



VILLAGE OF MARTIN'S ADDITIONS  
7013B Brookville Road ♦ Chevy Chase, Maryland 20815 ♦ 301/656-4112  
[www.martinsadditions.org](http://www.martinsadditions.org)

**Request for Proposal  
Snow Plow and Street Cleaning Services  
Village of Martin's Additions**

**INTRODUCTION**

The Village of Martin's Additions (VMA) hereby solicits proposals from individuals or firms with experience in providing snow-plowing, ice-remediation, and street cleaning services. The successful bidder should be prepared to meet with the VMA Council and staff as needed. VMA expects that the successful bidder would begin immediately following the contract award.

**BACKGROUND**

The VMA is a small municipality of approximately 89 acres of land and approximately 2.5 miles of roads, many quite narrow. See Appendix A.

**SCOPE OF WORK**

The successful bidder would be engaged on an as-needed basis for all street and catch basin cleaning as well as snow-plow and ice-remediation services on the streets of VMA.

**SUBMITTAL REQUIREMENTS**

Proposals must include the following:

- A transmittal letter introducing you or your firm and general approach to this work.
- The qualifications of your company to perform the scope of work, including any equipment that would be used.
- The name(s) of the designated project manager(s).
- Cost information, including rates and any additional expenses for undertaking this work.
- Two references with contact information.

**SUBMITTING PROPOSALS**

If you wish to provide a proposal, the required information should be submitted to:

Village of Martin's Additions  
Attn: Snow Plow and Street Cleaning Proposals  
7013-B Brookville Road  
Chevy Chase, MD 20815

Or

vmarfp@gmail.com

Proposals must be received no later than 5:00pm September 18, 2015. Proposals received after the deadline will not be considered. Proposals sent via mail should be submitted with one original and one copy. VMA reserves the right to reject any and all proposals in part or in full and to waive formalities as may best serve the interests of VMA.

*The Village of Martin's Additions is a municipality of approximately 325 houses in the Chevy Chase area of Maryland's Montgomery County. A five-person elected Council governs the Village and it hires a Village Manager to which it delegates duties consistent with the Village Charter and ordinances.*

*The Village of Martin's Additions is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.*

Appendix A

**The Village of Martin's Additions**

**B**

Bradley Lane (3408-3525)  
Brookville Road  
(residential: 6515-7003 odd only)  
Brookville Road  
(commercial: 7013a-c-7027 odd only)

**C**

Chestnut Street (7200-7223)  
Cummings Lane (3405-3521)

**D**

Delfield Street (7200-7320)

**M**

Melville Place (6700-6709)

**O**

Oxford Street (202-209)

**Q**

Quincy Street (101-163)

**R**

Raymond Street (3406-3529)

**S**

Shepherd Street (3404-3519)  
Summit Avenue (7200-7405)

**T**

Taylor Street (3404-3518)  
Thornapple Street  
(3219-3503)  
Turner Lane (3402-3519)

