
Martin's Edition

A Newsletter for the Village of Martin's Additions to Chevy Chase



FROM THE CHAIRMAN:

In this last newsletter produced by Jean Sperling, I want to note my appreciation for the services she has performed for the Village as the Manager over the past almost 10 years. Two phrases jump into my mind: dedication and hard work.

Over the past decade, the scope of work covered by the manager has expanded beyond the simpler days of only ten years ago. The Village introduced a new building code that requires administration and enforcement; we now have an online presence that needs daily updating; emails have transformed the life of the manager with scores of messages daily that demand attention; new state and county requirements for reporting and administration complicates the life of municipalities; the utility companies are updating their infrastructure, replacing sometimes century-old facilities, which means tearing up the streets; and a construction boom demands constant monitoring of equipment and processes.

The Village has benefited from these changes, but keeping up with the evolving situation has put a premium on the administrative skills of the manager. One of the ways that Jean has done this is by working with other local town managers to organize a cooperative group that keeps each other informed of best practices. In the past two weeks, I have been hearing from local managers about her contributions to improved governance. In addition, utility company officials have voiced similar sentiments, noting how her focus on the details of facility replacement has helped make their jobs go faster and more smoothly.

Through emails, phone calls, and visits to the Village office, residents have availed themselves of Jean's expertise, from Village affairs like stormwater flooding to somewhat peripheral issues like who to call about an injured baby deer. For all of this, I say, "Thank you."

Arthur Alexander

JUNE/JULY 2015

◆ NEXT HEAVY TRASH PICK-UP SATURDAY, JULY 11th

VMA is teaming up with *A Wider Circle* for a July 10th pick up of re-usable items, just before our July 11th bulk pick up. See page 4!

◆ HOUSE NUMBER VISABLE?

Please look at your house number and make sure it is easily visible both day and night, from the street. Could an ambulance find your home at night or even in the day?

◆ VMA LENDING LIBRARY ALWAYS OPEN

Any time of day or night you can help yourself to one of the books or tapes that have been donated to the VMA Lending Library at the top of the office stairs just outside the office door. There is a great selection! You are also welcome to make your own donation that can be shared with others.

◆ VILLAGE COUNCIL SEEKS TO FILL MANAGER POSITION

See a description of responsibilities of the Village Manager on page 9 for anyone interested in applying for the position.

◆ VILLAGE COUNCIL MEETINGS

Meetings of the Village Council are held on the **third Thursday of each month** in the Village Office located at 7013 B Brookville Road. Meeting notice and agendas are confirmed on the Village website and sent out via *Constant Contact*, used to keep the community informed about Council actions.

The next Village Council meeting will be held on **Thursday, June 18th, 2015, at 7:30 PM**. The agenda is posted on the Village website www.martinsadditions.org the Friday before the meeting. It is also posted on the bulletin board at the Market Area under Public Notice. Please contact the Village Office at 301-656-4112 at least two weeks in advance of the meeting to have an item considered for the agenda.

ELECTION TURNOUT SETS A RECORD



The Elections and Ethics Committee announced the results of the election after concluding the ballot count well into the evening of May 14, 2015. The Annual Meeting had concluded and most of the residents had gone home for the evening to await the announcement the next day. Based upon the number of votes, the three new Council members assuming office on July 1, 2015, are Mr. Richard Krajeck, Ms. Katya Hill, and Mr. Bill Lebovich.

A grand total of 404 votes were cast, 11 of those votes were rejected under current rules; thus 393 votes were counted, 265 cast at the poll and 128 cast as absentee ballots. There were 3 write-in candidates. The Elections and Ethic Committee thanked all that candidates --the three mentioned above, as well as Mark Weiner, Jon Fleming and Katie Filipczyk Howard who were willing to have their names submitted and run for Council.



CELEBRATION ON THE SIDEWALK GETS BETTER EVERY YEAR!

Our annual community "Celebration on the Sidewalk," on May 14th, intended to celebrate our electoral process and the community of Martin's Additions, was a great success. Brookville

shopkeepers fed the crowd with lots of yummy sandwiches (thank you Grace and Daniel at "Olympia"), sushi, Boars Head samplings, and Gifford's ice cream, (thank you, Brookville Market). Brookville Pharmacy livened the event with a lovely goodie basket for raffle (won by resident Susan Schadler of Delfield Street), discounts from the Barber Shop and a wonderful sidewalk sale at Brook Taylor. Wine on the side perfected the event.

Residents displayed their artwork and books at our Art Show. Chevy Chase at Home provided an information table and representatives to answer questions from residents. Our Manna Food program

folks happily accepted donations to our very successful food collection program that is operated in Martin's Additions (see the article on page 6 for more information on their success).

Many resident volunteers helped make this event possible, and we are extremely grateful to friends and staff, especially those who helped to set up, move furniture, decorate, post signs, refresh the drinks, take photographs, clean up, and tear down. Thanks to all our artists. Special thanks also to Wayne C. Fowler, our Municipal Operations Support guy who popped up and placed tents, scaled ladders, and cheerfully chipped in on every aspect of the day. The event gets better every year!

COUNCIL ADOPTS TAX RATES AND BUDGET FOR FY 2016

At the Annual Village Meeting on May 14, 2015 the Village Council approved and adopted the proposed FY 2016 budget for the Village of Martin's Additions in Resolution 4-15-2 and tax rates for FY 2016 in Resolution 4-15-1. That budget was presented in the last two newsletters and is available on the Village website, along with detailed narrative information on the budget situation. Copies were available at a March work session and both the April meeting and May 2015 Annual Council Meeting.



Local property tax rates for FY 2016 were approved at the current fiscal year's rate of \$0.0472 per \$100 of assessable real property--that is, no change was made in the rate from the current year. This is the third year that the rate has been held stable. All other tax rates also remained unchanged--the personal property tax rate at \$0.50, the commercial property tax rate at \$0.10 and the utility tax rates at \$1.45, all per \$100 of assessed valuation.

Village services budgeted for FY 2016 remained at the same levels and content as the current year. A sum of \$250,000 has been set aside and designated for capital sidewalk improvements. Half a million dollars are also designated for street repairs and an identical amount has been earmarked for street light replacement.



ELECTION COMMITTEE MEMBERSHIP CHANGE PROPOSED

At the Village Council Meeting of April 23, 2015 the Village Council introduced the following amendment to the Village Code of Ordinances in order to provide flexibility in determining the size of the Elections and Ethics Committee as provided in, and to be consistent with, the Village Charter.

Section 602 of the Charter provides that all elections shall be managed by a committee consisting of a minimum of three people appointed by the Council. An inconsistency exists between the Charter and the Code of Ordinances which says the Committee shall be composed of only three members. The Village Council believes that Code should be amended to provide more flexibility, as provided by the Charter, to allow a larger number to be appointed if deemed appropriate by the Village Council. The Council will consider the following Ordinance at a public hearing held on the 18th day of June, 2015 which if adopted will become effective July 3, 2015.

“CHAPTER 2: GOVERNMENT ADMINISTRATION

Section 2-101. Village Elections and Ethics Committee

There shall be a Village Elections and Ethics Committee, which shall be composed of a minimum of three (3) members appointed by the Village Council. Members of the Committee shall be qualified to vote in Village elections and shall not be members of the Village Council. The Committee have the following responsibilities:

- (a) To manage all Village elections as provided in Section 602 of the Charter of Incorporation of the Village of Martin’s Additions.
- (b) To provide advisory opinions to persons subject to the provisions of Chapter 4 of this Code as to its applicability.
- (c) To make determinations as authorized by Chapter 4 of this Code.”



COUNCIL ADOPTS COUNTY TRAFFIC CODE

At the March Village meeting the Council adopted an amendment (Ordinance 1-22-15) to the Village code to bring the Village in line with mandatory State motor vehicle laws and allow enforcement of certain County laws by the police officers secondarily employed by the Village. Since State law overrides both County and Village laws it is important that these laws are accurately reflected in the local village code. This Ordinance was introduced on January 22, 2015. Public Comment on the proposed ordinance was taken at that meeting as well as at the February and March Meeting (2/19/15 and 3/19/15) and adopted on March 19, 2015. The change took effect April 8, 2015.

Prior to this change in the Village Code, the Village was exempt from the provisions of Chapter 31 of the Montgomery County Code (the County traffic code). That existing exemption likely led to differences in laws over time. The Council found that it would be better to opt in to the County traffic and parking laws, in general, and then exempt a few items that are not appropriate for the Village, rather than maintain the existing total exemption. There are many differences between our code and the County code, but many are insignificant or unenforceable. The Village attorney Ron Bolt, Traffic Engineer Joe Cutro and Officers Picerno and Pratt consulted on the development of this ordinance.

This ordinance removes the exemption and allows the County to enforce certain County motor vehicle and traffic laws in the Village, and conform provisions of the Village Code to requirements of Maryland and County law. The Village can chose to opt out of new laws that the County passes if County actions are not well received.

UNKNOWN CABLE LINES ?

Do you see cable lines down in the community that don't belong to your home or whose ownership is unknown? So long as they are not power lines (which come off the top of the utility poles), please call the **311 and ask for the Montgomery County Cable Office**. Go through the selections of problem descriptions offered. The office will send an inspector out to your property – possibly as early as the day you call. They must determine who the provider is (Comcast, Verizon, RCN, etc), then that company is responsible for fixing the problem. Unless it is considered an emergency, the company has 30 days to fix the problem. One resident recommended talking to inspector Paula Carney: 240-777-5236 paula.carney@montgomerycountymd.gov

REBOOT IN ROCKVILLE

Have extra computer equipment sitting around? That equipment could be transformed into useable computers for low income students and adults. The risk of academic failure rises greatly when a student does not have access to a computer. *Project Reboot in Rockville* accepts old computers, monitors, and printers to refurbish and distribute. The computers go to schools, non-profits, and individual citizens. One VMA citizen commented, "It's a large operation and I think they provide an excellent service." Several organizations "recycle" electronics, but this one actually redistributes to those who need them. Where do you take items? Their warehouse is at 4 Choke Cherry Rd, Rockville, MD. Phone: 301-330-0034. Open Mondays from 1:00-5:00pm and Wednesdays 10:00am – 4:00pm. Questions? Email them at: reboot@projectreboot.org

MVA ON WHEELS

Maryland's Motor Vehicle Admin. (MVA) offers a mobile service bus which visits the Friendship Heights Village Center (4433 South Park Ave.) between 10:00 a.m. and 2:00 p.m. on the following dates (all Mondays): **July 27, August 24, September 28, October 19, November 23, December 21, 2015**. The bus parks on Friendship Blvd. adjacent to the Village Center. For more information about the services offered go to : www.mva.maryland.gov/locations/bus.htm or call 410-768-7000 .



NOTES OF COMMUNITY INTEREST...

- ◆ **Welcome to Stefano Baroni and Admela Jukan** who moved into 3515 Bradley Lane along with their dog Gino.
- ◆ We must also say **goodbye to Henrietta and Tom Butler** who are departing 3515 Bradley Lane.
- ◆ We will soon welcome **Adam Metwalli** to 3507 Turner Lane and say goodbye to **Maria and Justin Woodson** and their daughters Sophia and Sabrina formerly at that address. They moved to nearby Town of Chevy Chase.
- ◆ Soon we will welcome **Marc and Jill Fioravanti** to 3508 Cummings Lane along with their three children Margo, (2). Elyse (5) and Penelope (7). Marc is with SunEdison specializing in solar and wind energy and Jill is a consultant on non-profit management.
- ◆ **Very special thanks** to the VMA Dirt Committee headed by fabulous, hard working gardener **Bernice Duvall** (Taylor Street) and her team of dirt-y assistants, including **Molly Ruhl, Hanne Correl**, and others who have done SO MUCH to enhance the appearance of the Brookville Center as well as our Butterfly Garden at the corner of Cummings Lane and Brookville Road. The spring weather reminds us to give them a special thanks. What a wonderful contribution their work has made to our community! Everyone in the community can do their part to maintain this effort by not littering and pitching in with pick up when you see it.
- ◆ **Local Artist publishes again**
One of our myriad of accomplished local authors, Barbara Glickman, published her second book this month. [Maryland's Public Gardens & Parks](#), with text and photography both by Ms. Glickman. It has descriptive narratives and 240 photos of 52 sites throughout the state. Great inspiration for trips this summer. Ms. Glickman's first book, [Capital Splendor-Gardens and Parks of Washington DC](#) was very well received by the VMA community and throughout the region.



BECOME A MEMBER OF OUR VMA LIST SERV & CONSTANT CONTACT

Stay on top of community and government communication services by making sure you can use and receive information from the community list serv as well as receive information from our "Constant Contact" email blasts. Instructions for joining are found on our website (www.martinsadditions.org) --go to "About the Village" and you'll see "List Serv" pop out. You can follow the directions found there. You can go directly to <http://groups.google.com/group/martins-additions-chevy-chase> and follow the directions provided at that site. You can add you name to the Constant Contact email blast list directly from the front page of the website (www.martinsadditions.org) in the left hand column where it says : Email Newsletter.

COUNTY PROVIDING SHADE TREES FOR PRIVATE PROPERTY

Tree Montgomery, a new program of the Montgomery County Department of Environmental Protection, provides and plants free shade trees at business parking lots, single-family homes, and multi-family properties as part of an effort to reverse the loss of tree canopy due to development, storm damage, and aging trees. Shade trees have a broad crown and grow to at least 50 feet in height (though they will be 10 to 12 feet tall when installed). Plantings will take place fall through early spring, and the program will provide after-care for up to two years to ensure the trees' long-term survival. To start planning for a fall planting, visit <http://www.montgomerytrees.org/>



PLEASE DON'T MOW DOWN OUR TREE WATERING BAGS

Please be careful when you mow the grassy area around the watering bags on our street trees—they are very expensive and we have lost several of them to voracious mowers. Please share this information with your landscapers.

WATCH FOR THIRSTY TREES

Please keep your eyes on the Village trees—especially the smaller ones. If they look thirsty please put your hose on them for a good drink. Newer Village trees that have tree watering bags are being watered by the Village contractor, but it wouldn't hurt to add a drink when the bag feels empty.

HELP SOMEONE IN NEED: RECYCLE OLD CELL PHONES!

Don't throw it away! Your old cell phone and charger can help a needy person. Drop phones off at the Communication Center of Chevy Chase Village Hall (5906 Connecticut Ave.). Police Chief Fitzgerald will deliver them to the Sheriff's office. Phones will be re-programed for victims of domestic violence or senior citizens so they may call 911 to report an emergency situation. They cannot be used for any other function.



SUMMER CHALLENGE: KEEP THE VMA MANNA FOOD DRIVE ON TRACK

A most sincere "thank you" to all who made in-kind or cash contributions to the Martin's Additions Food Drive at the May 14th Celebration on the Sidewalk. After an awful winter that led to anemic food donations in March and April, the Program coordinators, Dick and Linda Kirschten, were pleased to take **456 pounds** of shelf-stable items to Manna Food Center's warehouse in the month of May – getting VMA back to an average of 400 pounds per month for the year. With cash from the May event still on hand to buy even more food, June deliveries should get off to a robust start.



Though the summer months tend to see fewer contributions as many Villagers head off on vacation, hopefully those of you who are around and about will keep donations to Manna coming in. A survey released last April found that one in seven of our fellow Maryland residents still struggles to afford enough food for their households. Contributing factors include insufficient wages, involuntary part-time employment and an inadequate safety net. Please continue to leave items in the box at the foot of the stairs to the Village Office or on the Kirschten's front porch at 3406 Turner Lane. They'll make certain that everything gets to Manna in a timely manner.



CC@H HOLDING HALF-PRICE SALE IN JUNE

Chevy Chase At Home, your neighborhood aging-in-place organization is having a half-price sale in June, so now is the time to take advantage of all the benefits they offer:

- * **Connect** with old friends and make new ones.
- * **Learn** about health care, technology, travel and more.
- * **Find** recommended service providers.
- * **Access** volunteers to drive, fix, help and visit.
- * **Enjoy** lectures, classes and social gatherings.
- * **Exercise** to maintain or regain balance and flexibility. To learn more, please visit their website www.chevychaseathome.org or call 301-657-3115.



◆ On **Tuesday, June 9, Take Tea With the Ambassador** from **2 to 4 p.m.** at the Chevy Chase Village Hall. William Bodde Jr. will chat informally an ambassador's life. Ambassador Bodde served as United States Ambassador to Tonga, Tuvalu, and Kiribati, Marshall Islands, and was an advisor to several Presidents.

◆ Next **Brunch Bunch** on **June 11th, 10-11:30 a.m.** - Olympia Cafe on Brookville Rd. Everyone is welcome, buy a treat or breakfast, and join the lively group.

Volunteer for CC@H: Please consider becoming one of their award-winning volunteers. CC@H offers many rewarding opportunities to make a difference in the lives of our older residents. And, of course, your tax-deductible financial contributions in any amount are always welcome!

LECTURE ON RESTORING THE CHESAPEAKE BAY, JUNE 30

Chevy Chase Village's Environment & Energy Committee is offering the third in a series of lectures regarding sustainable communities and living, **Tuesday, June 30, 2015 at 7:30 pm** in Chevy Chase Village Hall, 5906 Connecticut Avenue.

The lecture will be presented by Diane Cameron, Conservation Program Director at the Audubon Naturalist Society. She will focus on citizen action to help restore the health of the bay-the world's third largest estuary. Ms. Cameron will focus on how residents can monitor the health of local streams which flow into the Bay. She will also describe a cash rebate program from the County which encourages people to plant trees and native plants in their own yards and in other neighborhood locales. Coffee will be served beginning at 7PM and the lecture will begin promptly at 7:30. A Q&A will follow the lecture.

RSVP is necessary for this event, no later than **Friday June 26th** to the Chevy Chase Village Office at 301-654-7300 or ccv@montgomerycountymd.gov.

SPRING – A GREAT TIME TO VISIT THE ZOO

Local Zoo volunteers ask: When was the last time you visited our great National Zoo? If you haven't been there for a decade or so, there have been a lot of changes – Asia Trail (panda and sloth bear cubs!), American Trail (sea lions, wolves, and otters!), the award-winning Elephant Community Center and Outpost (7 Asian elephants!) – not to mention the Reptile Discovery Center, two Andean bear cubs, the ever-popular naked mole rats, the Kids' Farm, and a Carousel.

The Zoo also offers a variety of classes and summer day camps, where kids can learn about science and conservation. If you are looking for a rewarding place to which to donate your time, the Zoo has various volunteer programs year-round for adults and for teens during the summer. Remember, free entry! Parking is discounted for FONZ members. So, when planning your spring and summer activities, don't overlook our National Zoo, just a short distance away.

Preliminary Agenda June 18th Council Meeting

7:30 PM Call to Order
Residents' Concerns and Contributions
Building and MOS Report
Financial Matters: Fleming; FY 2015 Budget Amendments
Garbage Contract Renewal Action

Renewal of Insurance For FY 2016
Action on Minutes of March 19, and May 14, 2015
Manager's Report
Residents' Closing Remarks
Adjournment



SAFEGUARD YOUR BICYCLES!

A spate of recent bicycle thefts in our area makes us all reexamine how we keep our bikes safe. At the beginning of May, three thieves, caught on camera, stole two bicycles from a garage at the back of a house in Chevy Chase Village. The bikes, worth \$10,000, have not been recovered even though one underage suspect turned himself in. Here in VMA, bicycles have recently been stolen on

several streets. What can we do about all this?

1. Get a bike lock, and use it – try to lock part of the frame and the front wheel
2. Lock your bike and place it in the open if you are in a public space– the more people that can see your bike, the less time thieves have to break your lock(s) unseen.
3. At home, don't leave bikes sitting around, put them away promptly, every time.
4. Make sure bikes are out of the weather and safe, in a locked garage or shed.
5. Be vigilant: keep your eyes open, not just near your property, but throughout the community.
6. See something, say something: Call Montgomery County non-emergency: 301-279-8000 or go to mymcpnews.com for more information or if your bike gets stolen.

CHEVY CHASE LIBRARY JUNE ACTIVITIES

FOREIGN FILM SERIES: On **Saturday, June 6**, the Library's will continue with a showing of **In a Better World**. In this 2010 Danish film, the lives of two families cross, and an extraordinary but risky friendship comes into bud. The film will begin at **2 p.m.**

SUMMER READING PROGRAM: The first two of six events will take place in June. (And Summer Reading T-shirts will be on sale – \$6, cash or check only.) **GREAT BOOKS DISCUSSION GROUP:** Will not meet again until September.



CHILDREN'S PROGRAMS: On **Saturday, June 20**, starting at **11 a.m.**, master storyteller Diane Macklin will present "*Small Wonders and Stupendous Feats!*" She will spin adventures using folk legends and folk lore. Stories about the original spider man and about fantastic friendships teach valuable lessons. Come and enjoy marvelous tales of unlikely heroes that defy the possible. Suited for children ages 5 and up.

And on **Monday, June 22**, starting at **11 a.m.**, Sciencetellers will present "Super Heroes." This spectacular adventure will sweep you away to a place where truly 'super' heroes really do exist! And you will learn about everyday science through incredible, interactive science experiments with pressure, air, gravity, potential energy, mass and much more. Suited for children ages 5 and up.

NON-FICTION BOOK GROUP :The New Mind of the South by Tracy Thompson will be discussed on **Wednesday, June 10, starting at 2:00 p.m.**

THE JEFFERSON CAFÉ: will meet on **Friday, June 19 at 10:30 a.m.** to discuss "*What 'Age Segregation' Does to America,*" by Leon Neyfakh and "*What Happens When We All Live to 100?*" by Gregg Esterbrook. Copies of the articles are available free of charge at the Library's Information Desk.

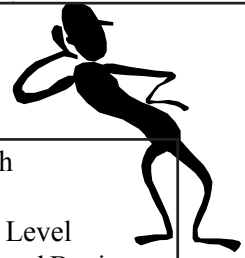
THE FICTION, MEMOIR AND BIOGRAPHY BOOK GROUP: will discuss Speak, Memory: An Autobiography Revisited by Vladimir Nabokov on **Wednesday, June 24, starting at 2:00 p.m.**

FRIENDS OF THE LIBRARY, Chevy Chase Chapter underwrites the Jefferson Café and coordinates two of the three book groups. Copies of the books and articles mentioned here may be available at the Library on the "hold" shelves or elsewhere in the Montgomery County Public Libraries system. **For additional information about the book groups and the Jefferson Café, and how you can become a member of the Friends of the Library, please call Steve Schmal at 301-652-8620.**

HEARD ON THE SIDEWALK....

The Brookville Healing Arts Massage & Bodywork, Pilates, Yoga & More

7019 Brookville Road, Chevy Chase, MD 20815 301-546-5716. www.brookvillehealingarts.com. Dads and Grads Gift Certificates of Massage, Pilates & Yoga. Workshops in Critical Alignment Yoga, Melt Method, Myofascial Bodywork, Essential Oils & Nutrition.



75 Minute **Anusara Yoga** with Instructor Harmon Biddle
Fridays 8 - 9:15 AM Beginning Level
Sundays 4:30 - 5:45 PM Advanced Beginners
Contact Harmon @301-801-2192 or harmonbiddle@gmail.com



Pilates: 1-hour Pilates Mat Classes with Certified Instructor Billie Meyer Mondays @ 12:30- Into/Beginning Level
Contact Billie @ 970-618-6769 or billiemeyer@gmail.com

75 Minutes **Vinyasa Flow Yoga** with Instructor Helen Sears
Wednesday 6:30-7:45 PM - Beginners 4-week Series
Contact Helen @ 347-907-9312 or annahelenapril@me.com

1-hour Flow Yoga with Courtney Boyce
Sundays 9:30 -10:45 AM Mixed Level
Cost \$15 per person at the Center ; And/or **Private Lessons in Your Home**
90 Minutes for \$75 weekend or weeknights
Contact Courtney @ 202-650-3960 or courtney.boyce@gmail.com

Brookville Healing Arts, located at 7019 Brookville Road, offers **massage and bodywork** by 20-year veteran of the art Andrea Caplan. She's also a Somatic Life Coach – ask her what she can do for you to help you recover from injury and acute or chronic trauma. You can contact Andrea at andrea@brookvillehealingarts.com. or 301.346.5716.



VILLAGE OF MARTIN'S ADDITIONS SEEKING MANAGER

Village Manager Job Description

In general, the Village of Martin's Additions (Village) Manager is responsible for the day-to-day administration of the Village, ensuring compliance with applicable Federal, State, County, and Village laws, regulations, and ordinances. The Village Manager implements the policies adopted by the Village Council and enforces the Village code. Among his/her wide range of duties and responsibilities are the following:

- ♦ Assists residents with their inquiries for matters within the Village office's purview.
- ♦ Coordinates and often executes external communications (e.g., "push" e-mails to residents; printed communications, the Village website) in furtherance of the Council's goals and in support of intergovernmental and legislative affairs as required.
- ♦ Compiles and maintains the Village's official records (e.g., meeting minutes and agendas; budget documents; directories; resolutions; amendments to the Village Charter and Code of Ordinances; and contracts).
- ♦ Participates in the preparation of the annual budget for Village Council consideration and later reviews invoices and facilitates their timely processing and payment in accordance with the Village Charter.
- ♦ Manages and supervises Village public works projects (e.g., refuse removal, snow removal, street repair, right-of-way, maintenance, tree maintenance).
- ♦ Coordinates with local utility companies (e.g., Pepco, Washington Gas, WSSC, Verizon, Comcast), contractors, and state and county organizations as they plan work in the Village.
- ♦ Administers contracts with Village service providers, performing contract and performance review, as appropriate.
- ♦ Processes Village-issued permits as required by the Village ordinances and monitors permitted projects to ensure compliance.
- ♦ Supports Village events, including Council meetings, committee meetings, public celebrations and other related activities.
- ♦ Performs other duties as assigned by the Village Council.

How to apply: The Village of Martin's Additions is seeking a full-time Village Manager. Compensation and benefits are commensurate with experience. To apply, please submit (1) a cover letter; (2) a resume; and (3) a list of references to VMAJobAnnouncement@gmail.com in a single email. No phone calls please.



Village of Martin's Additions
7013 B Brookville Road
Chevy Chase, MD 20815

VILLAGE COUNCIL AND STAFF
Serving through June 30, 2015

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Village Office

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COUNCIL AS OF JULY 1, 2015

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