Fees	7,665.00
4020 - Cable TV Franchise Fees	4,548.32
4040 - County Revenue Sharing	26,832.00
4050 - Highway Users Fees	19,860.14
4060 - Income Tax	701,028.95
4080 - Personal Property Tax	6,209.94
4090 - Real Property Tax	147,493.07
4095 - Utility Property Tax	13,819.23
4100 - Holiday Fund	8,345.00
4110 - Interest	3,512.53
4135 - Other Revenue	766.10

Total 4000 - Revenue 940,080.28

Total Income 940,080.28

Expense

5000 - General Government

5010 - Office Expenses	14,021.90
5030 - Insurance	4,688.00
5040 - Printing & Mailing	2,497.10
5050 - Dues & Subscriptions/Conference	5,420.94
5055 - Storage Rental	2,171.20
5060 - Office Lease	25,516.62
5065 - Telephone	2,471.37
5080 - Holiday Fund	8,345.00

Total 5000 - General Government 65,132.13

5100 - Salaries & Benefits

5110 - Managerial & Office Salaries	93,406.87
5120 - Payroll Taxes & Benefits	9,537.38

Total 5100 - Salaries & Benefits 102,944.25

5200 - Professional Fees

5210 - Accounting & Auditing	32,183.26
5220 - Building & Permitting	
5222 - Building Review & Permits	35,425.00
5224 - Enforcement & Oversight	6,720.00
5226 - Municipal Operations	8,750.00

Total 5220 - Building & Permitting 50,895.00

5230 - Legal 76,400.43

5240 - Police 26,716.76

5244 - Traffic Engineering 1,696.00

**Village of Martin's Additions  
Profit & Loss  
May 2016**

**Jul '15 - May 16**

**Total 5200 · Professional Fees** 187,891.45

**5300 · Streets**

**5305 · Streets - General**

5310 · Street Lighting - PEPCO 12,283.91

5322 · Street Cleaning - Fall/Spring 16,324.47

5324 · Street Maintenance - Other 3,757.50

**Total 5305 · Streets - General** 32,365.88

**5349 · Snow Removal Services**

5350 · Snow Removal - Shoveling 3,455.00

5351 · Snow Removal - Plowing 39,721.58

**Total 5349 · Snow Removal Services** 43,176.58

**Total 5300 · Streets** 75,542.46

**5400 · Waste & Recycling**

5410 · Waste Collection & Recycling 83,274.94

5420 · Leaf Bags 13,730.00

5425 · Recycling Bins 279.19

**Total 5400 · Waste & Recycling** 97,284.13

**5500 · Other**

5510 · Tree Maintenance 25,560.00

5515 · Tree Replacement 2,780.00

5518 · Right-of-Way Maintenance 5,828.31

5520 · Community Events 20,062.61

5530 · Website 804.30

**Total 5500 · Other** 55,035.22

**Total Expense** 583,829.64

**Net Income** 356,250.64

**Village of Martin's Additions  
Treasurer's Report  
May 2016**

	<u>May 16</u>	<u>Budget</u>	<u>Jul '15 - May 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Income</b>					
<b>4000 - Revenue</b>					
4010 - Permit Fees	600.00	1,666.66	7,665.00	18,333.26	20,000.00
4020 - Cable TV Franchise Fees	0.00		4,548.32	6,000.00	8,000.00
4040 - County Revenue Sharing	0.00		26,832.00	26,800.00	26,800.00
4050 - Highway Users Fees	0.00	670.00	19,860.14	21,613.00	22,300.00
4060 - Income Tax	152,036.10	135,000.00	701,028.95	499,900.00	600,000.00
4080 - Personal Property Tax	9.45	200.00	6,209.94	5,800.00	6,000.00
4090 - Real Property Tax	230.69	1,100.00	147,493.07	149,900.00	150,000.00
4095 - Utility Property Tax	0.00	11,300.00	13,819.23	12,300.00	12,300.00
4100 - Holiday Fund	0.00		8,345.00	8,345.00	8,345.00
4110 - Interest	713.39	300.00	3,512.53	3,700.00	4,000.00
4135 - Other Revenue	752.00		766.10		
<b>Total 4000 - Revenue</b>	<b>154,341.63</b>	<b>150,236.66</b>	<b>940,080.28</b>	<b>752,691.26</b>	<b>857,745.00</b>
4200 - Prior Years Surplus	0.00		0.00	2,413,446.00	2,413,446.00
<b>Total Income</b>	<b>154,341.63</b>	<b>150,236.66</b>	<b>940,080.28</b>	<b>3,166,137.26</b>	<b>3,271,191.00</b>
<b>Expense</b>					
<b>5000 - General Government</b>					
5010 - Office Expenses	953.21	1,250.00	14,021.90	16,750.00	18,000.00
5025 - Office Furniture & Equipment	0.00		0.00	3,000.00	3,000.00
5030 - Insurance	0.00		4,688.00	5,000.00	5,000.00
5040 - Printing & Mailing	501.60	416.00	2,497.10	4,576.00	5,000.00
5050 - Dues & Subscriptions/Conference	956.00		5,420.94	4,280.00	10,000.00
5055 - Storage Rental	472.00	250.00	2,171.20	2,750.00	3,000.00
5060 - Office Lease	1,979.00	2,563.00	25,516.62	27,437.00	30,000.00
5065 - Telephone	0.00	250.00	2,471.37	2,750.00	3,000.00
5080 - Holiday Fund	0.00		8,345.00	8,345.00	8,345.00
<b>Total 5000 - General Government</b>	<b>4,861.81</b>	<b>4,729.00</b>	<b>65,132.13</b>	<b>74,888.00</b>	<b>85,345.00</b>

**Village of Martin's Additions  
Treasurer's Report  
May 2016**

	<u>May 16</u>	<u>Budget</u>	<u>Jul '15 - May 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>5100 · Salaries &amp; Benefits</b>					
5110 · Managerial & Office Salaries	9,922.12	10,000.00	93,406.87	110,000.00	120,000.00
5120 · Payroll Taxes & Benefits	768.39	1,916.00	9,537.38	21,076.00	23,000.00
<b>Total 5100 · Salaries &amp; Benefits</b>	<u>10,690.51</u>	<u>11,916.00</u>	<u>102,944.25</u>	<u>131,076.00</u>	<u>143,000.00</u>
<b>5200 · Professional Fees</b>					
5210 · Accounting & Auditing	2,416.66	2,416.66	32,183.26	32,583.26	35,000.00
5220 · Building & Permitting					
5222 · Building Review & Permits	4,250.00	3,575.00	35,425.00	27,874.96	31,450.00
5224 · Enforcement & Oversight	450.00	1,000.00	6,720.00	11,000.00	12,000.00
5226 · Municipal Operations	450.00	1,666.66	8,750.00	18,333.26	20,000.00
<b>Total 5220 · Building &amp; Permitting</b>	<u>5,150.00</u>	<u>6,241.66</u>	<u>50,895.00</u>	<u>57,208.22</u>	<u>63,450.00</u>
5230 · Legal	11,180.50	5,833.33	76,400.43	64,166.63	70,000.00
5240 · Police	2,374.90	2,500.00	26,716.76	27,500.00	30,000.00
5244 · Traffic Engineering	0.00		1,696.00	3,000.00	3,000.00
<b>Total 5200 · Professional Fees</b>	<u>21,122.06</u>	<u>16,991.65</u>	<u>187,891.45</u>	<u>184,458.11</u>	<u>201,450.00</u>
<b>5300 · Streets</b>					
5305 · Streets - General					
5310 · Street Lighting - PEPCO	1,190.13	1,333.33	12,283.91	14,666.63	16,000.00
5322 · Street Cleaning - Fall/Spring	0.00	3,520.00	16,324.47	21,520.00	27,520.00
5324 · Street Maintenance - Other	0.00	1,250.00	3,757.50	13,750.00	15,000.00
<b>Total 5305 · Streets - General</b>	<u>1,190.13</u>	<u>6,103.33</u>	<u>32,365.88</u>	<u>49,936.63</u>	<u>58,520.00</u>
5349 · Snow Removal Services					
5350 · Snow Removal - Shoveling	0.00		3,455.00	5,000.00	5,000.00
5351 · Snow Removal - Plowing	1,792.04		39,721.58	40,000.00	40,000.00
<b>Total 5349 · Snow Removal Services</b>	<u>1,792.04</u>		<u>43,176.58</u>	<u>45,000.00</u>	<u>45,000.00</u>
<b>Total 5300 · Streets</b>	<u>2,982.17</u>	<u>6,103.33</u>	<u>75,542.46</u>	<u>94,936.63</u>	<u>103,520.00</u>

**Village of Martin's Additions  
Treasurer's Report  
May 2016**

	<u>May 16</u>	<u>Budget</u>	<u>Jul '15 - May 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>5400 · Waste &amp; Recycling</b>					
5410 · Waste Collection & Recycling	6,922.76	7,083.00	83,274.94	77,913.00	85,000.00
5420 · Leaf Bags	0.00		13,730.00	14,000.00	14,000.00
5425 · Recycling Bins	0.00		279.19	1,000.00	1,000.00
<b>Total 5400 · Waste &amp; Recycling</b>	<u>6,922.76</u>	<u>7,083.00</u>	<u>97,284.13</u>	<u>92,913.00</u>	<u>100,000.00</u>
<b>5500 · Other</b>					
5510 · Tree Maintenance	400.00	2,916.66	25,560.00	32,083.26	35,000.00
5515 · Tree Replacement	0.00		2,780.00	3,000.00	3,000.00
5518 · Right-of-Way Maintenance	0.00	500.00	5,828.31	5,500.00	6,000.00
5520 · Community Events	6,030.96		20,062.61	25,500.00	30,000.00
5530 · Website	114.90	125.00	804.30	1,375.00	1,500.00
<b>Total 5500 · Other</b>	<u>6,545.86</u>	<u>3,541.66</u>	<u>55,035.22</u>	<u>67,458.26</u>	<u>75,500.00</u>
<b>5800 · Designated Funds</b>					
5810 · Designated - Street	0.00		0.00	500,000.00	500,000.00
5811 · Designated Street Lighting	0.00		0.00	500,000.00	500,000.00
5812 · Designated - Sidewalk	0.00		0.00	250,000.00	250,000.00
<b>Total 5800 · Designated Funds</b>	<u>0.00</u>		<u>0.00</u>	<u>1,250,000.00</u>	<u>1,250,000.00</u>
<b>5900 · Undesignated Fund Balance</b>	<u>0.00</u>		<u>0.00</u>	<u>1,312,376.00</u>	<u>1,312,376.00</u>
<b>Total Expense</b>	<u>53,125.17</u>	<u>50,364.64</u>	<u>583,829.64</u>	<u>3,208,106.00</u>	<u>3,271,191.00</u>
<b>Net Income</b>	<u><u>101,216.46</u></u>	<u><u>99,872.02</u></u>	<u><u>356,250.64</u></u>	<u><u>-41,968.74</u></u>	<u><u>0.00</u></u>

Ordinance No.: 4-16-1  
Introduced: April 21, 2016  
Adopted: June 16, 2016  
Effective Date: July 6, 2016

## **THE VILLAGE OF MARTIN'S ADDITIONS**

**SUBJECT:** AN ORDINANCE TO AMEND THE CODE OF ORDINANCES TO REVISE THE DEFINITION OF NON-VEGETATIVE SURFACE TO INCLUDE GRAVEL SURFACES; REQUIRE THE ETHICS COMMITTEE TO REVIEW COMPLAINTS WITH COUNSEL; CLARIFY WHEN A STOP WORK ORDER WILL BE LIFTED; CLARIFY HOW THE ESTABLISHED BUILDING LINE FRONT SETBACK AND ESTABLISHED BUILDING HEIGHT RESTRICTIONS ARE CALCULATED; CLARIFY THAT SEPARATE VIOLATIONS OF CODE PROVISIONS SHALL BE SEPARATE INFRACTIONS; TO DECLARE A SECOND VIOLATION OF THE CODE TO BE PUNISHABLE BY A \$250 FINE; TO AMEND AND REORGANIZE PENALTY PROVISIONS; CLARIFY THE DEFINITION OF "BUILDING;" AND CLARIFY OTHER EXISTING PROVISIONS

WHEREAS, Local Government Article, Section 5-202 of the Maryland Code grants to the legislative body of every incorporated municipality in Maryland, including the Village of Martin's Additions, general power to pass such ordinances not contrary to the Constitution of Maryland, or public general law, as they may deem necessary in order to assure the good government of the municipality, to protect and preserve the municipality's rights, property, and privileges, to preserve peace and good order, to secure persons and property from danger and destruction, and to protect the health, comfort and convenience of the citizens of the municipality;

WHEREAS, Maryland Code, Local Government Article, Section 5-211 authorizes the legislative body of each municipal corporation in the State of Maryland to make reasonable regulations concerning buildings to be erected within the limits of the municipality, including a building code and the requirement for building permits;

WHEREAS, Maryland Code, Land Use Article, Section 20-509 grants to the legislative body of incorporated municipalities in the Maryland-Washington Regional District general power to adopt building regulations for the protection of the public health, safety, and welfare; the preservation, improvement, and protection of lands, water, and improvements in the municipal corporation; and to regulate the construction, repair, or remodeling of buildings on land zoned for single-family residential uses at it relates to fences, walls, hedges, and similar barriers; signs; residential parking; residential storage; the location of structures, including setback requirements; the dimensions of structures, including height, bulk, massing, and design; and lot coverage, including impervious surfaces;

WHEREAS, Section 501 of the Charter of the Village of Martin's Additions authorizes the Village Council to pass such ordinances as it may deem necessary for the preservation of the property, rights, and privileges of the Village and its residents;

WHEREAS, the Village Council introduced the following Ordinance at a public meeting held on April 21, 2016;

WHEREAS, to comply with Maryland Code, Land Use Article, Section 20-509, on the 23 day of 25<sup>th</sup> day of April, 2016, a copy of following Ordinance was submitted to the Montgomery County Council for its comments;

WHEREAS, the Montgomery County Council did not submit any comments;

WHEREAS, after proper notice to the public, and after at least thirty days from the date a copy of the following Ordinance was transmitted to the Montgomery County Council, the Village Council considered the following Ordinance in public session assembled on the 19<sup>th</sup> day of May, 2016 and the 16<sup>th</sup> day of June, 2016;

WHEREAS, the Village Building Permit Administrator has made certain recommendations to the Village Council for amendment of the Village building regulations concerning the application of the established building line front setback, the permissible encroachment of porches, and the lifting of a stop work order;

WHEREAS, the Village Council asked the Village Ethics Committee to make a recommendation concerning whether complaints submitted to the Committee should be reviewed by the Committee in consultation with counsel and who should appoint special counsel if the Village Attorney cannot provide the consultation;

WHEREAS, the Village Ethics Committee has found such consultation advisable and has recommended that, if the Village attorney cannot perform this function, presumably because of a conflict of interest, the special counsel should be appointed by the Village Council, or, if necessary, by the Ethics Committee;

WHEREAS, the Village Council finds that the foregoing Ordinance would assure the good government of the municipality, protect and preserve the municipality's rights, property, and privileges, preserve peace and good order, secure persons and property from danger and destruction, and protect the health, comfort and convenience of the citizens of the Village of Martin's Additions, and is necessary for the preservation of the property, rights, and privileges of the Village and its residents.

NOW, THEREFORE, the Village Council does hereby adopt the following Ordinance.

BE IT ORDAINED AND ORDERED, this 16<sup>th</sup> day of June, 2016, by the Village Council, acting under and by virtue of the authority given it by the Maryland Code and the Charter of the Village of Martin's Additions, that the Village Code is hereby amended as follows:

**Section 3-103. Continuing Violations**

Any person who violates any provision of this Code or directs or allows another to commit an act that violates this Code, the person's employer if the person acted in the course of his or her employment, and any property owner who allows a violation of this Code on his or her property, shall be guilty of a violation and shall be jointly and severally subject to the penalties provided in this Code. If a violation occurs, there shall be a rebuttable presumption that all owners of the property allowed the violation. Each day a violation of this Code continues shall constitute a separate infraction. Each separate violation of a provision of this Code shall constitute a separate or repeat offense or infraction. Each day a violation of this Code continues shall, unless otherwise provided, constitute a separate or repeat offense or infraction.

(Ord. No. 4-16-1; effective 7/6/16).

**Section 3-104. Additional Remedies**

- (a) In addition to any other remedies provided for in this Code, where there is a violation of any provision of this Code, any court of competent jurisdiction may authorize a designee of the Village to enter onto the subject property and cause the violation to be corrected in accord with the court's order and to charge the costs and expenses, including legal expenses, thereof to the property owner, the occupant, or both, responsible for the violation. Such costs and expenses may be collected by way of any appropriate legal proceeding.
- (b) In addition to any other remedies provided in this Code, the Village may institute injunctive or other appropriate action or proceedings to correct any violation of this Code, and any court of competent jurisdiction may issue such injunctions, restraining orders or other appropriate forms of relief.
- (c) Judicial proceedings pursuant to this Chapter shall not be initiated by the Village without the affirmative vote of a minimum of three (3) members of the Village Council.
- (d) In addition to any other remedies provided in this Code, the Village may by contract or otherwise abate a violation that is not abated after ten (10) days' notice of the violation, or such other period as the Council may specify. The cost of any abatement by the Village shall be paid immediately by such person or persons upon demand of the Council, in addition to any penalties that may be imposed. The Village may collect the cost: (1) as a lien on the property tax bill; (2) in an action at law; or (3) in any other way legally available for collection of debts owed to the Village.

(Ord. No. 11-15-1, adopted 1/21/16, effective 2/10/16; Ord. No. 4-16-1; effective 7/6/16).

\* \* \*

**Section 3-201. Declaration of Municipal Infractions and Misdemeanors; ~~Civil Penalties; Abatement by the Village~~**

~~(a) The Village Council, by ordinance, shall determine which violations of this Code shall constitute municipal infractions and may set a specific civil penalty for each such violation. Unless otherwise specified in the Code, civil penalties shall not exceed one hundred dollars (\$100) for each violation. Notwithstanding the declaration of a violation of this Code as a misdemeanor, any violation of any provision of the Code may be prosecuted as a municipal infraction, at the Village's discretion, and, except as otherwise specified in this Code, such violations shall be punishable by a civil penalty not to exceed one hundred dollars (\$100) for each violation and two hundred fifty dollars (\$250) for any subsequent violation.~~

~~(b) The Council may by contract or otherwise abate a violation that is not abated after ten (10) days' notice of the violation, or such other period as the Council may specify. The cost of any abatement by the Council shall be paid immediately by such person or persons upon demand of the Council, in addition to any penalties that may be imposed. The Village may collect the cost: (1) as a lien on the property tax bill; (2) in an action at law; or (3) in any other way legally available for collection of debts owed to the Village.~~

(Ord. No. 11-15-1, adopted 1/21/16, effective 2/10/16; Ord. No. 4-16-1, effective 7/6/16).

\* \* \*

**Section 3-301. General Municipal Penalties**

Unless otherwise specified in this Code, any person found guilty of violating any provision of this Code for which violation is a misdemeanor shall be subject to a fine not to exceed One Thousand Dollars (\$1,000.00), and/or imprisonment of not more than six (6) months, for each violation. Notwithstanding the declaration of a violation of this Code as a misdemeanor, any violation of any provision of the Code may be prosecuted as a municipal infraction, at the Village's discretion, and, except as otherwise specified in this Code, such violations shall be punishable by a civil penalty not to exceed one hundred dollars (\$100) for each violation and two hundred fifty dollars (\$250) for any subsequent violation.

(Ord. No. 4-16-1, effective 7/6/16).

**Section 3-302. General Municipal Infraction Penalties**

Unless otherwise specified in the Code, the general penalty for commission of a municipal infraction shall be One Hundred Dollars (\$100.00) for each violation and two hundred fifty dollars (\$250) for any subsequent violation.

(Ord. No. 4-16-1, effective 7/6/16).

\* \* \*

**Section 4-202. Disqualification Procedures; Complaints; Records**

\* \* \*

- (b) Any person alleging a violation of this Chapter may file a written complaint, under oath, with the Committee. Upon the receipt of such complaint, the Committee shall send a written acknowledgement of its receipt, notify the Official and the Council of the allegation, and review the complaint with the Village attorney. If the Village attorney recommends that special counsel be appointed, special counsel shall be selected by the Committee and appointed by the Council. If, upon consultation with the Village attorney or special counsel, the Committee determines that the complaint should be addressed by the Committee, the Committee shall request that the Official provide the Committee such information as the Committee finds necessary to determine the presence or absence of a conflict of interest. A written complaint shall not require a formal hearing; such complaints shall be processed under the procedures described in subsections (c), (d), (e), and (f) of this Section. Upon final resolution of the matters alleged, the Committee shall provide a written summary of the resolution to the Official, the Council and the person who filed the complaint.

\* \* \*

(Ord. No. 11-15-1, adopted 1/21/16, effective 2/10/16; Ord. No. 4-16-1, effective 7/6/16).

\* \* \*

**Section 6-101. Definitions**

\* \* \*

- (n) “Non-vegetative surface” means any surface that is not vegetative, including, but not limited to, asphalt, concrete, stone, gravel, sandstone pavers, and the like.

\* \* \*

(Ord. No. 5-13-1, adopted 9/9/13, effective 10/10/13; Ord. No. 11-15-1, adopted 1/21/16, effective 2/10/16; Ord. No. 4-16-1, effective 7/6/16).

\* \* \*

**Section 6-303. Applications; Investigations and Inspection; Issuance**

\* \* \*

- (c) Written notification of any application for a building permit ~~shall~~will promptly be ~~hand~~-delivered by the Village to all properties in the Village that border or directly face the property with respect to which the permit is sought. The notice shall include, at a minimum, a description of the proposed activity; the identity, address and phone number of the Code Enforcement Officer; and a statement that the full application is available for review through the Code Enforcement Officer. All applications for building permits and decisions thereon by the Code Enforcement Officer and the

Council shall be published in the next edition of the Village’s newsletter, except that application received and decisions made less than five (5) days prior to issuance may be published in the following issue. Decisions by the Council on applications for permits shall be communicated to the applicant in writing.

(Ord. No. 11-15-1, adopted 1/21/16, effective 2/10/16; Ord. No. 4-16-1, effective 7/6/16).

\* \* \*

**Section 6-308. Enforcement**

- (a) It shall be unlawful for any person to conduct work without a building permit issued by the Village for which a permit is required. It shall be unlawful for any person to conduct work that is not in strict compliance with the plans and specifications approved by the Village and/or the building permit conditions. Any person who commences any addition, erection, alteration, construction, re-construction, repair or improvement in violation of this Article may be enjoined from proceeding.
- (b) In addition to the other provisions set forth in this Article:
  - (i) When the Code Enforcement Officer determines that work on any structure is being performed in violation of the provisions of this Article, including those conditions upon which the building permit was issued, or in a manner which threatens the safety, health, comfort and welfare of the public, he may order that the work be stopped immediately.
  - (ii) The stop work order shall be issued in writing and posted at the work site. A stop work order does not extend the permit expiration date.
  - (iii) It shall be unlawful for any person to continue or permit the continuance of work in or about a structure after a stop work order has been posted on the structure, except such work as is directed in the order to be performed to remove a violation or unsafe condition.
  - (iv) Any bond or deposit held by the Village may be withheld until such time as the stop work order is lifted and all permit conditions are satisfied.
  - (v) A stop work order will be lifted by the Code Enforcement Officer only once the violation is removed, abated, or otherwise satisfactorily addressed as determined by the Code Enforcement Officer.
- (c) The Council may revoke a permit or approval issued under the provisions of this Article when the application or the plans on which the permit or approval was based contain a false statement or misrepresentation of fact or when any deviation from the approved plans or any violation of the conditions upon which such permit was issued occurs.

(Ord. No. 11-15-1, adopted 1/21/16, effective 2/10/16; Ord. No. 4-16-1, effective 7/6/16).

\* \* \*

**Section 6-311. Work Hours and Noise Control.**

- (a) No construction activities shall commence prior to 7:00 a.m. on Monday through Friday, and 9:00 a.m. on Saturdays, Sundays, and all federal holidays. Construction activities shall end no later than 9:00 p.m. on Monday through Thursday, and 7:00 p.m. on Friday through Sunday, and all federal holidays.
- (b) As used herein, “construction activities” means temporary activities directly associated with site preparation, assembly, erection, repair, alteration, renovation, construction, or demolition of improvements, or other activities, including but not limited to, moving heavy equipment onto or off the site, delivering materials, loading or unloading, operating equipment with audible “back-up” warning devices, allowing engines to idle, and any other indoor or outdoor activities which could reasonably be expected to be disturbing to persons beyond the boundary line of the property on which the construction activity is taking place.

~~(c) — The municipal infraction fine for violation of this Section 6-311 is \$100 for the first violation and \$250 for subsequent violations. Any person who violates this Section 6-311 or directs or allows another to commit an act that violates this Section 6-311, the person’s employer if the person acted in the course of his or her employment, and any property owner who allows a violation of this Section 6-311 on his or her property, shall be guilty of a violation and shall be jointly and severally subject to the penalties provided herein. If a violation occurs, there shall be a rebuttable presumption that all owners of the property allowed the violation.~~

(Ord. No. 4-16-1, effective 7/6/16).

\* \* \*

**Section 7-101. Definitions**

For the purposes of this Chapter,

\* \* \*

- (b) “Building” means a structure on a lot which has one or more stories and a roof and is designed primarily for the shelter, support or enclosure of persons or property of any kind. “Building” includes above-grade projections and appurtenances, including, but not limited to, porches, decks, breezeways, steps, stoops, exterior stairways, bay windows, oriel entrances, balconies, vestibules, air conditioners, heat pumps, and generators. “Building” excludes projections and appurtenances that are constructed at or below grade, such as a stairwell or patio.

\* \* \*

- (m) “Established building height” means a height building line, which is the average height of all buildings that are:
  - a. within 300 feet of each side property line of the proposed construction site;

- b. along the same side of the street;
- c. between intersecting streets or to the point where public thoroughfare is denied;
- d. existing at the time the building permit application is filed;
- e. ~~not non~~conforming to the maximum building height restriction, not unlawfully constructed, ~~or~~and not constructed pursuant to a lawfully granted variance; or
- f. not located on a pipestem or flag-shaped lot.

Corner lots are subject to the established building height of both of the streets.

(n) “Established building line,” means the average front line of all buildings that are:

- a. within 300 feet of each side property line of the proposed construction site;
- b. on the same side of the street;
- c. between ~~intersecting~~ streets that intersect the block or to the point where public thoroughfare is denied;
- d. existing at the time the building permit application is filed;
- e. ~~not non~~conforming to the required front setback, not unlawfully constructed, ~~or~~and not constructed pursuant to a lawfully granted variance;
- f. not located on a pipestem or flag-shaped lot; and
- g. not on the subject lot or a corner lot.

Corner lots are subject to established building line standards on both of the adjoining streets.

\* \* \*

(~~h~~hi) “Non-vegetative surface” means any surface that is not vegetative, including, but not limited to, asphalt, concrete, stone, gravel, sandstone pavers, and the like.

\* \* \*

(Ord. No. 4-09-2, adopted 5/27/09, effective 6/16/09; Ord. No. 12-09-1, adopted 1/21/10, effective 2/10/10; Ord. No. 11-15-1, adopted 1/21/16, effective 2/10/16; Ord. No. 4-16-1, effective 7/6/16).

\* \* \*

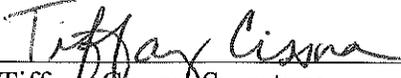
AND BE IT FURTHER ORDAINED AND ORDERED, by the Village Council, acting under and by virtue of the authority granted to it by the Maryland Code, and the Charter of the Village of the Village of Martin's Additions, that:

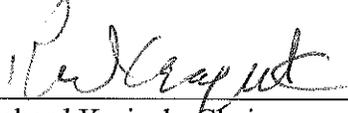
(1) If any part or provision of this Ordinance is declared by a court of competent jurisdiction to be invalid, the part or provision held to be invalid shall not affect the validity of the Ordinance as a whole or any remaining part thereof; and

(2) This Ordinance shall take effect on the 6<sup>th</sup> day of July, 2016.

ATTEST:

THE VILLAGE OF MARTIN'S ADDITIONS

  
\_\_\_\_\_  
Tiffany Cissna, Secretary

  
\_\_\_\_\_  
Richard Krajeck, Chair  
Village Council

Underline indicates new material  
~~Strikethrough~~ indicates material deleted  
\* \* \* indicates material unchanged