

Village of Martin's Additions
7013 Brookville Road (Suite B, 2nd floor)
Chevy Chase, MD 20815-3263

Agenda for
Annual Meeting
May 11, 2017

Call to Order: Chairman Krajeck

Village Business: Krajeck

- Minutes of April 20, 2017 Council Meeting
- April Treasurer's Report
- FY2017 State of the Village

FY2018 Budget and Tax Rate Public Hearing: Alexander

- Budget Content Presentation: Old and New
- Project Outlook for Year: Street Lights; Repaving Streets
- Action on Tax Rates (3-17-2) and Action on Budget Ordinance (3-17-1)

Opportunity for Council to hear residents' comments: Krajeck

Announcement of Election Results

Adjournment: Krajeck

Following are draft meeting materials up for discussion by the Village Council at the monthly meeting.

Feel free to bring copies to the meeting.

Village of Martin's Additions
7013 Brookville Road, Suite B, Chevy Chase, MD 20815
Minutes for Council Meeting on
April 20, 2017

Council Members Present: Richard Krajeck (Chair); Arthur Alexander; Tiffany Cissna; Susan Fattig; Katya Hill; **Village Manager:** Matthew Trollinger; **Assistant Village Manager:** Beth Boa; **Attorney:** Ron Bolt; **Building Administrator:** Doug Lohmeyer; **Traffic Engineer:** Joe Cutro, PE; **Residents and other attendees:** Keith Allen (Turner Ln); Elissa Bean (Turner Ln); Lauren Biel (Delfield St); Frank Correl (Turner Ln); Anita Difanis (Bradley Ln); Katie Filipczyk Howard (Taylor St); Dennis King (Summit Ave); Marty Langelan (Chestnut St); George Legarreta (Thornapple St); John MacDonald (Summit Ave); Naomi Naierman (Quincy St); Pat Pendergast (Thornapple St); Ted Stoddard (Turner Ln).

8:20 PM Call to Order: Krajeck

8:20 PM Opportunity for Council to hear residents' comments: Krajeck

Keith Allen (Turner Ln) reported briefly on the rainy weather for the weekend. He indicated that a private security service may be an option for the Village for increased safety.

Dennis King (Summit Ave) discussed the issue of cars speeding on Summit Ave. He suggested a speed bump on Summit Ave between the two Thornapple Streets. He also mentioned the excessive rain running onto his property from his neighbor's property and asked if there is a county or Village ordinance as his neighbor has not addressed this issue. Attorney Bolt said it is a common law as it is a nuisance. Mr. King noted that the construction at 3407 Thornapple St is continuing past permitted hours. Chairman Krajeck advised the office to issue a stop work order if this continues. The Council will consider changing the permitted work hours. Mr. King asked about painting the curb yellow where parking is not allowed. Joe Cutro (Traffic Engineer) noted that this previously had resulted in disagreements about where the yellow paint would be applied. Councilmember Alexander suggested addressing this issue at a future meeting.

Frank Correl (Turner Ln) asked about the wine tasting event June 11. The Council noted that they deliberately chose an event for adults and that they want to try new things. Mr. Correl asked which residents have been banned or censored from the private google groups Village list serve. The Council noted several residents that have been banned or censored.

8:25PM Residential Drainage Pipe Outfalls into Right-of-Way: Lohmeyer/Bolt

A resident on Thornapple St (George Legarreta) (3401 Thornapple St) has applied for a permit to run water from his gutters to the street in the Right-of-Way. The water would run to a sewer ten feet away. The Council discussed and agreed to approve this particular permit and will revisit a general policy at the June 15, 2017 Council meeting.

Homeowner's Drainage Pipe Outfall Issues Memo attached.

9:02 PM Election Committee Update: Langelan

Marty Langelan (Chestnut St) updated the Council on the Council elections. In light of the anonymous nominations sent to the Election Committee, the Committee will suggest some administrative remedies to the Council regarding the future nominations process.

Election Committee Report attached.

9:07 PM Action on Council Meeting Minutes of March 16, 2017: Krajeck

Motion by Councilmember Alexander to approve the draft minutes for the Council meeting held on March 16, 2017; seconded by Councilmember Fattig. All in favor.

The minutes as approved are attached.

9:07 PM Pedestrian and Traffic Safety Options in the North End of the Village:
Cutro

Joe Cutro, PE (Traffic Engineering Consultant) discussed his report on the traffic counts on Thornapple and Taylor Streets. He noted that most traffic on Thornapple St heads eastbound. He noted that the 20mph speed limit on Thornapple is artificially low and that speed bumps on Thornapple would not be efficient as the speeds are not high enough. The Council asked Mr. Cutro to repeat the traffic study on Thornapple by placing the counter between Delfield and Summit Streets and to conduct a traffic study on Summit between the two Thornapple Streets and submit a report.

Thornapple and Taylor Street Summary and Analysis of Traffic Counts Report attached.

9:27 PM Public Hearing on Ordinance 2-17-1 To Amend the Code of
Ordinances to Require an Informational Meeting for Certain Construction
Projects: Bolt

Ron Bolt (Village Attorney) described Ordinance 2-17-1 which would require permit applicants to attend an informational meeting, to which Village residents would be invited, prior to being approved for a permit. The meeting would provide an informal forum to discuss resident concerns, in a non-binding manner. The meeting would be held after approval of the permit, but prior to construction, so that residents are not led to believe that the meeting serves as an opportunity to compel changes to construction plans. The Council agreed that a pre-construction meeting should be required for certain

projects after the permit approval to allow residents to learn about timelines, parking, traffic, and the point of contact for the project.

There were no public comments on the ordinance.

Motion by Councilmember Fattig to adopt an Ordinance to Amend the Code of Ordinances to Require an Informational Meeting for Certain Construction Projects (2-17-1); seconded by Councilmember Alexander. All in favor.

9:28PM Public Hearing on Tax Resolution and Budget Ordinance for FY2018:
Alexander

Councilmember Alexander noted that the tax rates will remain the same for FY2018. There were no public comments on the ordinance or resolution. There will also be an opportunity for public comment on the budget and tax rates at the May 11 Annual Meeting.

Notes on the Fiscal Year 2018 Budget for the Village of Martin's Additions Attached.

Proposed Fiscal Year 2018 Budget Attached.

An Ordinance (3-17-1) to Adopt a Budget for Fiscal Year July 1, 2017 to June 30, 2018 Attached.

A Resolution (3-17-2) to Approve Levying a Tax on Certain Real and Personal Property Under the Provisions of Section 6 203 of the Tax Property Article of the Annotated Code of Maryland, as Amended Attached.

9:32PM Financial matters including Treasurer's Report: Alexander

Councilmember Alexander proposed two budget amendments for FY17.

5222 Building Review and Permits: the Village has spent \$25,350.00 and the budget is \$20,000.

Proposed Amendment: raise to \$35,000

5813 Designated – Wynne Decision: the Village has budgeted \$190,000 and it is now estimated at \$196,703.

Proposed Amendment: Raise to \$200,000

Motion by Councilmember Alexander to increase the budget for Building Review and Permits to \$35,000 and the Designated – Wynne Decision to \$200,000 for FY17; seconded by Councilmember Hill. All in favor.

July 2016 through March 2017

	Actual	Pro-rated budget
Revenues	798,847	642,450
Expenses (excluding capital projects)	417,473	508,294
Net Income	381,374	134,156

Capital Expenditures \$ 287,080

Designated Capital Funds \$1,440,000

Reserve account (current assets less designated allocations): \$ 1,505,000

With three-quarters of the fiscal year on the books, revenues continue to run higher than first budgeted and expenses remain below estimates. Two items, however, will require Council attention. Building review and permitting was originally budgeted at \$20,000 for the entire year. However, numerous construction issues have kept our reviewer unexpectedly busy and expenditures are already more than \$25,000. In addition, we have heard from the state comptroller that our obligations under the Wynne decision continue to creep up; our reserve allocation of \$190,000 has now been overtaken by the latest estimate of \$196,703. Both of these items should be reflected in budget amendments.

The reserve account (current assets minus funds set aside for designated capital expenditures) is more than double the Village's budgeted annual expenditures, which provides a cushion against unexpected occurrences as well as a buffer for higher than expected capital improvement costs. With repaving in progress and new street light installation about to begin, our obligations for both major capital improvements will be known within a few months. At that time, we can proceed with greater assurance on possible future tax revisions.

Treasurer's Report attached.

9:34PM Village Accounting Function: Trollinger

Village Manager Trollinger discussed options for the Village accounting function. He noted that he had discussed with the Accountant (Dan Baden) lowering his salary for FY18. Other options are to bring the accounting function in house or bid it out to find a new accountant. Trollinger will meet with the Village Manager of Section 3 to review how she uses Quickbooks in house. There could be an option for the Village to write checks in house and avoid late fees.

9:37 PM Building Administrator's Report: Lohmeyer

Building Administrator Lohmeyer gave his report. There is a possibility that 3407 Thornapple St will request a variance for the front setback. The height measurement for 3405 Thornapple St is acceptable.

Building Administrator's Report Attached

9:45 PM Manager's Report: Trollinger

Administrative Matters:

- Budget: Office Staff was involved in budget preparation for FY2018. See Treasurer's Report.
- Office Redesign and Orientation: The Village Office received a redesign proposal in December 2015. Staff met with the designers to go over the proposal, and try out some new office furniture.
- May Election: The Election Committee has held several meetings to begin planning for the annual Council Election and Celebration on the Sidewalk in May.
- Website: Google Analytics reports that we had 2,696 page views from March 15 to April 15, which is about average, but a slight uptick as we head into Village Council election season. Expect page views to jump up, possibly doubling, in the month leading up to the election.
- Contacting the Office: The VMA Office is staffed from at least 9:00 am – 5:00 pm Monday through Friday, although someone is often in the office earlier than that. Outside of the regular office hours, the best way to get in contact with Village staff is via email at martinsadditions@gmail.com.
- Newsletter: continues to be published monthly online. The next edition should be going out next week. Residents can request to be added to the email list by calling or emailing the Village office. If you wish to receive a hard copy, please contact the Village Office.
- Montgomery Municipal Cable: The Village Council has appointed the Village Manager as its representative to the Montgomery Municipal Cable Board, a nonprofit organization based out of Kensington that facilitates communication between municipal governments and the public by operating a television channel on behalf of municipal governments in Montgomery County (TV Channel 16). No meetings have occurred since joining.
- Contracts:
 - Website: The Village selected Revize Software Systems to redesign its website. Village held a kick-off meeting to begin developing the new website, and has received a preliminary design for the website's home page.
 - GIS: Village has drafted a Request for Proposals (RFP) to update and maintain the Geographic Information System (GIS), the Village's system to capture, store analyze and present spatial and geographical data.
 - Leaf Vacuuming: The Village drafted an RFP to provide leaf vacuuming in Martin's Additions on a trial basis this fall. Leaf bags will also be distributed.
 - Accountant: While the Village's accountant/bookkeeper has agreed to slightly reduce his monthly fee, Village staff still has some concerns about the cost.

While one alternative is to go out to bid on those services, the Village has begun looking at other alternatives, including bringing it in-house.

Street Cleaning:

- Rolling Acres did a street cleaning and gutter cleaning, and picked up salt bins throughout VMA.

Utilities: WSSC

- Village staff has worked out an agreement with WSSC to receive reimbursement for road repairs.
- WSSC is returning to VMA! – next up is a series of sewer main replacement projects. The following VMA streets will be affected: Quincy, Raymond, Chestnut, Taylor, and Thornapple. The work has been pushed back and is expected to begin in the fall of 2017.
 - WSSC has sent over plans that they have categorized as "95%" complete. The Village is looking over the plans to make suggestions, and include permit conditions. They expect to have finalized plans and a contractor selected by mid May.
 - WSSC will hold a public outreach meeting once they have selected a contractor to go over plans with the community once they have selected a contractor. The Village staff will notify residents once a final date has been selected.

Street Lighting:

- The Village has signed a pricing agreement for the project with PEPCO, and should receive an invoice in the next week. PEPCO has placed the order with its manufacturer, Holophane. PEPCO estimates that production lead time could take up to 10-12 weeks, at which time they will begin installation, which is estimated to take two weeks. The Village needs to pay the invoice to begin the process. The Council suggested that the Village pay the invoice in installments.

Streets & Sidewalks:

- Street Repaving: Concrete work has been finished throughout VMA, with the exception of the streets that WSSC will be doing sewer work on – Thornapple, Chestnut, the Brookville side of Raymond, Quincy, and Oxford.
- Repaving began this week, and has also hit a couple of snags due to weather. Oxford, Bradley, and Cummings have all been milled, and trenches repaired. Oxford is the only street that has been completely repaved with new asphalt. Even with weather delays, we hope to finish by mid-May. Each street takes about one day to mill, and one more day to repave. During days in which milling and repaving is happening, streets are inaccessible and must be clear from 8:00 am to 6:00 pm due to the use of heavy equipment. Thank you to residents for their cooperation in adhering to no parking, and abiding by equipment storage.
- In total, the project is estimated to cost slightly under \$800,000 which, after accounting for Washington Gas and WSSC reimbursements, should keep the project under the \$750,000 set aside in the budget.

- North End Safety: Our Traffic Engineer, Joe Cutro, set up a traffic study (tracking the number and speed of cars) on Thornapple, and has put together a report. Possible remedies include speed bumps, rumble strips, making Thornapple one-way, and pedestrian walkways.

Sanitation:

- The next bulk pickup will be on May 13. A Wider Circle will do their pickup on Friday May 12.
 - Please contact the Village Office if you have any items for bulk pickup, particularly if they are unusually large-sized objects, or an unusually large amount of items for bulk pickup (see below). This allows us to contact Waste Management so they can send the appropriately-sized truck. Unusually large refers to items that are:
 - Over four feet in size;
 - Over 50 lbs;
 - More than six items. Also as a reminder, certain items cannot be picked up as part of Bulk Trash, including construction debris, tires, and refrigerators that have not been tagged.

9:55 PM Opportunity for Council to hear residents' comments: Krajeck

Dennis King (Summit Ave) asked when the Council or Village coordinates with a realtor or builder about new construction. Chairman Krajeck replied that it is typically only after the Village receives an application for a permit or a builder initiates a meeting or discussion to pose questions. Mr. King was interested in what was going to happen at 7317 Summit Ave as it was sold and the buyer has not recorded a deed.

10:03 PM Adjournment: Krajeck

**Village of Martin's Additions
Treasurer's Report
April 2017**

	<u>Apr 17</u>	<u>Budget</u>	<u>Jul '16 - Apr 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income					
4000 · Revenue					
4010 · Permit Fees	475.00	1,666.00	9,466.00	16,660.00	20,000.00
4020 · Cable TV Franchise Fees			2,799.74	6,000.00	8,000.00
4040 · County Revenue Sharing			26,907.00	26,800.00	26,800.00
4050 · Highway Users Fees	907.65	1,000.00	19,448.06	22,000.00	23,000.00
4060 · Income Tax			478,256.14	420,000.00	600,000.00
4080 · Personal Property Tax		100.00	5,198.39	6,000.00	6,000.00
4090 · Real Property Tax	3,320.87	1,400.00	155,955.41	149,450.00	150,000.00
4095 · Utility Property Tax		11,300.00	14,537.27	12,300.00	12,300.00
4100 · Holiday Fund			9,780.00	6,500.00	6,500.00
4110 · Interest	1,484.69	700.00	9,788.66	2,841.00	4,000.00
4140 · Washington Gas - Street Work	0.00		72,898.20		
Total 4000 · Revenue	<u>6,188.21</u>	<u>16,166.00</u>	<u>805,034.87</u>	<u>668,551.00</u>	<u>856,600.00</u>
4200 · Prior Years Surplus	0.00		0.00	2,562,376.00	2,562,376.00
Total Income	<u>6,188.21</u>	<u>16,166.00</u>	<u>805,034.87</u>	<u>3,230,927.00</u>	<u>3,418,976.00</u>
Expense					
5000 · General Government					
5010 · Office Expenses	1,106.17	1,500.00	11,461.67	15,000.00	18,000.00
5025 · Office Furniture & Equipment	38.97		38.97	12,000.00	12,000.00
5030 · Insurance			5,616.00	5,000.00	5,000.00
5040 · Printing & Mailing	2,217.76	1,400.00	4,628.20	4,500.00	5,000.00
5050 · Dues & Subscriptions/Conference			3,807.54	5,120.00	10,000.00
5055 · Storage Rental	257.00	268.00	2,313.00	2,680.00	3,200.00
5060 · Office Lease	704.62	2,191.00	24,450.88	25,618.00	30,000.00
5065 · Telephone	271.40	250.00	2,720.58	2,500.00	3,000.00
5080 · Holiday Fund			9,775.50	6,500.00	6,500.00
Total 5000 · General Government	<u>4,595.92</u>	<u>5,609.00</u>	<u>64,812.34</u>	<u>78,918.00</u>	<u>92,700.00</u>

**Village of Martin's Additions
Treasurer's Report
April 2017**

	Apr 17	Budget	Jul '16 - Apr 17	YTD Budget	Annual Budget
5100 - Salaries & Benefits					
5110 - Managerial & Office Salaries	8,991.66	11,000.00	86,498.86	110,000.00	132,000.00
5120 - Payroll Taxes & Benefits	408.44	1,916.00	10,107.59	19,168.00	23,000.00
Total 5100 - Salaries & Benefits	9,400.10	12,916.00	96,606.45	129,168.00	155,000.00
5200 - Professional Fees					
5210 - Accounting & Auditing	3,000.00	3,000.00	35,800.00	36,000.00	42,000.00
5220 - Building & Permitting					
5222 - Building Review & Permits	3,950.00	2,916.00	29,300.00	29,160.00	35,000.00
5224 - Enforcement & Oversight		1,000.00	6,480.00	10,000.00	12,000.00
5226 - Municipal Operations		1,500.00	5,332.50	15,000.00	18,000.00
Total 5220 - Building & Permitting	3,950.00	5,416.00	41,112.50	54,160.00	65,000.00
5230 - Legal	4,661.00	4,166.00	31,567.00	41,668.00	50,000.00
5240 - Police	2,374.90	2,500.00	23,812.26	25,000.00	30,000.00
5242 - Lighting Consultant			2,464.35	3,750.00	5,000.00
5244 - Traffic Engineering		750.00	5,811.00	2,250.00	3,000.00
Total 5200 - Professional Fees	13,985.90	15,832.00	140,567.11	162,828.00	195,000.00
5300 - Streets					
5305 - Streets - General					
5310 - Street Lighting - PEPCO	1,293.16	1,300.00	11,292.63	13,300.00	16,000.00
5322 - Street Cleaning - Fall/Spring	6,105.00	7,000.00	16,159.47	28,000.00	28,000.00
5324 - Street Maintenance - Other		1,250.00	804.49	12,500.00	15,000.00
Total 5305 - Streets - General	7,398.16	9,550.00	28,256.59	53,800.00	59,000.00
5349 - Snow Removal Services					
5350 - Snow Removal - Shovel Bvl. Rd.			1,250.00	5,000.00	5,000.00
5351 - Snow Removal - Plowing	1,356.80		9,551.10	20,000.00	20,000.00
Total 5349 - Snow Removal Services	1,356.80		10,801.10	25,000.00	25,000.00
Total 5300 - Streets	8,754.96	9,550.00	39,057.69	78,800.00	84,000.00

**Village of Martin's Additions
Treasurer's Report
April 2017**

	<u>Apr 17</u>	<u>Budget</u>	<u>Jul '16 - Apr 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
5400 · Waste & Recycling					
5410 · Waste Collection & Recycling	6,922.76	7,100.00	76,606.90	70,800.00	85,000.00
5420 · Leaf Bags			13,955.00	14,025.00	14,025.00
5425 · Recycling Bins			76.92	500.00	1,000.00
Total 5400 · Waste & Recycling	<u>6,922.76</u>	<u>7,100.00</u>	<u>90,638.82</u>	<u>85,325.00</u>	<u>100,025.00</u>
5500 · Other					
5510 · Tree Maintenance			5,258.30	29,000.00	35,000.00
5515 · Tree Replacement			3,866.67	4,000.00	4,000.00
5518 · Right-of-Way Landscaping		500.00	6,337.24	5,000.00	6,000.00
5520 · Community Events	209.65	4,000.00	7,069.20	10,000.00	10,000.00
5530 · Website	114.90	115.00	6,760.04	6,700.00	7,000.00
Total 5500 · Other	<u>324.55</u>	<u>4,615.00</u>	<u>29,291.45</u>	<u>54,700.00</u>	<u>62,000.00</u>
5600 · Initiatives					
5630 · Tree Planting Initiatives Prog.			483.33	4,000.00	4,000.00
Total 5600 · Initiatives	<u>0.00</u>		<u>483.33</u>	<u>4,000.00</u>	<u>4,000.00</u>
5800 · Designated Funds					
5810 · Designated - Street	108,039.67		395,120.07	500,000.00	500,000.00
5811 · Designated Street Lighting	126,508.00		126,508.00	500,000.00	500,000.00
5812 · Designated - Sidewalk			0.00	250,000.00	250,000.00
5813 · Designated - Wynne Decision			0.00	200,000.00	200,000.00
Total 5800 · Designated Funds	<u>234,547.67</u>		<u>521,628.07</u>	<u>1,450,000.00</u>	<u>1,450,000.00</u>
5900 · Undesignated Fund Balance			0.00	1,276,251.00	1,276,251.00
Total Expense	<u>278,531.86</u>	<u>55,622.00</u>	<u>983,085.26</u>	<u>3,319,990.00</u>	<u>3,418,976.00</u>
Net Income	<u><u>-272,343.65</u></u>	<u><u>-39,456.00</u></u>	<u><u>-178,050.39</u></u>	<u><u>-89,063.00</u></u>	<u><u>0.00</u></u>

**VMA Draft
PROPOSED
FY 2018 BUDGET**

			FY2016 Actual	FY2017 Actual to 1/31/2017	FY2017 Annual Budget	FY2017 Proposed Adjusted Budget as of 3/2/17	FY2018 Proposed Budget	Difference 2018/2017
		5060 · Office Lease	27,918.86	19,331.88	30,000.00	32,000.00	32,000.00	2,000.00
		5065 · Telephone	3,019.35	1,909.17	3,000.00	3,500.00	3,500.00	500.00
		5080 · Holiday Fund	8,345.00	9,516.50	6,500.00	6,500.00	8,000.00	1,500.00
		Total 5000 · General Government	69,851.11	48,889.79	92,700.00	93,200.00	108,000.00	15,300.00
		5100 · Salaries & Benefits						
		5110 · Managerial & Office Salaries	102,091.49	55,967.76	132,000.00	132,000.00	132,000.00	0.00
		5120 · Payroll Taxes & Benefits	10,228.67	6,847.51	23,000.00	23,000.00	23,000.00	0.00
		Total 5100 · Salaries & Benefits	112,320.16	62,815.27	155,000.00	155,000.00	155,000.00	0.00
		5200 · Professional Fees						
		5210 · Accounting & Auditing	34,599.92	26,800.00	42,000.00	42,000.00	42,000.00	0.00
		5220 · Building & Permitting						0.00
		5222 · Building Review & Permits	38,825.00	18,700.00	20,000.00	40,000.00	40,000.00	20,000.00
		5224 · Enforcement & Oversight	6,720.00	4,135.00	12,000.00	10,000.00	10,000.00	(2,000.00)
		5220 · Building & Permitting - Other						0.00
		5226 · Municipal Operations	8,750.00	3,897.50	18,000.00	10,000.00	10,000.00	(8,000.00)
		Total 5220 · Building & Permitting	54,295.00	26,732.50	50,000.00	60,000.00	60,000.00	10,000.00
		5230 · Legal	72,834.63	19,029.50	50,000.00	40,000.00	40,000.00	(10,000.00)
		5240 · Police	29,091.66	16,984.41	30,000.00	30,000.00	30,000.00	0.00
		5242 · Lighting Consultant	3,815.55	0.00	5,000.00	3,000.00	0.00	(5,000.00)
		5244 · Traffic Engineering	2,304.00	5,395.00	3,000.00	10,000.00	10,000.00	7,000.00
		5246 · Records Retention & Disposal	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00
		GIS Update					20,000.00	
		Total 5200 · Professional Fees	196,940.76	94,941.41	180,000.00	185,000.00	203,500.00	23,500.00

**VMA Draft
PROPOSED
FY 2018 BUDGET**

			FY2016 Actual	FY2017 Actual to 1/31/2017	FY2017 Annual Budget	FY2017 Proposed Adjusted Budget as of 3/2/17	FY2018 Proposed Budget	Difference 2018/2017
5300 · Streets								
	5305 · Streets - General							0.00
		5310 · Street Lighting - PEPSCO	13,452.59	7,317.31	16,000.00	16,000.00	16,000.00	0.00
		5322 · Street Cleaning - Fall/Spring	16,324.47	10,054.47	28,000.00	20,000.00	20,000.00	(8,000.00)
		5324 · Street Maintenance - Other	3,793.50	242.50	15,000.00	15,000.00	15,000.00	0.00
		Leaf Vacuuming					18,000.00	
	Total 5305 · Streets - General		33,570.56	17,614.28	59,000.00	51,000.00	69,000.00	10,000.00
5349 · Snow Removal Services								
		5350 · Snow ShovelBkv. Road	3,455.00	0.00	5,000.00	5,000.00	5,000.00	0.00
		5351 · Snow Removal - Plowing	22,536.05	2,100.00	20,000.00	20,000.00	20,000.00	0.00
	Total 5349 · Snow Removal Services		25,991.05	2,100.00	25,000.00	25,000.00	25,000.00	0.00
	Total 5300 · Streets		59,561.61	19,714.28	84,000.00	76,000.00	94,000.00	10,000.00
5400 · Waste & Recycling								
		5410 · Waste Collection & Recycling	83,274.94	55,460.08	85,000.00	85,000.00	85,000.00	0.00
		5420 · Leaf Bags	13,730.00	13,955.00	10,000.00	14,025.00	15,000.00	5,000.00
		5425 · Recycling Bins	279.19	13.57	1,000.00	1,000.00	1,000.00	0.00
	Total 5400 · Waste & Recycling		97,284.13	69,428.65	96,000.00	100,025.00	101,000.00	5,000.00
5500 · Other								
		5510 · Tree Maintenance	26,540.00	1,730.00	35,000.00	35,000.00	35,000.00	0.00
		5515 · Tree Replacement	2,780.00	4,350.00	4,000.00	5,000.00	5,000.00	1,000.00
		5518 · Right-of-Way Landscaping	6,328.31	5,133.24	6,000.00	8,000.00	8,000.00	2,000.00
		5520 · Community Events	19,904.96	5,021.10	10,000.00	22,000.00	25,000.00	15,000.00
		5530 · Website	804.30	1,994.34	1,500.00	7,500.00	5,000.00	3,500.00
	Total 5500 · Other		56,357.57	18,228.68	56,500.00	77,500.00	78,000.00	21,500.00

**VMA Draft
PROPOSED
FY 2018 BUDGET**

			FY2016 Actual	FY2017 Actual to 1/31/2017	FY2017 Annual Budget	FY2017 Proposed Adjusted Budget as of 3/2/17	FY2018 Proposed Budget	Difference 2018/2017
5600 · Initiatives								
		5620 - Street Light Study		2,464.35				
		5630 · Tree Planting Initiatives	0.00	0.00	4,000.00	2,000.00	2,000.00	(2,000.00)
Total 5600 · Initiatives				2,464.35	4,000.00	4,000.00	4,000.00	0.00
Operating Expenditures			592,315.34	316,482.43	668,200.00	690,725.00	743,500.00	75,300.00
5800 · Designated Funds								
		5810 · Designated Street		287,080.40	500,000.00	500,000.00	500,000.00	0.00
		5812 · Designated Sidewalk			250,000.00	250,000.00	500,000.00	250,000.00
		5811 · Designated Street Lighting		0.00	500,000.00	500,000.00	500,000.00	0.00
		5813 · Designated Wynne Decision				150,000.00		
Total 5800 · Designated Funds			0.00	287,080.40	1,250,000.00	1,400,000.00	1,500,000.00	250,000.00
5900 · Unassigned Fund Balance			0.00	0.00	1,500,776.00	1,346,751.00	1,491,776.00	(9,000.00)
Total Expense			592,315.34	603,562.83	3,418,976.00	3,437,476.00	3,735,276.00	316,300.00
Net Income			468,322.16	29,473.40	0.00	196,500.00	(106,481.83)	(106,481.83)
FY2018 Budgeted Revenue			959,100.00					
FY2018 Budgeted Expenditures			743,500.00					
FY2018 Revenue - Expenditures			215,600.00		Difference between FY16 revenues & expenditures			

Ordinance No.: 3-17-1
Introduced: March 16, 2017
Adopted:
Effective Date:

THE VILLAGE OF MARTIN'S ADDITIONS

SUBJECT: AN ORDINANCE TO ADOPT A BUDGET FOR FISCAL YEAR
JULY 1, 2017 TO JUNE 30, 2018.

WHEREAS, Local Government Article, Section 5-202 of the Maryland Code grants to the legislative body of every incorporated municipality in Maryland, including the Village of Martin's Additions, general power to pass such ordinances not contrary to the Constitution of Maryland, or public general law, as they may deem necessary in order to assure the good government of the municipality, to protect and preserve the municipality's rights, property, and privileges, to preserve peace and good order, to secure persons and property from danger and destruction, and to protect the health, comfort and convenience of the citizens of the municipality;

WHEREAS, Maryland Code, Local Government Article, Section 5-205, as amended, authorizes the legislative body of each municipal corporation in the State of Maryland to spend money for any public purpose and to affect the safety, health, and general welfare of the municipality and its occupants;

WHEREAS, Section 501 of the Charter of the Village of Martin's Additions authorizes the Village Council to pass such ordinances as it may deem necessary for the preservation of the property, rights, and privileges of the Village and its residents;

WHEREAS, the Village Council introduced the following Ordinance in public session assembled on the 16th day of March, 2017;

WHEREAS, the Village Council, after proper notice to the public, considered the following Ordinance at a public hearing held on the 11th day of May, 2017;

WHEREAS, prior to adopting this Ordinance, the Village Council held a public meeting on May 11, 2017 to adopt tax rates for the forthcoming fiscal year and, by the attached Resolution, adopted the tax rates for the forthcoming fiscal year; and

WHEREAS, the Village Council finds that the foregoing Ordinance would assure the good government of the municipality, protect and preserve the municipality's rights, property, and privileges, preserve peace and good order, secure persons and property from danger and destruction, and protect the health, comfort and convenience of the citizens of the Village of Martin's Additions, and is necessary for the preservation of the property, rights, and privileges of the Village and its residents.

NOW, THEREFORE, the Village Council does hereby adopt the foregoing Ordinance.

BE IT ORDAINED AND ORDERED, this 11th day of May, 2017, by the Village Council, acting under and by virtue of the authority given it by the Maryland Code and the Village Charter, that the attached Budget be and is hereby adopted.

AND BE IT FURTHER ORDAINED AND ORDERED, by the Village Council, acting under and by virtue of the authority granted to it by the Maryland Code, and the Village Charter, that:

- (1) Pursuant Maryland Code, Local Government Article, Section 5-205(b)(4), the Village Council may spend money for a purpose different from the purpose for which the money was appropriated or spend money not appropriated in the attached Budget if approved by a two-thirds vote of the Village Council;
- (2) If any part or provision of this Ordinance is declared by a court of competent jurisdiction to be invalid, the part or provision held to be invalid shall not affect the validity of the Ordinance as a whole or any remaining part thereof; and
- (3) This Ordinance shall take effect on the ____ day of July, 2017.

ATTEST:

THE VILLAGE OF MARTIN'S ADDITIONS

Susan Fattig, Secretary

Richard Krajeck, Chair
Village Council

Resolution No.: 3-17-2
Introduced: March 16, 2017
Adopted:
Effective Date:

THE VILLAGE OF MARTIN'S ADDITIONS

SUBJECT: A RESOLUTION TO APPROVE LEVYING A TAX ON CERTAIN REAL AND PERSONAL PROPERTY UNDER THE PROVISIONS OF SECTION 6-203 OF THE TAX-PROPERTY ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AS AMENDED

WHEREAS, Section 6-203 of the Tax-Property Article, of the Annotated Code of Maryland (as amended), grants authority to municipal corporations to levy a tax on personal property, land, and improvements thereon, within the municipal corporation; and

WHEREAS, the Village of Martin's Additions is a municipal corporation within the meaning of Section 6-203 of the Tax-Property Article; and

WHEREAS, pursuant to Section 703 of the Village Charter, the Village Council has the authority to levy a tax on all real property in the Village at the rate determined in accordance with Section 703 of the Village Charter; and

WHEREAS, pursuant to Section 601 of the Village Charter, the Annual Meeting of the residents of Martin's Additions was held on May 11, 2017 after due notice and advertisement of the time and place of the meeting and said notice included the proposed budget for 2017-2018 and the proposed tax rates to be levied upon real and personal property; and

WHEREAS, after due deliberation and consideration of all information and testimony presented to the Village Council, the Village Council finds that the proposed tax rates on real and personal property will serve the best interests of the Village.

NOW, THEREFORE, be it:

RESOLVED: That the Village Council of the Village of Martin's Additions, pursuant to the authority granted by the Village Charter and Section 6-203 of the Tax-Property Article of the Annotated Code of Maryland, hereby levies a tax at the rate of four and seventy-two hundredths of a cent (\$.0472) per One Hundred Dollars of assessable value (fair market value) on real property subject to taxation by the Village; fifty cents (\$.50) per One Hundred Dollars of assessed value of assessable personal property subject to taxation by the Village; and one dollar and forty-five cents (\$1.45) per One Hundred Dollars of assessed value of assessable utility property subject to taxation by the Village; and be it further

RESOLVED: That the tax levied hereby be certified to the County Council for

Montgomery County, Maryland, and that Montgomery County, Maryland be, and hereby is, authorized and directed to collect and pay over said tax to the Village of Martin's Additions; and be it further

RESOLVED: That the Director of Finance for Montgomery County, Maryland be advised of this resolution.

I, Susan Fattig, Secretary of the Village Council of the Village of Martin's Additions, hereby certify that the foregoing resolution was adopted by the Village Council at its meeting on May 11, 2017.

Susan Fattig, Secretary